



# PLANNING COMMISSION

## MINUTES OF THE MEETING

### MEETING SUMMARY

Thursday, July 23, 2015  
City of Sammamish Council Chambers

### COMMISSIONERS PRESENT

Ryan Kohlmann  
Frank Blau  
Eric Brooks  
Larry Crandall  
Philip Cherian  
Cynthia Krass

ABSENT: Shanna Collins

### CALL TO ORDER

Chair Kohlmann called the Sammamish Planning Commission meeting to order at 6:30 pm.

APPROVAL OF AGENDA AS DISCUSSED: Approved 6:0

### STAFF PRESENT

Cheryl Paston, Public Works Deputy Director  
Andrew Zagar, City Engineer  
Evan Maxim, Senior Planner  
Debbie Beadle, Community Development

PUBLIC COMMENT – NON AGENDA (3 mins) - None Given

### OLD BUSINESS

**PUBLIC WORK STANDARDS – WORK SESSION** *Andrew Zagar, City Engineer* opened this evenings meeting with a presentation on the Public Works Standards. Through the presentation PWS.15.050 Functional Classification document was referred to.

The presentation given as follows:-

#### **Why Public Work Standards**

- Defines engineering design standards to be used
  - Road Design
  - Drainage Design
- Defines to developers submittal requirements for review
  - Plans
  - Reports
- Defines to developers what to construct in the Right-of-Way

#### **Goals for This Meeting**

- Begin Discussions on Topics for Standards

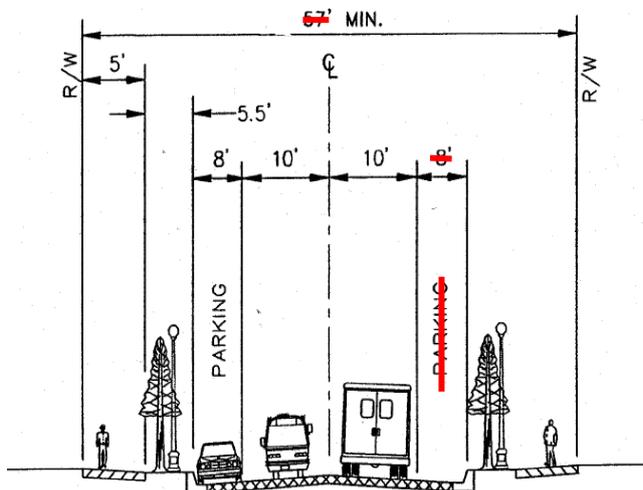
- Present Update
- Begin Dialogue with Planning Commission
  - Present Topics

### Schedule

- City Council directs the Planning Commission to review and make policy recommendations on the development regulations within the standards – **February 10, 2015**
- Planning Commission recommendations shared with Council – **September 2015**
- Council Reviews recommendations and adopts updated standards – **October 2015**

### Planning Commission Work

- Street Classification such as
  - Neighborhood Collectors
  - Local Streets
  - Woonerf
- Use of Public Right of Way for Local Streets
  - Right of Way Width
  - Landscape Strips
  - On Street Parking
- Connecting to Substandard Streets
  - Balancing the various stakeholder interests
  - Maintaining existing neighborhood character
- Connectivity
- Update to Street Tree List



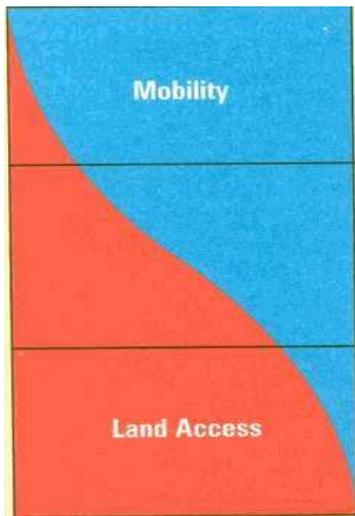
### Planning Commission Item 1

#### Street Classifications

- Existing Classifications consist of Principal Arterial, Minor Arterial, Collector Arterial, Local Road Feeder, Local Road Minor
  - Existing Public Works Standards Table I.
- Proposal to consist of Principal Arterial, Minor Arterial, Collector Arterial, Neighborhood Collector, Local Road
- Alleys and Woonerf

## FHA Functional Classification

- Arterial: Provides the highest level of service at the greatest speed for the longest uninterrupted distance, with some degree of access control.
- Collector: Provides a less highly developed level of service at a lower speed for shorter distances by collecting traffic from local roads and connecting them with arterials.
- Local: Consists of all roads not defined as arterials or collectors, primarily provides access to land with little or no through movement.



