



City Council, Regular Meeting

AGENDA

6:30 pm – 10:00 pm

February 16, 2016

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Student Liaison Reports

Presentations/Proclamations

Public Comment

Note: *This is an opportunity for the public to address the Council. Three-minutes limit per person or five-minutes if representing the official position of a recognized community organization. If you would like to show a video or PowerPoint, it must be submitted or emailed by 5 pm, the end of the business day, to the City Clerk, Melonie Anderson at manderson@sammamish.us. Please be aware that Council meetings are videotaped and available to the public.*

Consent Calendar

Payroll for period ending January 31, 2016 for pay date February 5, 2016 in the amount of \$322,351.32

1. **Approval:** Claims For Period Ending February 16, 2016 In The Amount Of \$2,424,056.48 For Check No. 42630 Through 42778
2. **Resolution:** Revising The Rules Of Procedure For The City Council
3. **Contract:** Public Outreach and Education/Triangle
4. **Proclamation:** World Spay Day
5. **Approval:** Minutes for February 2, 2016 Regular Meeting
6. **Approval:** Notes for February 9, 2016 Study Session

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.

Public Hearings - None

Unfinished Business - None

New Business

7. Finances and Capital Plans
8. Public Works Standards

Council Reports and Council Committee Reports

City Manager Report

- Mars Hill Church

Executive Session – Litigation pursuant to RCW 42.30.110(1)(i)

Adjournment

AGENDA CALENDAR

Feb 2016			
Mon 2/15	6:30 pm	Cancelled	Presidents Day – City Offices Closed
Tues 2/16	6:30 pm	Regular Meeting/Study Session	Finances and Capital Plans Public Works Standards Resolution: Council Rules of Procedure (consent) Contract: Public Outreach and Education/Triangle(consent) Contract: Engineering Service/HDR (consent)
2/24	6:00 pm	Joint Meeting/Special Meeting with LWSD	Field fees Joint Facility Use (including school auditoriums) Student walking plans Traffic LWSD Bond
Mar 2016			
Tues 3/1	6:30 pm	Regular Meeting	Public Hearing/ Ordinance: Land Use Compatibility in Residential Zones Resolution: Beaver Lake Management District – Intent to Form District (consent) Housing 101 - ARCH Resolution: ARCH Work Plan and Budget Resolution: Authorizing ARCH to execute agreements for affordable housing projects Bid Award: Big Rock Park Well Repair/TBD (consent)
Tues 3/15	6:30 pm	Regular Meeting	Presentation: Republic Services presents teddy bears to EF & R Presentation: Transition Plan for new Solid Waste contract Public Hearing/Discussion: Ordinance first reading Marijuana Public Hearing/Discussion: Ordinance first reading Dimensional Standards for Single Family Homes Discussion: Land Use Compatibility in Residential Zones
Tues 3/22	6:30 pm	Special Study Session	Discussion: Synthetic Turf Infill Options Presentation: Community Center Update Inner City Bus Service
April 2016			
Tues 4/5	6:30 pm	Regular Meeting	Proclamation: Sexual Assault Awareness Month Public Hearing Resolution: Beaver Lake Management District – Vote to Form District Bid Award: EHS Turf Replacement/TBD Ordinance second reading Marijuana Discussion: Ordinance first reading Dimensional Standards for Single Family Homes
Tues 4/12	6:30 pm	Study Session	Discussion: Critical Area Updates/ Shoreline Master Program Discussion: Dimensional Standards for Single Family Homes
Tues 4/19	6:30 pm	Regular Meeting	
May 2016			
Tues 5/3	6:30 pm	Regular Meeting	Public Hearing/ Ordinance: Critical Area Updates/ Shoreline Master Program
Tues 5/10	6:30 pm	Study Session	Discussion: Critical Area Updates/ Shoreline Master Program Discussion: Impact Fee Deferrals

Tues 5/17	6:30 pm	Regular Meeting	Public Hearing/ Ordinance: Impact Fee Deferrals Ordinance: Building Codes Update Presentation: Electrical Permit/ Inspection Program Feasibility Contract: Beaver Lake Shop Roof Replacement/TBD (consent) Contract: Fourth on the Plateau Fireworks/TBD (consent) Contract: Fourth on the Plateau Event Lighting/TBD (consent) Resolution: Youth Board Appointments (consent)
Wed 5/24	6:00 pm	Joint Meeting ISD	
June 2016			
Tues 6/7	6:30 pm	Regular Meeting	Presentation: Parks Commission Hand-off of 2017-22 Parks CIP
Tues 6/14	6:30 pm	Study Session	Discussion: YMCA Property Development Discussion: 2017-22 Parks CIP
Tues 6/21	6:30 pm	Regular Meeting	Resolution: 2017-22 Parks CIP
July 2016			
Tues 7/5	6:30 pm	Regular Meeting	
Tues 7/12	6:30 pm	Study Session	
Tues 7/19	6:30 pm	Regular Meeting	Proclamation: Women's Equality Day
Aug 2016			
NO MEETINGS			
Sept 2016			
Tues 9/6	6:30 pm	Regular Meeting	Proclamation: Mayor's Month of Concern Food Drive Contract: Trails, Bikeways and Path Plan Consultant/TBD Contract: YMCA Property Development Plan Consultant/TBD
Tues 9/13	6:30 pm	Study Session	
Tues 9/20	6:30 pm	Regular Meeting	
Oct 2016			
Tues 10/4	6:30 pm	Regular Meeting	
Tues 10/11	6:30 pm	Study Session	Discussion: Trails, Bikeways and Paths Plan
Tues 10/18	6:30 pm	Regular Meeting	
Nov 2016			
Tues 11/1	6:30 pm	Regular Meeting	
Tues 11/8	6:30 pm	Study Session	
Tues 11/15	6:30 pm	Regular Meeting	
To Be Scheduled		Parked Items	
<ul style="list-style-type: none"> Ordinance: Second Reading Puget Sound Energy Franchise Economic Development Plan Facility Rental Fees 		<ul style="list-style-type: none"> Comprehensive consideration of Capital projects Design Standards Review of regulations regarding the overlay areas, low impact development and special protection areas for lakes 	
		Parked Items	
		<ul style="list-style-type: none"> Intra-City Transit Services Mountains to Sound Greenway Sustainability/Climate Change Off Leash Dog Areas Water Quality Update 	

If you are looking for facility rentals, please click [here](#).

January

February 2016

March

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 5 p.m. City Council Office Hour 6:30 p.m. City Council Meeting	3 6:30 p.m. Parks and Recreation Commission Meeting	4 6:30 p.m. Planning Commission Meeting	5	6 10 a.m. Volunteer at Lower Commons Park!
7	8	9 6:30 p.m. City Council Study Session	10	11 10 a.m. Transportation Committee Meeting 2 p.m. Finance Committee Meeting	12	13 1:30 p.m. Master Gardener Workshop: Keeping Bees
14	15 12 a.m. Presidents Day City offices closed 6:30 p.m. Committee of the Whole Meeting Canceled	16 6:30 p.m. Other Meeting	17	18 6:30 p.m. Planning Commission Meeting	19	20 10 a.m. Volunteer at Lower Commons Park!
21	22 6:30 p.m. Arts Commission Meeting	23 9:15 a.m. Public Safety Committee Meeting	24 6:30 p.m. Lake Washington School District Board	25 9:30 a.m. Ad Hoc Communications Committee	26	27 9 a.m. Volunteer at Ebright Creek 1 p.m. "Life Stories" - Cross- Generational Event--FREE
28	29					

If you are looking for facility rentals, please click [here](#).

February

March 2016

April

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 6:30 p.m. City Council Meeting	2 6 p.m. Short Course on Local Planning Bellevue City Hall 6:30 p.m. Parks and Recreation Commission Meeting	3 6:30 p.m. Planning Commission Meeting Canceled	4	5 11 a.m. Sammamish Lego Day
6	7	8 6:30 p.m. City Council Study Session Canceled	9	10	11	12 1:30 p.m. Master Gardener Workshop: Growing Veggies
13	14	15 6:30 p.m. City Council Meeting	16 6 p.m. Sammamish Youth Board Meeting	17 6:30 p.m. Planning Commission Meeting	18 10 a.m. Blood Drive	19 1 p.m. "Make It A Clay Day"--FREE Inclusive Event
20	21	22 6:30 p.m. City Council Special Study Session	23	24	25	26
27	28 6:30 p.m. Arts Commission Meeting	29	30	31		



MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Marlene/Finance Department
DATE: February 11, 2016
RE: Claims for February 16, 2016

\$ 28,887.18
 1,481.30
 244,999.94
 183,627.86
 1,965,060.20

Top 10 Over \$10,000 Payments

Eastside Fire & Rescue	\$572,825.67	Fire Services - February 2016
Porter Brothers	\$435,932.94	Community & Aquatic Center
Lake Wa School District	\$223,261.00	School Impact Fees - January 2016
Paul Brothers	\$149,507.84	Big Rock Park Phase 1
Sam Plat Water & Sewer	\$109,282.24	Community & Aquatic Center
Issaquah School District	\$87,894.00	School Impact Fees - January 2016
King County Finance	\$78,053.35	Beaver Lake/Pine Lake Mgmt (2015)/WRIA * (2015)
Columbia Ford	\$62,330.98	Ford F-450 Truck
Kenyon Disend	\$55,171.59	Attorney Services - January 2016
Osborn Consulting	\$47,324.74	Inglewood Hill Project - December 2015

TOTAL \$ 2,424,056.48

Checks # 42630 - # 42778

28,887.18 +
 1,481.30 +
 244,999.94 +
 183,627.86 +
 1,965,060.20 +
 2,424,056.48 +

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 1/29/2016 - 9:19 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
42630	01/29/2016	US BANK	U. S. Bank Corp Payment System	28,887.18	42,630
				Check Total:	
				28,887.18	

Accounts Payable
 Check Register Totals Only

User: mdunham
 Printed: 1/29/2016 - 10:28 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
42631	01/29/2016	ICMA	ICMA	1,400.00	42,631
42632	01/29/2016	PSE	Puget Sound Energy	81.30	42,632
Check Total:				1,481.30	

Accounts Payable

Check Register Totals Only

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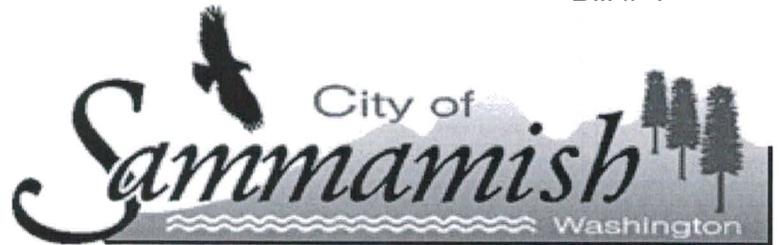


Check	Date	Vendor No	Vendor Name	Amount	Voucher
42633	02/05/2016	AWCLIF	Association of Washington Cities	225.20	42,633
42634	02/05/2016	AWCMED	AWC Employee Benefits Trust	141,098.62	42,634
42635	02/05/2016	CENTURY	Century Link	66.99	42,635
42636	02/05/2016	COMCAST2	Comcast	368.91	42,636
42637	02/05/2016	ESRI	ESRI, Inc.	38,320.01	42,637
42638	02/05/2016	ICMA401	ICMA 401	44,242.09	42,638
42639	02/05/2016	ICMA457	ICMA457	11,347.92	42,639
42640	02/05/2016	IDHW	Idaho Child Support Receipting	200.00	42,640
42641	02/05/2016	KINGCTED	King District Court East Div, Issaquah	298.30	42,641
42642	02/05/2016	PREPAIDL	LegalShield	109.60	42,642
42643	02/05/2016	NAVIA	Navia Benefits Solution	1,306.78	42,643
42644	02/05/2016	PSE	Puget Sound Energy	5,750.74	42,644
42645	02/05/2016	SAM	Sammamish Plateau Water Sewer	1,145.26	42,645
42646	02/05/2016	WASUPPOR	Wa State Support Registry	519.52	42,646
Check Total:				244,999.94	

