



**City of Sammamish
Parks and Recreation Commission
Regular Meeting**
January 13, 2010, 6:30-8:30 PM
Sammamish City Hall ~ 801-228th Ave SE

MEETING SUMMARY

Commissioners Present: Hank Klein, Gail Michelman, John James, Judy Petersen, Mary Doerrer, Larry Crandall, Pauline Cantor, Rena Brady, Nora Whittemore

Commissioners Absent: Randy Jackson

Staff Present: Jessi Richardson, Linda Frkuska, Janie Marie

Call to Order: 6:35 p.m.

Approval of Summary: December 2009 meeting summary was approved.

Public Comment: None

Parks, Recreation and Open Space Plan

Public Outreach Strategy

Commissioners brainstormed strategies for connecting effectively with Sammamish citizens during upcoming public meetings as needed to move forward with the plan update. Notes were captured and are attached to this summary.

Parks Commission Retreat:

Jane-Ellen Seymour was selected to facilitate the retreat. Retreat goals were identified and are attached to this summary.

Project Updates:

Attached.

Park Commission Liaison Reports:

Skate Park

No report.

Farmers Market

Judy will attend the Farmers Market committee meeting tomorrow night. They will discuss the possibility of changing the market hours. More information will be available at the February Parks Commission meeting. Larry attended a farmers market in Mexico and shared photos.

Friends of Sammamish

No report.

Backyard Wildlife Habitat Project

Pauline and City staff are scoping out plant salvage sites. There are plans for a nature-scape education and public native plant salvage this spring. There was a favorable news article in the Sammamish Reporter.

Parks, Recreation & Open Space Plan

See above.

Recreation Center

No report.

Sammamish Walks

All walk leaders from last year have committed to lead walks this year. Walks are scheduled April through October; the 3rd Saturday of each month. Grand Ridge will be added to the list and a leader is sought.

Other:

Discussion - Nightmare at Beaver Lake

Commissioners discussed their concerns about the event. A Rotary member will be invited to attend a future meeting to discuss the event and provide additional information to the Commission.

Calendar

Saturday, January 30 - Parks Commission Retreat

Wednesday, February 10 - Regular Park Commission Meeting

Adjourn

8:20 p.m.

Parks, Recreation and Open Space Plan
Public Outreach Strategy
Brainstorming
Notes from 1-13-10

Goals/Objectives:

- Reach people in “all” areas of the Community.
- Identify a participation threshold to measure “success” of a meeting (i.e. 50 people in attendance.)
- Offer Various Meeting Times – Evening and Weekend Opportunities
- Coffee and Cinnamon Rolls and Door Prizes!
- Advertising
 - Mayor’s Message in February Newsletter will focus on the Parks Plan.
 - Postcards. Direct mailings to regions with specific meeting dates.
 - Local Paper – Press Release
 - City Website
 - Distribution through School Newsletters
 - Sandwich Boards at Meeting Locations
 - Banner on 228th
 - Online Meeting/Online Survey
 - Kiwanis, Rotary, All Sports Groups, Chamber, Churches
 - Key Community Programs/Partners: Backyard Wildlife Habitat Project, Garden Clubs etc.
 - Scout Meetings
 - Schools, PTSA’s
 - HOA’s
 - City Volunteer List
 - Slogan: Citizens of Sammamish (Sammamish Residents) - Have Your Say in How We Play!

Meeting Locations/Audience:

- Online Meeting/Online Survey as an Alternative to Attending a Meeting
- Hit major regions, identify large venues, may need to repeat meetings.
- Utilize elementary schools as basis for regional meetings. Staff will develop a draft regional map for review at the Commission Retreat.

Parks Commission Retreat
Brainstorming
Notes from 1-13-10

- Get to Know You Opportunities
- Have Fun
- Discuss Public Outreach Strategy for Parks Plan
- What is the “uniqueness” of the Sammamish Parks and Recreation Commission?
- How it is that we want to fulfill our mission as the Commission?
- Would like to know what each person’s vision is for Parks and Recreation in Sammamish.
- Revisit commission goals and objectives. Last updated in 2009.
- Revisit the process the commission uses to communicate with City Council. Is there a more effective way to communicate? What we’ve been through? How we reached this recommendation? What informed our decision?
- Role of the Commissioner. What does it mean to be an effective commissioner? Specific duties/sub-committee assignments. How do we best fulfill our role when assigned to specific projects?
- Discuss role/relationships with the staff.
- Checklist Manifesto. Search for excellence. Laying the groundwork for future commissions. Leave them with a master checklist. “Getting stuff down on paper.” Reliable, repeatable processes.

Sammamish Parks & Recreation Capital Projects Status

January 2010

Lower Sammamish Commons

Access Drive and Parking

Punch list items are being resolved prior to final acceptance.

Trail Improvements

Punch list items are being resolved prior to final acceptance.

Sween House

Construction is complete and punch list items are being resolved prior to final acceptance.

Evans Creek Preserve - Long-term Strategy

Staff attended a pre-application meeting with the County to discuss permitting needs for the Phase 1 project. Staff are currently designing and drafting the Phase 1 permit drawings to be submitted to the County in the spring.

Sammamish Landing Park – Master Plan

The revised preferred alternative was presented to City Council November 16. Staff is awaiting further direction from the Council.

Beaver Lake Park – Master Plan

Staff presented the preferred alternative to the City Council in December and is currently working on the SEPA documents. Master Plan adoption is anticipated in late spring 2010.

Eastlake High School Field Renovation Phase 2 – Baseball Field

Staff are currently working on additional analysis regarding potential the potential field upgrade project. One additional school site is being considered. Information will be

Recreation Center with Boys & Girls Club

Staff is working with the Boys & Girls Club to establish permit and construction timelines and to finalize the site plan.

Klahanie Park

The park transfer is still pending; we are currently awaiting a draft transfer agreement from the County. The timeline for the transfer is still uncertain.