### Arterials

- higher mobility
- low degree of access

### Collectors

- balance between mobility and access

### Locals

- lower mobility
- high degree of access

## Neighborhood Collector Classification

- Allows for Limiting Driveway Access
  - Corner Lots would be required to access off Local Streets
- Keeps low posted speed to 25 in Residential Neighborhood
- Allows for Design requirements such as bike lanes, traffic calming

## Visual Slide - Roadway Sections

Local Road Example of Proposed Neighborhood Collector

### Alleys and Woonerf

- Current Standard for Alleys
  - Alleys are considered private Roads
  - Serves a maximum 30 lots, maximum length 400'
  - Allowed for primary access only when lots have full frontage on a public street.
  - Alleys Require Driveway (Cut) Apron
- Woonerf Standards
  - No Current Standards
  - Follow Alley Standards
  - Add Core Concepts
    - Pedestrian Friendly Design
    - Clear Distinct Entrance

- No Continuous Curb
- Required Traffic Calming Measures
- Required On-Street Parking
- Incorporate Outdoor Furnishings and Landscaping

## Visual Slide - Alleys and Woonerf x 3 Examples

### Planning Commission Item 2

#### Use of Public Right-of-Way for Local Streets

- Existing Section
  - 60' ROW Width, includes 36' of roadway. 5' landscape Strip, 5' sidewalk, roadway includes parking both sides
- Proposed Options
  - OPTION 1: 50' ROW Width, includes 28' of roadway, 5' landscape strip, 5' sidewalk, roadway includes parking one side
  - OPTION 2: 60' ROW Width, includes 28' of roadway, varying landscape strip, 5' sidewalk, roadway includes parking one side
  - OPTION 3: 60' ROW Width, includes 36' of roadway, 5' landscape strip, 5' sidewalk, roadway includes parking both sides with traffic calming measures as a requirement.

#### Roadway Sections Examples as follows:-

##### Local Road Example of Current Standards:

247th PI SE – Windsor Fields Example

SE 13<sup>th</sup> Place – Windsor Fields

##### Local Road: Proposed Standard with Traffic Calming (OPTION 3):

NE 19<sup>th</sup> Street

##### Local Road Example of proposed cross section (OPTION 1):

258th PI SE – Woods at Beaver Lake

271<sup>st</sup> Ave SE – Trossachs

##### Local Road Example of Larger Landscape strip with Rain Garden

(OPTION 2)

### Planning Commission Item 3

#### Connection to Substandard Streets

- Existing Section
  - PWS 15.100
    - Construct all improvements to bring street up to standards
    - Built to closest intersection of a public street that meets standards
- Proposals
  - 1 block transition for low average daily traffic (ADT)
  - Extend transition to next through intersection for high ADT
  - Establish Minimum Thresholds

#### Roadway Sections Example

Connection to Substandard Street.

## **Planning Commission Item 4 Connectivity**

- SMC 21A.60.070 (2)
  - The proposed circulation system of a proposed subdivision, short subdivision or binding site plan shall intersect with existing and anticipated streets abutting the site at safe and convenient locations, as determined by the department and the City Engineer
- Promote Connectivity per Comp Plan
  - Policy T.2.6
- 100 Homes per 1 access point

## **Planning Commission Items Update Street Tree List**

- Criteria for List Update
  - Diversity
  - Appropriate trees for use within the right-of-way
    - No Listed Coniferous Trees
    - Tree Selection based on success in limited space and harsh environments
  - Consistent with local municipalities and urban forest strategic planning

## **Next Steps**

- Draft Copy of Standards to be available in August
  - Posted on Web Site
  - Staff continues to update standards
- Meet with Planning Commission in September Meetings
- Hold Public Hearing in second meeting in September
- Present to Council in October
- Approve Updated Standards in October

## **Questions?**

Clarifying questions from the Commission direct to Staff followed the presentation.

Staff requested that during the August recess if the Commission had any further questions then please contact them to ensure the presentation in September capture all their required requests.

## **Public Comment – 7 Minutes**

Paul Stickney, 504 228<sup>th</sup> Avenue SE, Sammamish, WA 98075

## **Work Program Calendar**

No discussion took place on the Work Program calendar as the last slide during presentation covered the next steps forward with meeting details.

Vice Chair Blau advised that he would not be in attendance at the 09/17/2015 Meeting.

### Field Trip

The Commission discussed a field trip with staff potentially in late August to view 6-8 examples throughout the City. The field trip would be utilized as an aid to assist them in clarifications whilst reviewing the Public Works Standards. *Andrew Zager* and *Cheryl Paston* would advise suggested dates for the field trip. If certain Commissioners could not attend the dates, then they could incorporate the visits during their own free time. Dates would be circulated to the Commissioners in due course.

Motion to Adjourn

Meeting adjourned at 9:12pm

Chair: Ryan Kohlmann

PC Coordinator: Debbie Beadle

(Video Audio record 07/23/2015)

*Roberts Rules of Order applies: [RONR (10<sup>TH</sup> ed.), p. 451, 1. 25-28]*