Accounts Payable

Check Register Totals Only

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
42647	02/16/2016	BELLCITY	City Of Bellevue	13,468.47	42,647
42648	02/16/2016	BHC	BHC Consultants, LLC	3,575.00	42,648
42649	02/16/2016	BMCPINE	BMC Pine Ridge LLC	3,993.50	42,649
42650	02/16/2016	BOFA2	Bank Of America	10,366.90	42,650
42651	02/16/2016	BUTKUS	Butkus Consulting, Inc.	675.00	42,651
42652	02/16/2016	CDW	CDW Govt Inc	251.50	42,652
42653	02/16/2016	GILLES	Gilles Consulting	1,125.00	42,653
42654	02/16/2016	GRAINGER	Grainger	514.94	42,654
42655	02/16/2016	HONEY	Honey Bucket	1,910.46	42,655
42656	02/16/2016	ISSFOUND	Issaquah Schools Foundation	1,250.00	42,656
42657	02/16/2016	KCBLANK	King County Finance	3,216.63	42,657
42658	02/16/2016	KINGFI	King County Finance A/R	1,168.01	42,658
42659	02/16/2016	KINGWAT	King County Finance	78,053.35	42,659
42660	02/16/2016	MAILPO	Mail Post	532.26	42,660
42661	02/16/2016	MALLORY	Mallory Paint Store	25.12	42,661
42662	02/16/2016	ODELL	Thomas Odell	211.50	42,662
42663	02/16/2016	OSBORN	Osborn Consulting, Inc	47,324.74	42,663
42664	02/16/2016	PAPE	Pape Machinery Exchange	317.56	42,664
42665	02/16/2016	POA	Pacific Office Automation	315.05	42,665
42666	02/16/2016	SAMCITIZ	Sammamish Citizen Corps Council	3,610.70	42,666
42667	02/16/2016	SPECTRA	Shaw Contract Flooring Services	6,717.24	42,667
42668	02/16/2016	STVIN	St Vincent DePaul Society	2,000.00	42,668
42669	02/16/2016	WATERSH	The Watershed Company	3,004.93	42,669

Check Total: 183,627.86

Accounts Payable

Check Register Totals Only

User: mdunham
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Check	Date	Vendor No	Vendor Name	Amount	Voucher
42670	02/16/2016	ACENB	North Bend Ace Hardware LLC	829.48	42,670
42671	02/16/2016	ACH	American Classic Homes	500.00	42,671
42672	02/16/2016	ALBRIGHR	Russell & Judith Albright	18,676.30	42,672
42673	02/16/2016	ALDORTH	Kurt Aldworth	176.00	42,673
42674	02/16/2016	ALMAGUER	Pamela Almaguer-Bay	50.00	42,674
42675	02/16/2016	ANM	ANM Electric Inc	6,060.83	42,675
42676	02/16/2016	Anthem	Anthem Sports LLC	1,159.35	42,676
42677	02/16/2016	APEX	Apex Facility Resources, Inc	5,841.34	42,677
42678	02/16/2016	AWC	Association of Wa Cities	150.00	42,678
42679	02/16/2016	BACKGROU	Background Source Intl	8.00	42,679
42680	02/16/2016	BARRINGT	Barrington Homes LLC	7,500.00	42,680
42681	02/16/2016	BCC	Bellevue College Continuing Ed	227.92	42,681
42682	02/16/2016	BEST	Best Parking Lot Cleaning, Inc	18,354.64	42,682
42683	02/16/2016	BMC	BMC West Corp	545.57	42,683
42684	02/16/2016	BON	Jessi Bon	77.22	42,684
42685	02/16/2016	CADMAN	Cadman, Inc.	708.45	42,685
42686	02/16/2016	CALPORT	CalPortland Company	1,214.39	42,686
42687	02/16/2016	CENTRALW	Central Welding Supply	637.04	42,687
42688	02/16/2016	CHICAGO2	Chicago Title	383.25	42,688
42689	02/16/2016	CHINOOK	Chinook Lumber	1,510.29	42,689
42690	02/16/2016	CLARK	Clark's Towing & Repair	198.20	42,690
42691	02/16/2016	COLUMBIA	Columbia Ford	62,330.98	42,691
42692	02/16/2016	COMCAST2	Comcast	9.44	42,692
42693	02/16/2016	COMCAST3	Comcast	1,284.67	42,693
42694	02/16/2016	COSTCO	Costco Wholesale	652.69	42,694
42695	02/16/2016	DRIVERS	Drivers License Guide Co.	29.95	42,695
42696	02/16/2016	EASTFIRE	Eastside Fire & Rescue	572,825.67	42,696
42697	02/16/2016	ELM	ELM Environments	636.81	42,697
42698	02/16/2016	ENGBUS	Engineering Business Systems Inc	1,133.33	42,698
42699	02/16/2016	EPICENTE	Epicenter Services LLC	2,404.35	42,699
42700	02/16/2016	EVERFORD	Evergreen Ford	1,270.02	42,700
42701	02/16/2016	FASTENAL	Fastenal Industrial Supplies	744.90	42,701
42702	02/16/2016	FISH	Friends of Issaquah Salmon Hat	20,000.00	42,702
42703	02/16/2016	FRONTIR2	Frontier	387.89	42,703
42704	02/16/2016	GRAINGER	Grainger	273.40	42,704
42705	02/16/2016	GREATAME	Great America Financial Services	130.31	42,705
42706	02/16/2016	GUINASSO	Joe Guinasso	70.74	42,706
42707	02/16/2016	HDFOWL	H. D. Fowler Company	1,827.02	42,707
42708	02/16/2016	HERITAGE	Heritage Bank	20,858.04	42,708
42709	02/16/2016	HOGAN	D. A. Hogan & Assoc., Inc	7,255.00	42,709
42710	02/16/2016	HOMEDE	Home Depot	1,712.10	42,710
42711	02/16/2016	HONEY	Honey Bucket	3,028.98	42,711
42712	02/16/2016	HOWARD	Lyman Howard	73.01	42,712
42713	02/16/2016	ISD	Issaquah School District	87,894.00	42,713
42714	02/16/2016	JBLAWN	JB Instant Lawn	380.62	42,714
42715	02/16/2016	JENNINGS	Toni Jennings	500.00	42,715
42716	02/16/2016	JIRSA	Barbara Jirsa	401.77	42,716
42717	02/16/2016	KCBLANK	King County Finance	7,357.34	42,717
42718	02/16/2016	KELLER	Mike Keller	116.10	42,718
42719	02/16/2016	KENYON2	Kenyon Disend PLLC	55,171.59	42,719

Check	Date	Vendor No	Vendor Name	Amount	Voucher
42720	02/16/2016	KINGCOMC	King County Mun. Clerks' Ass'n	40.00	42,720
42721	02/16/2016	KINGFI	King County Finance A/R	930.00	42,721
42722	02/16/2016	KINGGIS	King County Finance	590.00	42,722
42723	02/16/2016	KINGPET	King County Pet Licenses	195.00	42,723
42724	02/16/2016	KLEINFEL	Kleinfelder, Inc.	1,426.25	42,724
42725	02/16/2016	LESSCHWA	Les Schwab Tire Center	46.31	42,725
42726	02/16/2016	LEXIS	Lexis Nexis Risk Data Mgmt	54.30	42,726
42727	02/16/2016	LUNDE	Devany Lunde	30.60	42,727
42728	02/16/2016	LWSD	Lake Washington School Dist	223,261.00	42,728
42729	02/16/2016	MACGILVR	Glenn MacGilvra	44,029.95	42,729
42730	02/16/2016	MAILPO	Mail Post	377.54	42,730
42731	02/16/2016	MALCHOW	Christie Malchow	47.52	42,731
42732	02/16/2016	MALLORY	Mallory Paint Store	65.69	42,732
42733	02/16/2016	MOBERLY	Lynn Moberly	11,000.00	42,733
42734	02/16/2016	NAPA	NAPA Auto Parts	418.31	42,734
42735	02/16/2016	NELSONSE	Sean F. Nelson	89.25	42,735
42736	02/16/2016	NWNUISAN	Willard's Pest Control Company	711.75	42,736
42737	02/16/2016	ODELL	Thomas Odell	60.59	42,737
42738	02/16/2016	OER	Olympic Environmental Resource	15,205.70	42,738
42739	02/16/2016	OILCAN	Oil Can Henry's	203.64	42,739
42740	02/16/2016	PACSOIL	Pacific Topsoils, Inc	766.56	42,740
42741	02/16/2016	PASTON	Cheryl Paston	33.39	42,741
42742	02/16/2016	PAULBROS	Paul Brothers, Inc.,	149,507.84	42,742
42743	02/16/2016	PEDRIZET	Pedrizetti LLC	5,323.75	42,743
42744	02/16/2016	PIEDMONT	Piedmont Directional Signs	350.00	42,744
42745	02/16/2016	PLATT	Platt Electric Supply	189.71	42,745
42746	02/16/2016	POA	Pacific Office Automation	413.16	42,746
42747	02/16/2016	PORTER	Porter Brothers Construction, Inc	435,932.94	42,747
42748	02/16/2016	PROTH	Prothman Company	20,375.00	42,748
42749	02/16/2016	REDLER	Dan Redler	500.00	42,749
42750	02/16/2016	REDMOND	City Of Redmond	21.10	42,750
42751	02/16/2016	REPUBLIC	Republic Services #172	299.76	42,751
42752	02/16/2016	SAM	Sammamish Plateau Water Sewer	109,282.24	42,752
42753	02/16/2016	SCHERCK	Adam Scherck	89.25	42,753
42754	02/16/2016	SEATIM	Seattle Times	698.11	42,754
42755	02/16/2016	SEHN	Radhika Sehn	203.00	42,755
42756	02/16/2016	SITEONE	Site One Landscape Supply	5,429.48	42,756
42757	02/16/2016	SPIRITRI	Spiritridge Construction Inc	6,248.60	42,757
42758	02/16/2016	SPRAGUE	SPRAGUE	242.40	42,758
42759	02/16/2016	STOECKL	Jane C. Stoecklin	140.00	42,759
42760	02/16/2016	SUMNERLA	Sumner Lawn & Saw	79.44	42,760
42761	02/16/2016	SUNBELT	Sunbelt Rentals	93.40	42,761
42762	02/16/2016	TAGS	Tags Awards & Specialties	143.45	42,762
42763	02/16/2016	TIGER	Tiger Oak Media	850.00	42,763
42764	02/16/2016	ULINE	ULINE	846.73	42,764
42765	02/16/2016	UNITRENT	United Rentals NA, Inc	951.19	42,765
42766	02/16/2016	USBANKNA	US Bank N.A.	75.00	42,766
42767	02/16/2016	VALDERRA	Ramiro Valderrama-Aramayo	88.00	42,767
42768	02/16/2016	VERIZON	Verizon Wireless	3,038.42	42,768
42769	02/16/2016	VOYAGER	Voyager	3,257.40	42,769
42770	02/16/2016	WALIC	Wa Dept of Licensiing	480.00	42,770
42771	02/16/2016	WATSONSE	Watson Security	1,275.46	42,771
42772	02/16/2016	WAWORK	Washington Workwear Stores Inc	153.29	42,772
42773	02/16/2016	WEATHER	Weathernet LLC	320.00	42,773
42774	02/16/2016	WES	Washington Energy Services	90.00	42,774
42775	02/16/2016	WESCOM	Wescom	87.60	42,775
42776	02/16/2016	WRPA	Wa Recreation & Parks Assoc	269.00	42,776
42777	02/16/2016	ZEE	Zee Medical Service	276.79	42,777
42778	02/16/2016	ZUMAR	Zumar Industries, Inc.	2,286.35	42,778

Check	Date	Vendor No	Vendor Name	Amount	Voucher
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Check Total:

1,965,060.20



Meeting Date: February 16, 2016

Date Submitted: 1/27/2016

Originating Department: City Manager

Clearances:

- | | | |
|--------------------------------------------------|---------------------------------------------------|---------------------------------------------|
| <input checked="" type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Eastside Fire and Rescue | <input type="checkbox"/> Police |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Finance & IT | <input type="checkbox"/> Public Works |

Subject: Resolution Revising the Rules of Procedure for the Sammamish City Council

Action Required: Adopt the resolution revising Council Rules

Exhibits: 1. Resolution

Budget: N/A

Summary Statement:

This resolution will revise the Council Rules of Procedure as agreed upon at the 2016 Council Retreat, including recommended changes from the February 2, 2016 Regular Meeting and the February 9, 2016 Study Session.

Background:

A redlined version of edits to Resolution R2016-___ was presented to the City Council for consideration on February 2, 2016. Council recommended additional changes as follows:

- Adding in a provision for removing a Councilmember if they have more than three consecutive unexcused absences (as set forth in RCW 35A.13.020 and RCW 35A.12.060)
- All council votes will be recorded in the minutes
- Additional language should be added regarding public comment
- A minor edit should be made on page 10 to add the word "following" to Section 4F(5)
- Remove all references to Committee of the Whole.

At the February 9, 2016 the Council again reviewed the amended rules of procedure and noted that references to the Committee of the Whole had not been deleted. They directed staff to make the necessary changes and place the resolution on the Consent Calendar for February 16, 2016.

Financial Impact: N/A

Recommended Motion: Move to adopt the resolution revising the Council Rules of Procedure.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2016-____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, REVISING THE RULES OF PROCEDURE
FOR THE CITY COUNCIL**

WHEREAS, Chapter 35A.11 RCW gives the City Council of each code city the power to organize and regulate its internal affairs within the provisions of Title 35A RCW; and

WHEREAS, the City Council has adopted rules and procedures to assist in the conduct of City business; and

WHEREAS, the City Council wishes to revise its current Council Rules;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Framework. The following rules shall constitute the official rules of procedure for the Sammamish City Council and all prior rules are hereby superseded:

- A. All Council Meetings shall comply with the requirements of the Open Meetings Act (RCW Chapter 42.30). All Regular Business Meetings, Special Meetings and Regular Study Sessions of the Council shall be open to the public; and
- B. In all decisions arising from points of order, the Council shall be governed by Robert's Rules of Order (most current edition), a copy of which is maintained in the office of the Sammamish City Clerk.

Section 2. Meetings.

- A. Regular Business Meetings Dates, Times. All regular meetings of the City Council shall be held at the times and locations specified by applicable ordinances and resolutions of the Council.
- B. Meetings.
 - 1. *Regular Business Meetings.* All regular meetings of the City Council shall be held on the First Tuesday and Third Tuesday of each month beginning at 6:30 pm.
 - 2. *Regular Study Sessions.* All regular study sessions of the City Council shall be held on the Second Tuesday of each month beginning at 6:30 pm. Departmental work program updates should be included on a Study

Session agenda on a quarterly basis.

3. Should any meeting date occur on a legal holiday, the meeting shall be held on a day, time and place established by a majority vote of the Council. Regular Study Sessions will normally be informal meetings for the purpose of reviewing: the upcoming Regular Business Meeting preliminary agenda; forthcoming programs and future Council agenda items; progress on current programs or projects; or other information the City Manager feels is appropriate. Under special circumstances, final action may be taken at a Regular Study Session.
 4. *Special Meetings.* Special Meetings may be held by the Council subject to notice requirements prescribed by State law. Special Meetings may be called by the Mayor, Deputy Mayor, or any four members of the City Council by written notice delivered to each member of the Council at least twenty-four hours before the time specified for the proposed meeting. The notice of such Special Meetings shall state the subjects to be considered, and no subject other than those specified in the notice shall be considered.
 5. *Executive Sessions.* The Council may hold Executive Sessions from which the public may be excluded, for those purposes set forth in RCW 42.30.110. Before convening an Executive Session, the Presiding Officer shall announce the purpose of the Session and the anticipated time when the Session will be concluded. Should the Session require more time, a public announcement shall be made that the Session is being extended.
 6. *Meeting Place.* Council Meetings will be held at Sammamish City Hall, located at 801 228th Avenue SE, Sammamish, Washington, 98075, or as otherwise directed by the Council and properly noticed.
 7. *Public Notice.* The City shall comply with the provisions of RCW 35A.12.160.
 8. *Adjournment.* Council Meetings shall adjourn no later than 10:00 pm. The adjournment time established thereunder may be extended to a later time certain upon approval of a motion by a majority of the Council. Any Councilmember may call for a "Point of Order" at 9:30 p.m. to review agenda priorities.
- C. Attendance, Excused Absences. Members of the Council may be excused from attending a City Council meeting by contacting the Mayor prior to the meeting and stating the reason for his or her inability to attend. If the member is unable to contact the Mayor, the member shall contact the City Manager or City Clerk, who shall convey the message to the Mayor. Following roll call, the Presiding Officer

shall inform the Council of the member's absence, state the reason for such absence, and inquire if there is a motion to excuse the member. This motion shall be non-debatable. Upon passage of such motion by a majority of members present, the absent member shall be considered excused and the City Clerk will make an appropriate notation in the minutes. Councilmembers who do not follow the above process will be considered unexcused and it shall be so noted in the minutes. As set forth in RCW 35A.13.020 and RCW 35A.12.060, a council position shall become vacant if a Councilmember fails to attend three consecutive regular meetings of the City Council without being excused by the City Council.

D. General Decorum.

1. While the Council is in session, the members must preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council, nor disrupt any member while speaking, nor refuse to obey the orders of the Council or the Mayor, except as otherwise provided in these Rules.
2. Any person making disruptive, impertinent, or slanderous remarks or who becomes boisterous while addressing the Council shall be asked to leave by the Presiding Officer and barred from further audience participation before the Council for that meeting.

E. Quorum. At all Council Meetings, a majority of the Council (four members) shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time and may compel the attendance of absent members in such manner and under such penalties as may be prescribed by ordinance.

F. Voting. The votes during all Council Meetings shall be conducted as follows:

1. Unless otherwise provided for by statute, ordinance, or resolution, all votes shall be taken by voice, except that at the request of any Councilmember, a random roll call vote shall be taken by the City Clerk or the Presiding Officer may call for a show of hands. In order to maintain an accurate record of all votes of the City Council, the City Clerk shall record by name in the meeting minutes any Councilmember who casts a vote against a motion or other matter.
2. The passage of any ordinance, grant or revocation of franchise or license, and any resolution for the payment of money shall require the affirmative vote of at least a majority of the whole membership of the council.
3. In case of a tie vote on any motion, the motion shall be considered lost.
4. Each Councilmember shall vote on all questions put to the Council, unless a conflict of interest or other disqualifying matter under State law is present. Unless a member of the Council states that he or she is abstaining for the

above reasons, his or her silence shall be recorded as an affirmative vote.

Section 3. Order of Business.

A. Agenda and Council Packet Preparation.

1. The City Clerk, under direction of the City Manager, will prepare a preliminary agenda for each Council Meeting specifying the time and place of the meeting and setting forth a brief general description of each item to be considered by the Council. The preliminary agenda is subject to review by the Presiding Officer.
2. An item for a Regular Business Council Meeting may be placed on the preliminary agenda by a majority vote or consensus of the Council, by the Mayor or Deputy Mayor in the absence of the Mayor, by the City Manager, or by any three Councilmembers who so advise the Mayor and City Manager no later than close of business on the Wednesday preceding such Regular Business Council Meeting.
3. An item may be placed on the preliminary agenda for a Regular Business Council Meeting after the preliminary agenda is finalized only if a Councilmember or the City Manager explains the necessity for placing the item on the agenda and receives a majority vote of the Council to do so.
4. Legally required advertised public hearings will have a higher priority over other agenda items scheduled for convenience rather than for statutory or other reasons.
5. Agenda items that are continued from one meeting to another will have preference on the agenda to the extent possible.
6. It is the intent of the City Council that council procedures be periodically reviewed as needed.

B. Consent Calendar.

1. The City Manager, in consultation with the Presiding Officer, shall place matters on the Consent Calendar which (a) have been previously discussed by the Council, or (b) based on the information delivered to members of the Council, by the administration, can be reviewed by a Councilmember without further explanation, or (c) are so routine or technical in nature that passage is likely.
2. The motion to adopt the Consent Calendar shall be non-debatable and have the effect of moving to adopt all items on the Consent Calendar. Since adoption of any item on the Consent Calendar implies unanimous consent, any member of the Council shall have the right to remove any item from the Consent Calendar.

If any matter is withdrawn, the Presiding Officer shall place the item at an appropriate place on the agenda for deliberation at the current or future Council Meeting.

C. Public Comment and Testimony.

The Council will take public comment or testimony at the Regular Business Meeting only during a Public Hearing or during the Public Comment period for no more than three minutes, or no more than five minutes when presenting the official position of a recognized organization. The Presiding Officer shall retain the discretion to implement measures designed to accommodate all who wish to address the City Council, while also ensuring that sufficient meeting time remains for the City Council to complete all of the public's other business included on the meeting agenda. Depending on the circumstances, such measures may include but are not necessarily limited to amending the amount of time available to speakers (e.g., not more than two minutes), recessing a Public Hearing or Public Comment period to later on that meeting's agenda, and similar measures designed to ensure an appropriate balance between the public's right to be heard on a particular matter and the Council's obligation to complete all of the public's other business included on a meeting agenda.

If a person appearing before the Council has more than one matter to bring up before the Council, that person, after speaking on one matter, will be given an opportunity to bring up other matters after other speakers have been given the opportunity to address the City Council. The Presiding Officer may ask the rest of the Councilmembers if they have any questions before being excused. After a citizen (or group of citizens) has made public comment, the Presiding Officer will respond to the citizen or group with one of the following actions:

1. The commentator will be thanked for his/her input if it is a comment only;
2. Staff will be directed to follow up if an administrative answer or problem resolution is required;
3. The commentator will be requested to provide more information in writing to the City Clerk if further information is needed to clarify or formalize a request. This information will be distributed to the Council before the next Regular Business Meeting or Regular Study Session;
4. The item will be referred by the Presiding Officer to the City Manager for scheduling on a future Regular Study Session Agenda or a Regular Business Meeting Agenda; or
5. The item will be placed on that night's agenda if it is an emergency or is driven by an imminent due date.

The decision as to which alternative to use will be at the discretion of the Presiding Officer. The Presiding Officer will verbalize a reason for his/her choice. After the Presiding Officer's decision, any Councilmember may make a motion to select one of the other alternatives. If the motion is seconded, it will be discussed and voted upon. Should the motion fail, the Presiding Officer may use the previously chosen alternative or may select a different one, again providing a verbal reason.

6. Identification of Speakers. Persons testifying shall identify themselves for the record as to name, address and organization.
7. Instructions for Speakers. An instruction notice for speakers will be available at the meeting. Speakers will be advised by the Presiding Officer that their testimony is being recorded.

D. Rules for Public Testimony during Public Hearings.

The following rules shall be observed during any Public Hearing:

1. Individuals will be allowed three minutes to speak, or five minutes when presenting the official position of a recognized organization, and each organization shall have only one five-minute presentation. If a speaker purports to speak for an organization, club or other so as to lead the Council to believe that a number of persons support a position, then such person shall state how that position was developed by the group.
2. The City Clerk shall be the timekeeper.

Section 4. Duties and Responsibilities for Councilmembers.

A. Councilmember Job Description.

The principal job of a City Councilmember is to make policy. Policy making often takes the form of passing ordinances or resolutions. Councilmembers should base their policy making decisions on many factors after considering input from many sources, including the city staff, citizen's groups, advisory commissions and others. It is the councilmember's responsibility to consider the merits of each idea and then approve, modify, or reject it. Councilmembers should also consider community needs and available resources when making their decisions. It is the job of the City Manager and staff to implement the policies set by the City Council.

B. Public Statements.

Any member of the Council has a right to express personal views and opinions. However, statements representing the views or decisions of the Council must be authorized by a majority or consensus of the Council. Minority views or positions may be conveyed as well.

C. Ethics Laws.

State law provides a specific code of ethics for city officials. RCW 42.23.070 prohibits a municipal official from:

1. Using his position to secure special privileges or exemptions for himself or others.
2. Directly or indirectly, giving or receiving any compensation, gift, gratuity, or reward from any sources, except the employing city, for a matter related to the official's services.
3. Accepting employment or engaging in business that the officer might reasonably expect would require him to disclose confidential information acquired by reason of his position.
4. Disclosing confidential information gained by reason of the officer's position, or use of such information for personal gain.

D. Information Sharing.

It is in the public interest that, to the greatest extent possible, all members of the City Council have an opportunity to be aware of and act upon the information that is available to other members.

The City Council places a high value on conducting the public's business in an open and transparent manner. While Councilmembers are not expected to place on the record all contacts with City residents and other stakeholders on every matter, Councilmembers should place on the record all contacts with City residents and other stakeholders on matters about which a Councilmember reasonably believes the other Councilmembers should be apprised. Examples of such matters would include but not be limited to contacts with opposing parties in litigation involving the City, vendors seeking contracts with the City, and matters of similar sensitivity.

E. Confidentiality and Executive Sessions.

Councilmembers must keep confidential all written materials and verbal information provided to them during Executive Sessions to ensure that the City's position is not compromised. Confidentiality also includes information provided to Councilmembers outside of Executive Sessions when the information is considered to be exempt from disclosure under the Revised Code of Washington.

F. Election of Mayor/Mayor Pro Tem.

1. Swearing in of New Councilmembers. New Councilmembers shall be sworn in by a member of the judiciary or by the City Clerk.
2. Pursuant to RCW 35A.13.030, biennially, at the first meeting of the new council, the council shall choose a chair from among their number. The chair of the council shall have the title of mayor and shall preside at meetings of the council. In addition to the powers conferred upon him or her as mayor, he or she shall continue to have all the rights, privileges, and immunities of a member of the council. The mayor shall be recognized as the head of the city for ceremonial purposes. He or she shall have no regular administrative duties.
3. The motion to elect the Mayor will be placed on the agenda of the first regular meeting and the election will occur at said meeting.
4. No one Councilmember may nominate more than one person for a given office until every member wishing to nominate a candidate has an opportunity to do so. Nominations do not require a second vote. The Chair will repeat each nomination until all nominations have been made. When it appears that no one else wishes to make any further nominations, the Chair will ask again for further nominations and if there are none, the Chair will declare the nominations closed. A motion to close the nominations is not necessary. After nominations have been closed, voting for Mayor shall take place in the order nominations were made. Councilmembers will be asked for a voice vote and a raise of hands. As soon as one of the nominees receives a majority vote (four votes), then the Chair will declare him/her elected. No votes will be taken on the remaining nominees. If none of the nominees receives a majority vote, the Chair will call for nominations again and repeat the process until a single candidate receives a majority vote before the Office of Deputy Mayor is opened for nominations. A tie vote results in a failed nomination.
5. In the temporary absence of the mayor, the deputy mayor shall perform the duties and responsibilities of the mayor with regard to the conduct of meetings and emergency business. In the event that the mayor is unable to serve the remainder of his or her term, a new mayor shall be elected at the first regular meeting following the conclusion of the mayor's term. In the event the deputy mayor is unable to serve the remainder of his or her term, a new deputy mayor shall be elected at the first regular meeting following the conclusion of the deputy mayor's term.
6. A super majority vote (5 councilmembers) shall be required to approve a motion to remove the Mayor or Deputy Mayor from office for serious cause.

G. Duties of Mayor and Deputy Mayor.

1. Presiding Officers. The Mayor, or in his or her absence, the Deputy Mayor, shall be the Presiding Officer of the Council. In the absence of both the Mayor and the Deputy Mayor, the Council shall appoint one of the members of the Council to act as a temporary Presiding Officer.
2. Presiding Officer's Duties. It shall be the duty of the Presiding Officer to:
 - A. Call the meeting to order;
 - B. Keep the meeting to its order of business;
 - C. Control discussion in an orderly manner;
 - D. Give every Councilmember who wishes an opportunity to speak when recognized by the chair;
 - E. Permit audience participation at the appropriate times;
 - F. Require all speakers to speak to the question and to observe the rules of order;
 - G. State each motion before it is discussed and before it is voted upon; and
 - H. Put motions to a vote and announce the outcome.
3. Presiding Officer, Questions of Order. The Presiding Officer shall decide all questions of order, subject to the right of appeal to the Council by any member.
4. Presiding Officer, Participation. The Presiding Officer may at his or her discretion call the Deputy Mayor or any member to take the chair.
5. Request for Written Motions. Motions shall be reduced to writing when requested by the Presiding Officer of the Council or any member of the Council. All resolutions and ordinances shall be in writing.

Section 5. Advisory Committees and Staff.

A. Appointment to Advisory Bodies.

1. Vacancies may be advertised so that any interested citizen may submit an application. Applicants are urged to be citizens of the City of Sammamish, but applications from residents living outside of the corporate boundaries may be considered if authorized by the resolution or ordinance establishing the advisory body.

2. Appointments to advisory bodies will be made by the City Council during a regularly scheduled meeting.
3. Newly appointed advisory body members will receive a briefing by the commission, committee, or task force chairperson and/or City staff regarding duties and responsibilities of members of the advisory body.
4. Appointees to advisory bodies may be removed prior to the expiration of their term of office by a majority vote of the City Council.

B. Key Staff Duties.

Any City employee shall attend a City Council meeting when requested by the City Manager for clarification or explanation of agenda items.

Section 6. Council Committees/Appointments.

- A. Council committees are policy review and discussion arms of the City Council. Committees may study issues and develop recommendations for consideration by the City Council. Committees may not take binding action on behalf of the City.
- B. Council committee structure shall be as determined by the city council and may include:
 1. Council Committees – Standing Committees established for special purposes, tasks or time frames (three or fewer Councilmembers);
 2. Subcommittees of the City Council – Ad hoc and informal working or study group (three or fewer Councilmembers); and
 3. Councilmember Appointments – To task teams or City Advisory Boards, commissions and committees (three or fewer Councilmembers).
- D. The Chair of any Council Committee or Subcommittee, and the City's representative to any external Board or Commission (e.g., Eastside Transportation Partnership), shall provide a written report to the City Council within a reasonable time after each meeting of a Committee, Subcommittee, or other External Body.

Section 7. Effect/Waiver of Rules. These rules of procedure are adopted for the sole benefit of the members of the City Council to assist in the orderly conduct of Council business. These rules of procedure do not grant rights or privileges to members of the public or third parties. Failure of the City Council to adhere to these rules shall not result in any liability to the City, its officers, agents, and employees, nor shall failure to adhere to these rules result in invalidation of any Council act. The City Council may, by a majority vote, determine to temporarily waive any of the provisions herein.

**PASSED BY THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, AT A REGULAR MEETING THEREOF THIS ___ DAY
OF _____, 2016.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

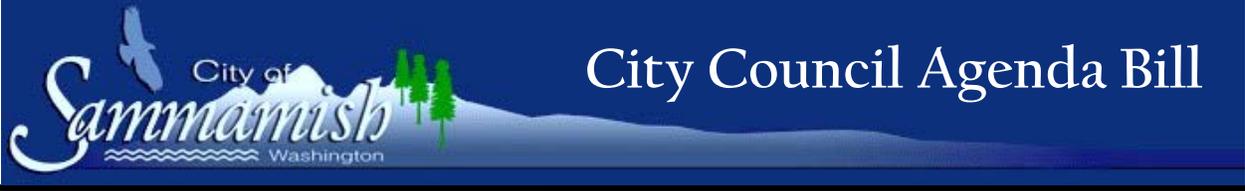
Michael R. Kenyon, City Attorney

Filed with the City Clerk: January 27, 2016

Passed by the City Council:

Resolution No.: R2016-_____

Exhibit 1



Meeting Date: February 16, 2016

Date Submitted: 2/9/2016

Originating Department: Public Works

Clearances:

- | | | |
|--------------------------------------------------|---------------------------------------------------|--------------------------------------------------|
| <input checked="" type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Eastside Fire and Rescue | <input type="checkbox"/> Police |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Finance & IT | <input checked="" type="checkbox"/> Public Works |

Subject: National Pollutant Discharge Elimination System (NPDES) Permit Requirements - Stormwater Educational Outreach

Action Required: Authorize the City Manager to execute a contract with Triangle Associates, Inc. for \$25,206. The Consultant will conduct stormwater education outreach focused on protection of kokanee habitat and water quality.

Exhibits: 1. Contract and Scope with Triangle Associates, Inc.

Budget: Funds for this project are included in the Surface Water Management Fund Engineering and Professional Services 2015/16 adopted budget. Currently there is \$250,000 budgeted in the fund (408-000-531-32-41-00). This contract will be 100% refunded from a King Conservation District (KCD) grant.

Summary Statement:

This contract with Triangle Associates, Inc. will develop and present hands-on classroom workshops for third through fifth grade students and an interactive community booth at three community events based on protecting kokanee in local waterways. Anticipated community events are the Kokanee Fry Release Event, the 4th of July event and Sammamish Days. The activities will accommodate a variety of learning styles and will be designed to involve and educate students and the community on the effects of non-point pollution in local stormwater, focusing on the protection of kokanee habitat and water quality. The program will teach participants how their individual actions can make a positive or negative impact on local waterways.

Background:

Kokanee salmon, "the Little Red Fish", are native to the Lake Sammamish watershed but now spawn in only a few streams that feed into Lake Sammamish (Ebright Creek, Pine Lake Creek, Laughing Jacobs Creek, and Lewis Creek). The City Council has previously requested that stormwater outreach specifically focus on kokanee habitat and water quality. As part of the City's NPDES permit, we are required to provide outreach and education programs that identify specific groups to target with our educational programs. Children are one target audience that is important for desired behavior changes. Classroom workshops and community events will allow the greatest success at reaching this target

audience. The Kokanee Fry Release Event is currently being planned for April 2016, with children from several elementary schools in attendance. It is critical that we begin work to prepare educational programs for this and upcoming events and school workshops.

The City provided similar outreach and education programs in 2015 which was very well received by students, residents, and teachers. As a result of our program, 168 families and community members signed a written pledge to make at least one behavior change in order to prevent stormwater pollution, and an additional 28 families provided written reports of over 300 actions they took in the fall of 2015 that prevented stormwater pollution. The classroom workshops were successful with 759 students reached and 100% of participating teachers who strongly agreed that the workshops enhanced student understanding of stormwater issues, increased student knowledge of kokanee salmon and their habitat and promoted positive behavior change relevant to the daily lives of students and their families.

Financial Impact:

The intent of this contract is that the City will be reimbursed using King Conservation District (KCD) grant funds, and therefore the City will see no net financial impact. The stormwater fund has been identified because it is necessary to show that we have funds to dispense, but it should be noted that those funds will be reimbursed by KCD. The contract includes the administrative costs to obtain the KCD grant.

Recommended Motion:

Authorize the City Manager to execute the attached contract with Triangle Associates, Inc. not to exceed \$25,206 for stormwater educational outreach services.

**CITY OF SAMMAMISH
AGREEMENT FOR SERVICES**

Consultant: Triangle and Associates Inc.

This Agreement is entered into by and between the City of Sammamish, Washington, a municipal corporation, hereinafter referred to as the "City," and Triangle and Associates, Inc, hereinafter referred to as the "Consultant."

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Consultant.** The Consultant shall perform those services described in Exhibit "A" of this agreement. In performing such services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the performance of such services. The Consultant shall perform services diligently and completely and in accordance with professional standards of conduct and performance.

2. **Compensation and Method of Payment.** The Consultant shall submit invoices for work performed using the form set forth in Exhibit "B".

The City shall pay Consultant:

[Check applicable method of payment]

According to the rates set forth in Exhibit " "

A sum not to exceed **\$25,205.02**

Other (describe): _____

The Consultant shall complete and return to the City Exhibit "C," Taxpayer Identification Number, prior to or along with the first invoice submittal. The City shall pay the Consultant for services rendered within ten days after City Council approval.

3. **Duration of Agreement.** This Agreement shall be in full force and effect for a period commencing upon execution and ending December 31, 2017, unless sooner terminated under the provisions of the Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. **Ownership and Use of Documents.** Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not

5. **Independent Contractor.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will solely be responsible for its acts and for the acts of its agents, employees, subconsultants, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

6. **Indemnification.** The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant, in performance of this Agreement, except for injuries and damage caused by the sole negligence of the City. It is further specifically and

Exhibit 1

expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

Furthermore, should subcontracting be agreed to by the parties, the Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as the Insurance Services Office Additional Insured endorsement CG 20 38 04 13.

7. **Insurance.**

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of such services, or bodily injury to persons or damages to property, caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.

Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

Exhibit 1

1. The Consultant's insurance shall not be cancelled by either party except after thirty (30) days prior written notice has been given to the City

Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

9. **Audits and Inspections.** The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review, or audit by the City during the performance of this Agreement.

10. Termination.

A. This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be cancelled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. **Discrimination Prohibited.** The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

12. **Assignment and Subcontract.** The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. **Conflict of Interest.** The City insists on the highest level of professional ethics from its consultants. Consultant warrants that it has performed a due diligence conflicts check, and that there are no professional conflicts with the City. Consultant warrants that none of its officers, agents or employees is now working on a project for any entity engaged in litigation with the City. Consultant will not disclose any information obtained through the course of their work for the City to any third party, without written consent of the "City". It is the Consultant's duty and obligation to constantly update its due diligence with respect to conflicts, and not the City's obligation to inquire as to potential conflicts. This provision shall survive termination of this Agreement.

Exhibit 1

14. **Confidentiality.** All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. **Non-appropriation of funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. **Entire Agreement.** This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. **Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075
Phone number: (425) 295-0500

Notices to the Consultant shall be sent to the following address:

Company Name Triangle Associates, Inc.
Contact Name Erin Hislop
Street Address 811 1st Ave, Suite 255
City, State Zip Seattle, WA 98104
Phone Number 206-583-0655
Email ehislop@triangleassociates.com

18. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

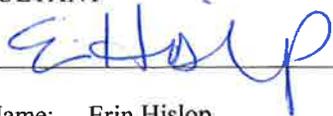
The Contractor will be required to obtain a City of Sammamish business license prior to performing any services and maintain the business license in good standing throughout the term of its agreement with the City. A city business license application can be found at: <http://www.bls.dor.wa.gov/cities/sammamish.aspx>."

19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CITY OF SAMMAMISH, WASHINGTON

CONSULTANT

By: _____

By:  _____

Print Name: _____

Print Name: Erin Hislop

Title: City Manager

Title: Senior Associate

Date: _____

Date: 2/9/16

Attest/Authenticated: _____

Approved As To Form: _____

City Clerk

City Attorney

Exhibit A

**National Pollutant Discharge Elimination System (NPDES) Permit
2016 Stormwater Educational Outreach Program**

Scope of Work and Budget

Consultant will adapt previously developed classroom stormwater workshops and interactive community event booth based on lessons learned from the City's 2015 Stormwater Educational Outreach Program and to evaluate adoption of targeted behaviors by participants. Consultant will present hands-on classroom workshops for third through fifth grade students (without presenting to duplicate students across school years) at up to 11 elementary schools in Sammamish, as well as interactive community booths at three community events. The activities will accommodate a variety of learning styles and will be designed to involve and educate students and the community on the effects of non-point pollution in local stormwater. The program will teach participants how their individual actions can make a positive or negative impact on local waterways and kokanee salmon.

The educational goals are to teach students and community members:

- What a watershed is and how to recognize that their drainage basin is part of a larger system.
- The effects of their individual actions on aquatic life, including kokanee salmon in Sammamish ("the little red fish").
- That their personal choices can have positive and negative effects on stream and kokanee health.
- That certain macro invertebrates are a sign of surface water health.

Messaging will be consistent with National Pollution Discharge Elimination Systems (NPDES) permit education requirements, the regional STORM committee's *Puget Sound Starts Here* campaign, and City of Sammamish education and outreach objectives.

Task 1: Project Management

The Consultant shall be responsible for the management, administration, quality assurance and quality control (QA/QC) and coordination for the work defined in this contract. This task represents the labor and expenses associated with managing the schedule, budget, invoicing, reporting, and attending team meetings.

The Consultant's Project Manager shall lead monthly team meetings and send out an agenda two days in advance. Monthly status reports shall include what was accomplished during the current reporting period, the planned work for the upcoming reporting period, updated project schedule and a detailed invoice showing expenditures and remaining budget to date by task.

The Consultant will produce a final report that includes a summary of all services provided, photos when applicable, project successes and project difficulties, summary of feedback, and measured improvements in adopted behaviors from 2015 and recommendations for future years.

Deliverables:

1. Monthly invoices and project status report
2. Monthly team meeting agendas

Exhibit 1

3. Draft and Final Report – electronic copy of the draft report (due December 23) and 1 hard copy and one electronic pdf copy of the Final Report (due December, 31, 2016).

Assumptions:

1. Monthly team meetings will be held at the City's office unless other arrangements are made in advance. For example, phone-in meetings may be held as agreed upon by the City.
2. Consultant's Project Manager will attend the team meetings.
3. Budget includes travel expenses for team meetings.

Task 2: Schools Outreach

The Consultant shall be responsible for creating/updating existing material based on City key messages and lessons learned from 2015 outreach, provide classroom presentations and administer the Kokanee Classroom Challenge. Specific edits to existing materials will include adding/replacing graphics to incorporate English Language Learner (ELL) family adaptations, kid-friendly event activities, additional social marketing materials, etc. as necessary.

Deliverables:

1. Schedule for fall outreach.
2. Materials and script finalized and printed.
3. Report of each presentation, including photos (when obtainable), feedback from students and teachers, number of students in attendance, summary of successes and opportunities for improvement.
4. Kokanee Classroom Challenge Action Sheets from each participating classroom.

Assumptions:

1. Up to 11 school presentation days, consisting of 2-5 one-hour workshops will occur between May – December.
2. Up to two Consultants will give the presentations (one consultant per presentation day).
3. Consultant will assume all responsibility for program promotion, school outreach and direct scheduling with teachers and school staff.
4. Budget includes travel expenses and materials.

Task 3: Community Events Outreach

The Consultant will attend several community events to promote stormwater education and protection of kokanee. The Consultant shall be responsible for creating/updating existing material based on City key messages and lessons learned from the 2015 outreach events.

Deliverables:

1. Materials will be finalized and printed one week prior to each event.
2. Memo summarizing each event including any photos, approximate number of attendees at the booth, and successes and opportunities for improvement.

Assumptions:

1. Up to two consultant staff members, will attend three community events between April and August, (one consultant per event; events may include Kokanee Fry Release, Sammamish Days, Fourth of July)

Exhibit 1

2. Consultant will provide educational materials. The City may choose to provide additional participation incentives such as give-away materials that have positive stormwater protection messages.
3. The City will coordinate with the event organizers and provide a space, tables and chairs for each event.
4. Budget includes travel expenses and materials.

Task 4: KCD Grant Application and Reporting

The Consultant shall assist the City in applying for and reimbursement with the King Conservation District grant. If successful, this task includes meeting the grant reporting and budget tracking requirements.

Deliverables:

1. Initial grant application, due March 21, 2016.
2. Two progress reports and two expense reports
3. Final Report, including a final expense report that reconciles actual expenditures with grant amount.

Fee Estimate

	Staff	Estimated Hours	Cost (including materials and travel expenses)
Task 1: Project Management	Hislop	27	\$3,548.71
Task 2: Schools Outreach	Hislop Outreach Staff Administrative/Scheduling Staff	35 110 20	\$13,469.35
Task 3: Community Events Outreach	Hislop Outreach Staff	25 15	\$4,738.25
Task 4: KCD Grant Application and Reporting	Hislop	27	\$3,448.71
TOTAL			\$25,205.02

EXHIBIT B



REQUEST FOR CONSULTANT PAYMENT

To: City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075
Phone: (425) 295-0500
FAX: (425) 295-0600

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: _____

Email Address: _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Specific Program: _____

Authorized signature

ATTACH ITEMIZED DESCRIPTION OF SERVICES PROVIDED

For Department Use Only

Total contract amount	
Previous payments	
Current request	
Balance remaining	

Authorization to Consultant: \$
Account Number:
Date:

Approved for Payment by: _____ Date: _____

Finance Dept.	
Check # _____	Check Date: _____

EXHIBIT C



TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, you must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

- Corporation Partnership Government Consultant
 Individual/Proprietor Other (explain)

TIN No.: 91-1549478 _____

Social Security No.: _____

Print Name: Erin Hislop _____

Title: Senior Associate _____

Business Name: Triangle Associates, Inc. _____

Business Address: 811 1st Ave, Suite 255, Seattle WA 98104_

Business Phone: 206-583-0655 _____

2/9/14
Date

A handwritten signature in blue ink, appearing to read "Erin Hislop".
Authorized Signature (Required)

Exhibit 1

Sammamish, Washington

Proclamation
World Spay Day
February 23, 2016



WHEREAS, pets provide companionship to 65% of U.S. households; and

WHEREAS, 2.4 million healthy and adoptable cats and dogs are put down in animal shelters each year due to a lack of critical resources and public awareness; and

WHEREAS, nearly 90% of pets living in poverty, and 98% of community (feral and stray) cats are unaltered; and

WHEREAS, spaying and neutering has been shown to dramatically reduce the number of animals who are put down in animal shelters; and

WHEREAS, programs exist to assist with the cost of spaying or neutering pets living in poverty and community cats; and

WHEREAS, veterinarians, national and local animal protection organizations, and private citizens worked together to advocate the spaying and neutering of pets and community cats through “World Spay Day” in the United States and throughout the world in 2015; and

WHEREAS, veterinarians, national and local animal protection organizations, and private citizens have joined together again to advocate the spaying or neutering of pets and community cats on “World Spay Day 2016”:

NOW THEREFORE BE IT PROCLAIMED by the City Council of City of Sammamish, Washington, that February 23, 2016, is designated “World Spay Day.” The Mayor is calling upon the people of Sammamish to observe the day by having their own pets spayed or neutered or by sponsoring the spaying or neutering of a pet in need.

Signed this 16th Day of February, 2016.

Mayor Donald J. Gerend

COUNCIL  *MINUTES*

Regular Meeting
February 2, 2016

Mayor Don Gerend called the regular meeting of the Sammamish City Council to order at 6:30 pm.

Councilmembers present:

Mayor Don Gerend
Councilmember Tom Hornish
Councilmember Kathy Huckabay
Councilmember Bob Keller
Councilmember Christie Malchow
Councilmember Tom Odell
Deputy Mayor Ramiro Valderrama

Staff present:

Ben Yazici, City Manager
Lyman Howard, Deputy City Manager
Jeff Thomas, Community Development Director
David Pyle, Deputy Director Community Development
John Cunningham, Interim Public Works Director
Beth Goldberg, Administrative Services Director
Joe Guinasso, Assistant City Manager/Finance Director
Chris Gianini, Deputy Finance Director
Jessi Bon, Parks & Recreation Director
Mike Kenyon, City Attorney
Melonie Anderson, City Clerk

Roll Call/Pledge of Allegiance

Roll was called. City Manager Ben Yazici led the pledge.

Approval of Agenda

Councilmember Huckabay asked to remove Item 9 – Human Services Grants from the Consent Agenda. Councilmember Odell requested Item 3 - Council Rules of Procedure and Item 5 – 2016 Council Committees be removed from Consent Agenda.

MOTION: Deputy Mayor Valderrama moved to approve the agenda including the Consent Calendar as amended. Councilmember Malchow seconded. Motion carried unanimously 7-0.

Student Liaison Reports

➤ Eastlake High School – Colin James

The first semester has been completed. Today was Tupperware Tuesday to encourage students to bring reusable containers rather than use paper and plastic material. Tolo is soon. This Friday is the Red-Out for Heart Health Basketball contest with Redmond. Spring sports have begun.

Presentations/Proclamations

➤ City Manager's Retirement

Mayor Gerend showed a PowerPoint presentation highlighting the successes of Ben Yazici during his tenure as City Manager (*presentation available on the City's website at www.sammamish.us*). Mr. Yazici was presented with a plaque and best wishes for his retirement.

Council recess fro 6:45 pm to 7:05 pm.

Public Comment

James De Petrillo, 3020 230th Place NE, Spoke regarding the tree ordinance. He feels the ordinance is too developer focused and the fines are too high.

Deb Sogge, Sammamish Chamber of Commerce, Thanked the City Manager for his leadership. She announced that the Farmer's Market will be opening on May 11. The Chamber will be sponsoring Business to Business workshops. The workshops are free.

Sean Smith, 1605 218th Court SE, Spoke regarding public records requests and open data systems.

Trina Thompson, 20325 NE 38th Street, Spoke regarding the NE 42nd Street barricade.

C.J. Kahler, 21911 SE 20th Street, Spoke regarding the formation of a Human Services Commission or committee. He feels reaching out to the residents would improve the process. He quoted from City of Redmond's 2016 Strategic Plan "When people think about the kinds of services their city offers, they often think of roads, water, and police and fire protection, but probably not as often of service provided directly to persons struggling to meet their basic needs for food, clothing and shelter, as well as assistance related to employment, health, safety and social support. But building, maintaining and improving an infrastructure for addressing the continuum of human needs is as important as maintaining and improving the physical infrastructure of roads and bridges. A city's vitality depends on the degrees to which it's resident and families are able to thrive. An effective human services delivery system is a crucial component of any healthy, sustainable community." (*Per Councilmember Valderrama's request, Mr. Kahler's quote has been added to the minutes verbatim for future consideration of incorporating it to Sammamish's Comprehensive Plan.*)

Rick Rose, 11509 161st Avenue SE, Renton, Spoke of the challenges in finding an affordable location in Sammamish to open a hardware store. He would like to rent the Mars Hill building. Mr. Yazici said that the City would be happy to work with Mr. Rose and Regency Centers to help negotiate a lower lease.

Mary Victor, 408 208th Avenue NE, Spoke regarding the drainage situation in Tamarack.

Nancy Baer, 20013 NE 42nd Street, She spoke regarding the 42nd Street barricade (*submitted copy of Barricade study, available upon request of the City Clerk*).

Bob Seidensticker, 19836 NE 42nd Street, Spoke regarding the SE 42nd Street barricade.

Consent Calendar

Payroll for period ending December 31, 2016 for pay date January 5, 2016 in the amount of \$323,527.09

Payroll for period ending January 15, 2016 for pay date January 20, 2016 in the amount of \$326,238.16

Approval: Claims For Period Ending January 19, 2016 In The Amount Of \$2,107,265.95 For Check No. 42356 Through 42516

Approval: Claims For Period Ending February 2, 2016 In The Amount Of \$1,582,404.27 For Check No. 42517 Through 42629

Resolution: Adopting Legislative Priorities for 2016 (R2016-666)

Resolution: Repealing Resolution R2010-439 And Establishing A New Depository Bank And Authorized Signatures On City Bank Accounts (R2016-667)

Contract: Tamarack Drainage Design/Osborn

Contract: On-Call Biologist Services/Watershed Company

Resolution: Barrington Final Plat (R2016-668)

Approval: January 14-16 Council Retreat Notes

Approval: January 5, 2016 Regular Meeting Minutes

Approval: January 12, 2016 Special Meeting Minutes

Approval: Bill of Sale: Transferring Community Center Water & Sewer Lines to Sammamish Plateau Water & Sewer

Public Hearing

Ordinance: First Reading Annexing Certain Property Known As The Mystic Lake Property To The City Of Sammamish; Establishing An Effective Date As Set Forth In Section 4; And Providing For Severability.

Community Development Director Jeff Thomas and Deputy Community Development Director David Pyle gave the staff report and showed a PowerPoint presentation (available on the City's website at www.sammamish.us). Mr. Thomas explained that Council is receiving a revised ordinance and legal description from what was in the packet. The changes are due to a request

from King County Roads Division to also annex that portion of 244th Avenue SE that is adjacent to the Mystic Lake Annexation Area.

Public Hearing opened at 7:50 pm and closed with no public comments.

MOTION: Deputy Mayor Valderrama moved to adopt the ordinance annexing the property known as the Mystic Lake Property. Councilmember Odell seconded. Motion carried unanimously 7-0 (O2016-405).

Unfinished Business

Resolution: Revising The Rules Of Procedure For The City Council

Councilmember Odell suggested adding in a provision for removing a Councilmember if they have more the three unexcused absences. Council agreed to this addition. He suggested adding that all council votes will be recorded in the minutes. He wants to add back in the stricken sections on page 6. That change was not made. Councilmember Hornish would like to add some language regarding public comment. He also suggested a minor edit on page 10 and the removal of all references to Committee of the Whole. Councilmember Keller would like a follow up report on items that are referred to staff from public comment. This item will be brought back, with revisions at the next Study Session.

MOTION: Deputy Mayor Valderrama moved to cancel all Committee of the Whole meetings for 2016. Councilmember Odell seconded. Motion carried unanimously 7-0.

Approval: 2016 Council Committees

Councilmember Odell recommended that, on the list of committees, there should be a notation that the Transportation Committee is ad hoc and meets as needed. The Eastside Transportation Partnership meeting should be listed as meeting monthly. The YMCA Board should be listed as meeting monthly plus additional meetings of the various subcommittees. The WRIA 8 meeting is bi-monthly.

MOTION: Deputy Mayor Valderrama moved to approve the 2016 Council Committees. Councilmember Malchow seconded. Motion carried unanimously 7-0.

Approval: 2016 Supplemental Human Services Funding

MOTION: Councilmember Huckabay moved to approve the Supplemental Human Services Funding Councilmember Hornish seconded. Motion carried unanimously 7-0.

Councilmember Huckabay explained that the next steps in the Human Service Funding process improvements would include a discussion about performing a needs assessment as well as consider what priorities should be. There will also be a discussion on public involvement with the grants. These topics will be considered by the Ad Hoc Human Services Committee.

New Business - None

Council Reports

Councilmember Odell reported on the Kokanee Work Group meeting. He reported on the SE 4th Street Open House. He would like to see the City encourage the Issaquah School District to plant trees that will hide the new stadium along 228th Avenue SE.

Councilmember Keller reported on the Eastside Fire & Rescue meeting. He reported that they are having informational meetings regarding the Regional Fire Authority. The new fire chief has started.

Councilmember Malchow reported on the Human Services Committee.

Councilmember Huckabay reported on the work plan for the Regional Transportation Committee. She attended the Kiwanis meeting. Jump and Jive will be March 5 at the Teen Center. She announced that the YMCA will be presenting a new program to promote community.

Deputy Mayor Valderrama reported on the Regional Law and Justice Committee. They would like Sammamish to declare April as Sexual Assault Awareness Month. Council was in favor of this. Eastside Fire & Rescue (EF & R) and the Snoqualmie Tribe met regarding receiving services from EF & R. He announced that a representative should be appointed to the EF & R Operations board. The Public Safety Committee will meet on February 23.

Councilmember Hornish reported that the Communications Committee has not met yet.

Mayor Gerend, Keller and Valderrama attended the Association of Washington Cities Legislative Action days. He attended the North End Mayors Meeting. He has been asked to serve as Honorary Chair of the Lake Washington School District Bond Committee.

City Manager Report

Interim Public Works Director John Cunningham gave a staff report on development activities occurring in Issaquah that could affect traffic for Sammamish residents. Providence Ridge on SE 43rd Way is a 43-lot development. This development is close to final plat. He also reported on the City Church project, which is still in the conceptual stage (*Presentation available at the Cities website at www.sammamish.us*).

Deputy City Manager Lyman Howard asked Council if the February 16, 2016 Regular meeting could start at 4:00 pm. Council did not want to start early. Mr. Howard will make some changes to the agenda. Council agreed to a joint meeting with the Lake Washington School District on February 24, 2016. The March 8, 2016 Study Session will be moved to March 22, 2016.

Executive Session – Potential property acquisition pursuant to RCW 42.30.110(1)(b) and potential litigation pursuant to RCW 42.30.110(1)(i)

Council retired to Executive Session at 9:39 and returned at 10:00 pm. No action was taken.

Meeting adjourned at 10:00 pm.

Melonie Anderson, City Clerk

Donald J. Gerend, Mayor



STUDY SESSION NOTES

Study Session February 9, 2016

Mayor opened the study session of the Sammamish City Council at 6:30 p.m.

Public Comment

This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.

Scott Hamilton (as Represented by Gail Twelves), 19727 SE 19th Street, Gave a special presentation to former City Manager, Ben Yazici.

Harry Shedd, 2313 Sahalee Dr. E., Spoke regarding Adult Family Homes.

Topics

- Tent City 4
- Land Use Compatibility in Residential Zones
- Update: SE 4th Street Open House
- Discussion: Human Services Grant Process
- Council Rules of Procedure

Adjournment

11:00 pm



FINANCES AND CAPITAL PLANS

Information will be provided at the meeting



Memorandum

Date: February 16, 2016

To: City Council

From: Frank Blau, Planning Commission Chair

Re: Public Works Standards – Planning Commission Recommendations

The City's Interim Public Works Standards (Interim Standards) were adopted on April 19, 2000 by Ordinance 02000-60. The Planning Commission began its review of the City's Interim Standards on May 21, 2015. At that time staff presented a summary of policy and development regulations within the Interim Standards the City Council had requested be reviewed. These items included: street classification for local roads, right-of-way and local street widths, connections to substandard streets, street connectivity language and the proposed street tree List. At work sessions on July 23 and September 3, staff presented their recommendations on these items for review by the Planning Commission.

On September 17, 2015, the Planning Commission held a public hearing on the proposed revisions to the Interim Standards. While the Planning Commission continuously took public comment following the work sessions on the revised Public Works Standards, several people provided testimony at the September 17th public hearing. At the conclusion of their deliberations following the public hearing, the Planning Commission voted 5-0 to recommend the following revisions to the City's Public Works Standards to the City Council:

Chapter 9 - Street Classification (See attachment A)

In order to maintain compatibility with regional, State and Federal regulations related to street classification designations and to promote clarity and internal consistency, staff recommended revisions to the City's current street classification definitions. The roadway classifications were reviewed to define clear classification criteria such as low speeds within neighborhoods, emphasis towards total street design requirements, traffic volumes, roadway function, and Federal roadway classification criteria. The Planning Commission also reviewed the addition of a definition for the "Woonerf" concept for alleyways as currently there is no definition or requirements within the Public Works Standards for this concept.

The Planning Commission considered changes to the verbiage and clarification of the definitions for Street Classification. Following is a list of the Planning Commission's recommendations for City Council consideration related to Street Classifications. These recommendations are summarized in more detail in Attachment A – Draft Chapter 9, Public Works Standards, Street Classification:

1. Change the designation of the local road classification from “Local Road Feeder” to “Neighborhood Collector.
2. Clearly define the function of each roadway classification and the range of daily traffic volumes typically associated with the different roadway classification definitions.
3. Clearly define the required design elements for bicycle and pedestrian facilities to be included in each different roadway classification.
4. Include a definition and design requirements for a “Woonerf” roadway in the Public Works Standards.

Roadway Sections (See Attachment B)

Based on previous City Council direction, since approximately May of 2013, Public Works staff has regularly approved roadway variations to reduce required pavement widths from 36 feet to 28 feet for local roads. To update the Public Works Standards to be consistent with this City Council direction, the Planning Commission reviewed the local road cross sections and corresponding required right-of-way widths.

Following is a list of Planning Commission recommendations related to roadway cross sections and right-of-way widths. These recommendations are also detailed in Attachment A – Draft Chapter 9, Public Works Standards, and Attachment B – Proposed Roadway Section Details:

1. The local road section standard will consist of a 52 foot right-of-way width, 28 feet of paved roadway surface, a 5 foot wide landscape strip on both sides of the street and a 5 foot wide sidewalk on both sides of the street. Parking will be allowed only on one side of the roadway.
2. Include an option to allow Low Impact Development drainage facilities to be located within the roadway right-of-way through an approved deviation process. This option would require a 60 foot wide right-of-way width, 28 feet of paved roadway surface, a minimum 8 foot wide landscape strip for drainage facilities on each side of the street and a 5 foot wide sidewalk on each side of the street.
3. Include an option to allow for parking to be provided on both sides of the roadway. This option will require approval through a deviation process which

shall clearly justify the need for the additional parking. This option will require a 60 foot wide right of way width, a 36 foot paved roadway surface, a 5 foot wide landscape strip on each side of the roadway and a 5 foot wide sidewalk on each side of the roadway. City approved traffic calming measures will also be required with this option.

Chapter 7, Section 7.5 – Connectivity (See Attachment C)

Staff recommended adding a section to the Public Works Standards requiring that new developments look for opportunities to connect the transportation system for both motorized and non-motorized users and to promote future connectivity on a city wide basis when new development is adjacent to undeveloped parcels. This recommendation is consistent with SMC 21A.60.070(2), which states: “The proposed circulation system of a proposed subdivision, short subdivision or binding site plan shall intersect with existing and anticipated streets abutting the site at safe and convenient locations, as determined by the City Engineer.” The recommendation also implements Transportation Policies T-2.6 and T-7.6 from the recently adopted 2015 Comprehensive Plan.

Additionally, within the Interim Standards there is no restriction on the number of residential units that may gain access to a public street from a single access point or roadway. For primarily emergency response purposes, staff recommended restricting the total number of residential dwelling units allowed to gain access to a public roadway via a single access to no more than 100.

The Planning Commission considered this proposed change to the Public Works Standards and recommends the following access standards which are detailed in Attachment C – Draft Chapter 7, Section 7.5, Public Works Standards:

1. In order to provide transportation network connectivity, new development street layouts shall continue streets and pedestrian connections to adjoining existing development(s) or to their anticipated locations where adjoining property is not yet developed.
 - i) Where existing adjoining properties have planned road and trail systems, physical connections are required to be constructed by the new development.
 - i) Where adjoining properties contain existing roadway ends, new development shall be required, as determined by the City, to connect to these existing roadway ends.
 - ii) When a connection road exceeds serving 100 residential units, a secondary access point shall be required.

Chapter 7, Section 7.6 - Connection to Substandard Streets (See Attachment C)

Section 15.100 of the City’s Interim Standards has been the cause for reoccurring appeals and has been cited by the City’s Hearing Examiner as an area of regulation requiring clarification. Currently, project applicants are required to improve

substandard streets (public or private) to meet the City's Interim Standards. The extent of improvements required to comply with this regulation is beyond the City's legally allowable "nexus" authority which has made some connections between new neighborhoods and existing neighborhoods impossible.

For reference, the interim standard reads as follows:

"PWS.15.100 Developments on substandard streets.

All new developments which obtain access from substandard public or private streets shall be required to construct all necessary street improvements to bring any street up to current City standards prior to final approval. Such improvements shall be made from the point of access to the closest intersection of a public street that meets current standards. Street improvements may include but are not limited to curb and gutter, sidewalk, street storm drainage, street lighting, traffic signal modification, relocation or installation, utility relocation, and street widening all per these standards."

The Planning Commission recommends that the City Council adopt language requiring improvements to existing roadways by a new development in those cases where the existing roadway being connected to either does not meet current standards or there is a documented safety issue with the existing roadway that needs to be addressed. The following recommendations are detailed in Attachment D – Draft Chapter 7, Section 7.6, Public Works Standards:

4. In those cases when the existing and new roadways are not the same paved width, required transition lengths (L) for such connections to existing roadways shall be determined by multiplying the posted speed limit (S) times the required change of width through the taper (W), ($\text{Length} = W \times S$), or by the continuation of the required width to the nearest intersection, whichever is shorter. In the event the nearest intersection is with a higher volume roadway, such as an arterial, the transition shall extend to the intersection.
5. When the connection is to an existing unimproved right-of-way consisting of a gravel or dirt surface, the new development shall construct a minimum of a half-street improvement within the existing nonstandard right of way section. Said half street improvement shall extend beyond the limits of the new development to the nearest intersection with an improved roadway or to where a transition to an existing asphalt or concrete road surface can be achieved. A minimum 20 foot width of roadway asphalt or concrete surface shall be required within either the half street improvement or the transition to the nearest intersection whichever is applicable in each individual case.
6. If there is a gap in pedestrian facilities beyond a roadway transition to the nearest intersection or to the nearest existing pedestrian facilities within a 1 block limit, the developer shall be required to install an approved pedestrian facility (i.e. sidewalk, pathway, or paved shoulder) when these locations are shown on an adopted sidewalk

and pathway plan, or along a roadway classification of neighborhood collector in conjunction with safe routes to school.

Appendix G – Right of Way Street Tree List (See Attachment D)

Section 15.520 Street Trees of the Interim Standards has a very limited list of approved trees that are allowed to be planted within the right-of-way. In order to promote diversity and a healthy tree canopy within the right-of way, the Planning Commission recommends adopting the proposed street tree list as detailed in Attachment E – Draft Appendix D, Public Works Standard:

The Planning Commission has enjoyed working on these new Public Works Standards with City staff and thanks the City Council for the opportunity to be involved in the drafting of them. The Commission feels the proposed new Standards will promote a more desirable, livable community and that the proposed Standards better align the look and feel of new development in the city with the City's goals and policies as expressed in the newly adopted 2015 Comprehensive Plan. The Planning Commission strongly recommends that these new Public Works Standards be adopted by the Sammamish City Council. Thank you.

Chapter 9. Street Classification

Federal and State guidelines require that streets be classified based on function. The City mainly classifies streets as arterial or non-arterial (local). Other classifications include alley and private streets.

9.1. Arterial Streets

Arterials provide a high degree of vehicular mobility through effective street design and by limiting property access to the right-of-way. Most vehicle trips on arterials are through-traffic. Arterials are divided into three classes: Principal, Minor, and Collector Arterials. Higher classification arterials (Principal being the highest), have larger traffic volumes, more through-traffic, longer trips, and fewer access points. Criteria for Arterial Streets are included in Table 9.1 below.

- A. Principal Arterials have higher levels of local land access controls, with limited driveway access, and have regional significance as major vehicular travel routes that connect metropolitan areas. *(Examples: 228th Ave NE/SE, Sahalee Way and Issaquah Pine Lake Rd)*
- B. Minor Arterials generally provide a high degree of intra-community connections and are less significant than Principal Arterials when considering regional mobility. *(Examples: E Lake Sammamish Pkwy, Inglewood Hill Road and 244th Ave SE-NE)*
- C. Collector Arterials assemble traffic from the interior of an area/community and deliver it to the closest Minor or Principal Arterial. Collector Arterials provide mobility, and access to property. *(Examples: 205th PI NE, 248th Ave SE, and SE 24th St.)*

Table 9.1 Street Classification Characteristics (typical)

	ARTERIAL STREETS		
	Principal	Minor	Collector
Function	<ul style="list-style-type: none"> - Connect cities and urban centers with minimum delay - Channel traffic to Interstate system - Accommodate long and through trips 	<ul style="list-style-type: none"> - Connect activity centers within the City - Connect traffic to Principal Arterials and Interstate - Accommodate some long trips 	<ul style="list-style-type: none"> - Access to community services and businesses - Connect non-arterial to Minor and Principal Arterial - Accommodate medium-length trips
Minimum Right of Way (1)(2)	90 feet	66 feet	66 feet
Lane Width	11 feet	11 feet	11 feet
Parking Lane/Width	None	Requires City Engineer Approval/8 Feet	Requires City Engineer Approval/8 Feet
Curb to Curb Width(3)	64 feet	40 feet	40 feet
Sidewalk Width	Both Sides: 6 feet' wide (commercial areas may require up to 10 feet widths at discretion of the City Engineer	Both Sides: 6 feet' wide (commercial areas may require up to 10 feet widths at discretion of the City Engineer	Both Sides: 6 feet wide
Planter Strip Width(4)	Both sides 5 feet wide	Both sides 5 feet wide	Both sides 5 feet wide
Half Street Width(5)	25 feet	28 feet	28 feet
Design Speed (mph)	- 35-45	30-35	25-35
Daily Volumes (vpd)	>15,000	7,000-20,000	1,500- 10,000
Lane	Two or more	Two or more	Two or more
Striping	Travel lanes delineated	Travel lanes delineated	Travel lanes may be delineated

	ARTERIAL STREETS		
	Principal	Minor	Collector
Buses/Transit Stops	Allowed	Allowed	Allowed
Bicycle Facilities	Lanes, shared lanes, or signage	Lanes, shared lanes, or signage	Lanes, shared lanes, or signage
Pedestrian Facilities	- Sidewalks both sides - Amenity strips	- Sidewalks both sides - Amenity strips	- Sidewalks both sides - Amenity strips

⁽¹⁾Does not include easements for public and private utilities.

⁽²⁾ROW may be increased to accommodate Parking or Rain Gardens

⁽³⁾Minimum Width - Land use Density or Offsite Parking Provisions may require more on-street Parking

⁽⁴⁾Does not include curb

⁽⁵⁾Minimum width includes Eleven-foot lanes and Four-foot shoulders.

9.2. Non-Arterial Streets

Streets that are not designated as arterials are non-arterial streets. Sammamish divides non-arterial streets into Neighborhood Collector Streets and Local Streets. Criteria for Non-Arterial Streets are included in Table 9.2 below.

Table 9.2 Non-Arterial Streets

	NON-ARTERIAL STREETS	
	Neighborhood Collector	Local
Function	- Connect Local to Arterials - Provide local access - Accommodate short trips to neighborhood destinations - Limited Driveway Access.	- Provide local access
Minimum Right of Way Width ⁽¹⁾⁽²⁾	52 feet	52 feet
Lane Width	10 feet (min)	10 feet (min)
Parking Lane Width	8 feet	8 feet
Curb to Curb Width ⁽³⁾	28 feet	28 feet

Exhibit 1
Attachment A

	NON-ARTERIAL STREETS	
	Neighborhood Collector	Local
Parking	One Side	One Side
Sidewalk Width	5 feet	5 feet
Planter Strip Width ⁽⁴⁾	5 feet	5 feet
Half Street Width ⁽⁵⁾	20 feet	20 feet
Design Speed (mph)	25	25
Daily Volumes (vpd)	< 1,500-5,000	< 1500
Striping	No centerline striping	No centerline striping
Buses/Transit Stops	Allowed for short segments None (School Only)	Not allowed
Bicycle Facilities	Shared lanes/signs	No specific bicycle facilities; may have signed route
Pedestrian Facilities	- Pedestrian access through use of sidewalks, trails, or other	- Pedestrian access through use of sidewalks, trails, or other

(1) Does not include easements for public and private utilities.

(2) ROW may be increased to accommodate additional Parking or Low Impact Storm Drainage facilities.

(3) Minimum Width - Land use Density or Offsite Parking Provisions may require more on-street Parking.

(4) Does not include curb.

(5) Minimum width includes Ten-foot lanes and One-foot shoulders.

9.3. Alley

Alleys are considered private roads and are governed by the following criteria.

1. Allowed for primary access only when lots served have full frontage on a public street.
2. Serves a maximum of 30 lots, with a maximum length of 400 feet, no cul-de-sacs, and no dead ends if serving more than four lots.

3. When an alleyway is to be provided with utilities, the alley shall be located within a utility easement.
4. Minimum alley tract (easement if circumstances require) width of 20 feet with a pavement surface of 16 feet (including thickened edge), based on a five-foot structure setback from property line or edge of tract (easement). For differing structure setback requirements, alley configuration shall be designated to provide for safe turning access to properties.
5. Alleyways shall be provided with a paved surface, a thickened edge on one side and cross slope in one direction.
6. Alleys will be allowed only when lots have frontage on a public street.
7. Alley entry shall be provided by a driveway cut.
8. Construction and inspection standards for public roads apply for alleys unless otherwise noted within these guidelines.

9.4. Woonerf

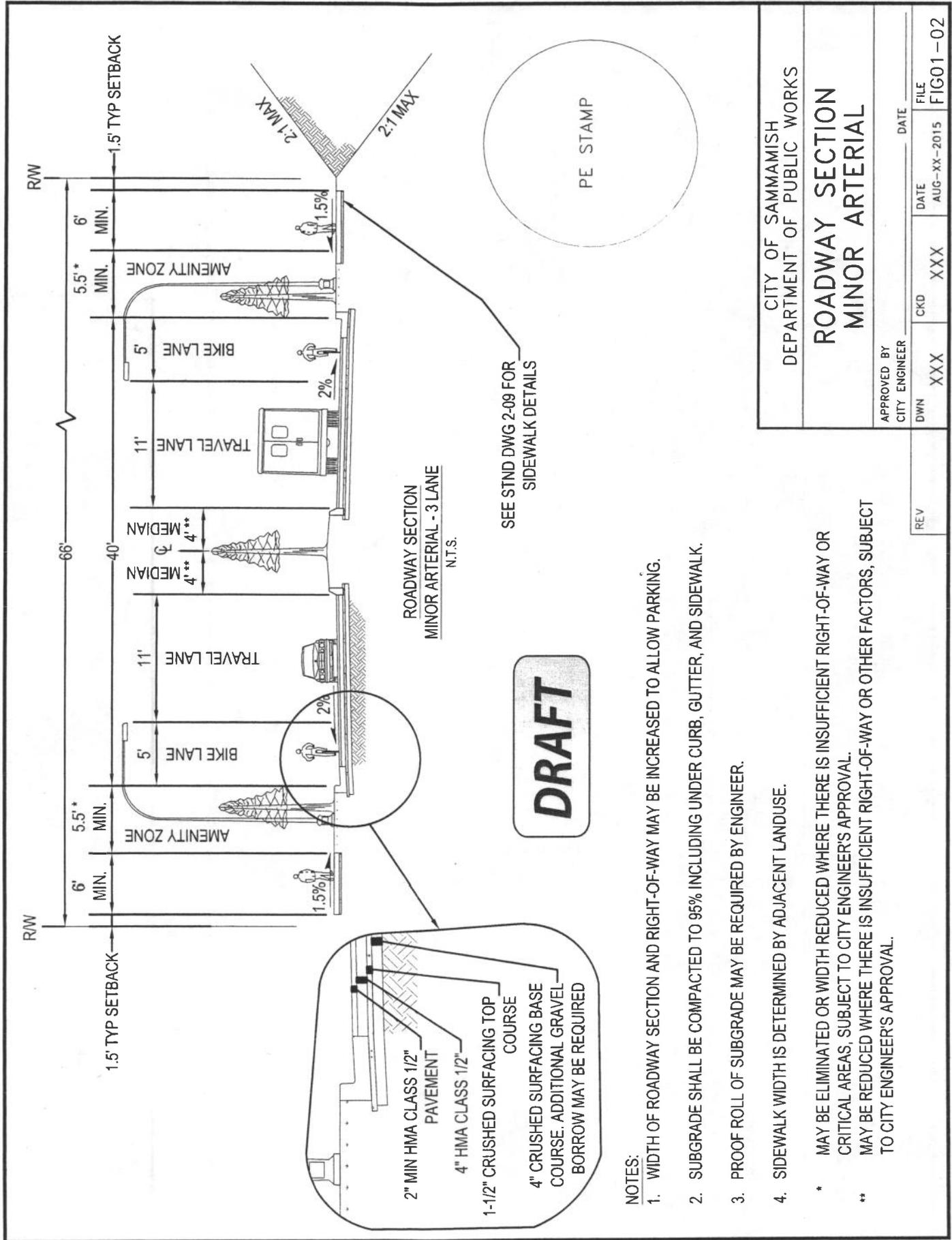
Woonerfs are considered private roads and are governed by the following criteria.

1. Shall include the following core design concepts
 - i. Pedestrian friendly design.
 - ii. Clear distinct entrance.
 - iii. Required on-street parking. Parking can be parallel or perpendicular and grouped together. Parking is located off the access width of the Woonerf.
 - iv. Traffic calming measures are required.
 - v. Must incorporate outdoor furnishings such as benches and landscaping.
2. Must follow standards for alleys as described in section 9.3.

9.5. Private Street

A private street is a privately owned and maintained street providing vehicular access within a property or properties. Refer to Chapter 12.8 Private Streets and Alleys for more information.

Attachment B



NOTES:

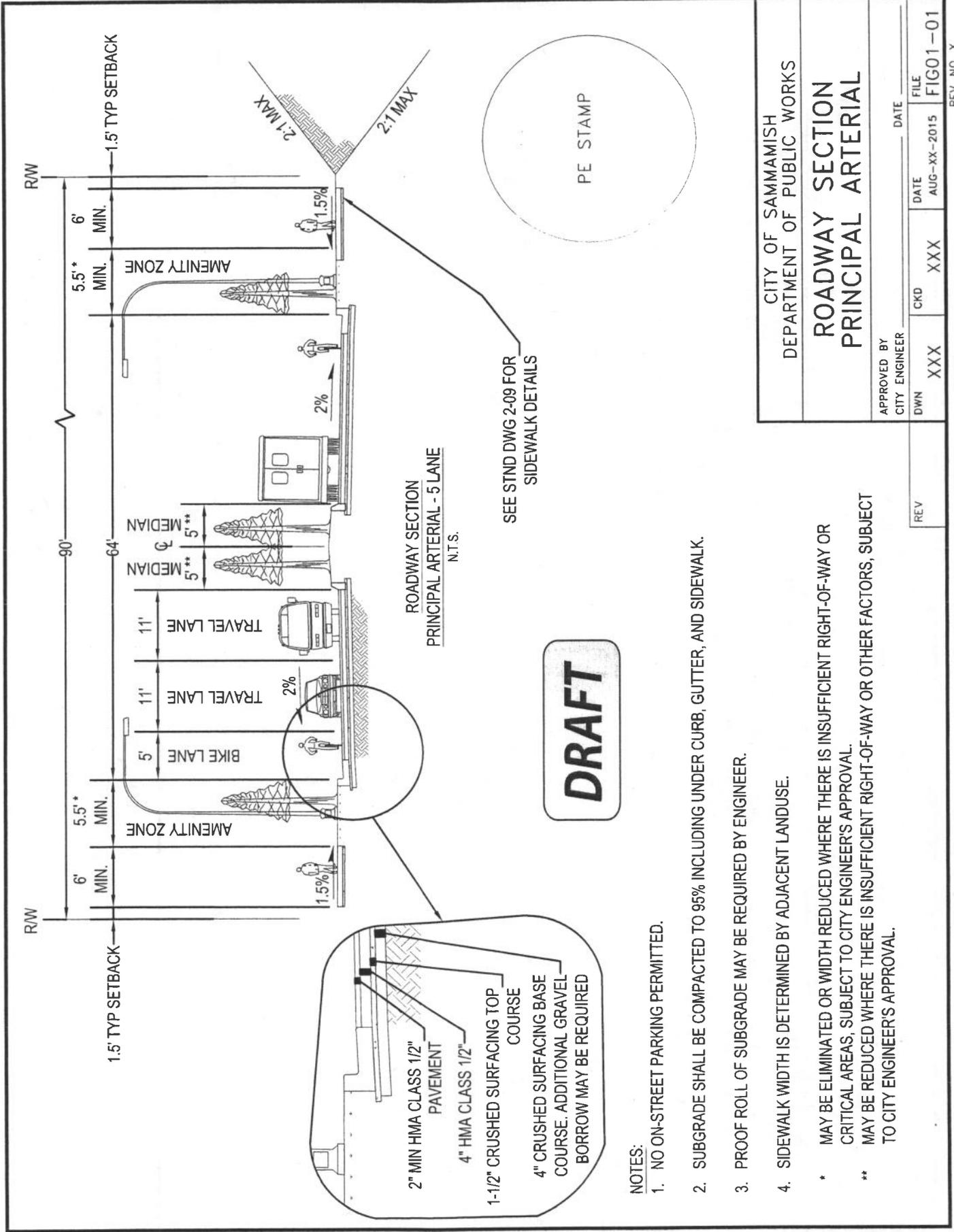
1. WIDTH OF ROADWAY SECTION AND RIGHT-OF-WAY MAY BE INCREASED TO ALLOW PARKING.
2. SUBGRADE SHALL BE COMPACTED TO 95% INCLUDING UNDER CURB, GUTTER, AND SIDEWALK.
3. PROOF ROLL OF SUBGRADE MAY BE REQUIRED BY ENGINEER.
4. SIDEWALK WIDTH IS DETERMINED BY ADJACENT LANDUSE.

* MAY BE ELIMINATED OR WIDTH REDUCED WHERE THERE IS INSUFFICIENT RIGHT-OF-WAY OR CRITICAL AREAS, SUBJECT TO CITY ENGINEER'S APPROVAL.

** MAY BE REDUCED WHERE THERE IS INSUFFICIENT RIGHT-OF-WAY OR OTHER FACTORS, SUBJECT TO CITY ENGINEER'S APPROVAL.

CITY OF SAMMAMISH DEPARTMENT OF PUBLIC WORKS			
ROADWAY SECTION MINOR ARTERIAL			
APPROVED BY CITY ENGINEER	DATE	FILE	DATE
DWN XXX	AUG-XX-2015	XXX	FIG01-02
REV	CKD	XXX	REV. NO. X

Attachment B



NOTES:

1. NO ON-STREET PARKING PERMITTED.
2. SUBGRADE SHALL BE COMPACTED TO 95% INCLUDING UNDER CURB, GUTTER, AND SIDEWALK.
3. PROOF ROLL OF SUBGRADE MAY BE REQUIRED BY ENGINEER.
4. SIDEWALK WIDTH IS DETERMINED BY ADJACENT LANDUSE.

* MAY BE ELIMINATED OR WIDTH REDUCED WHERE THERE IS INSUFFICIENT RIGHT-OF-WAY OR CRITICAL AREAS, SUBJECT TO CITY ENGINEER'S APPROVAL.

** MAY BE REDUCED WHERE THERE IS INSUFFICIENT RIGHT-OF-WAY OR OTHER FACTORS, SUBJECT TO CITY ENGINEER'S APPROVAL.

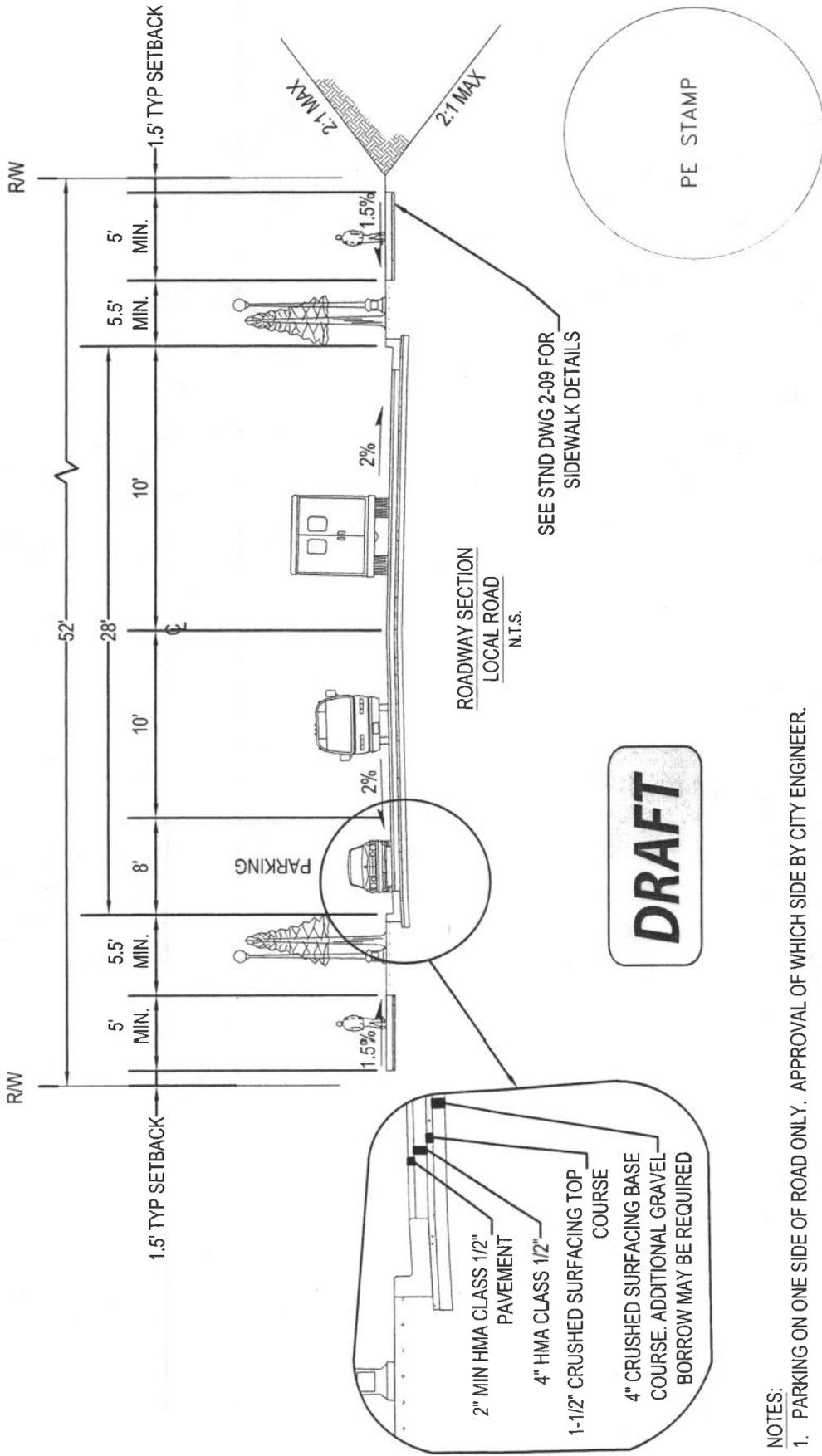
CITY OF SAMMAMISH
DEPARTMENT OF PUBLIC WORKS

**ROADWAY SECTION
PRINCIPAL ARTERIAL**

APPROVED BY
CITY ENGINEER

DWN	XXX	CKD	XXX	DATE	AUG-XX-2015	FILE	FIG01-01
REV				DATE			REV. NO. X

Attachment B



SEE STND DWG 2-09 FOR SIDEWALK DETAILS

DRAFT

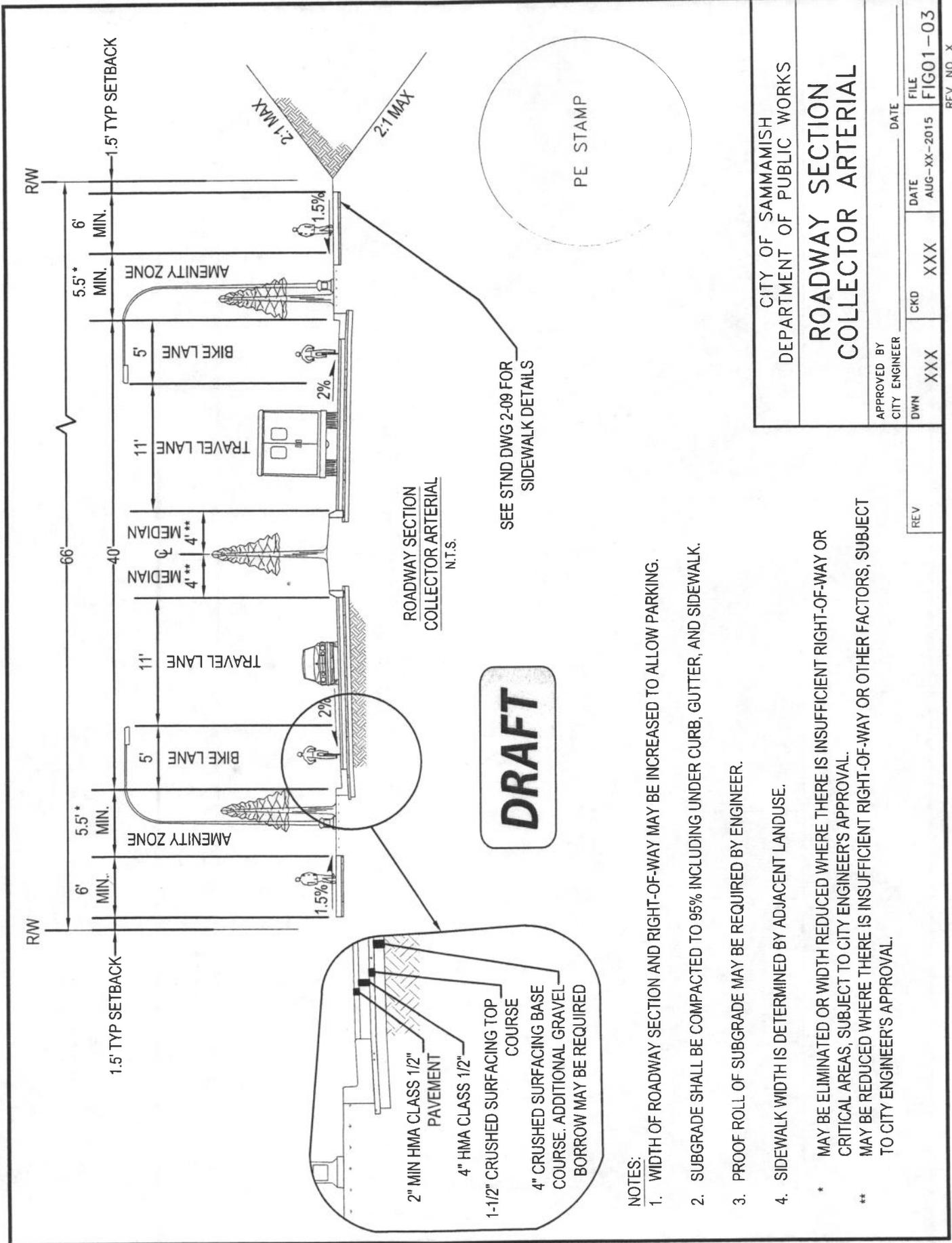
2" MIN HMA CLASS 1/2" PAVEMENT
 4" HMA CLASS 1/2" COURSE
 1-1/2" CRUSHED SURFACING TOP COURSE
 4" CRUSHED SURFACING BASE COURSE. ADDITIONAL GRAVEL BORROW MAY BE REQUIRED

NOTES:

1. PARKING ON ONE SIDE OF ROAD ONLY. APPROVAL OF WHICH SIDE BY CITY ENGINEER.
2. PARKING LANE BASED ON TRAFFIC GENERATION.
3. INSTALL NO PARKING SIGNS ON ONE SIDE OF STREET PER DIRECTION OF ENGINEER.
4. SUBGRADE SHALL BE COMPACTED TO 95% INCLUDING UNDER CURB, GUTTER, AND SIDEWALK.
5. PROOF ROLL OF SUBGRADE MAY BE REQUIRED BY ENGINEER.
6. SIDEWALK WIDTH IS DETERMINED BY ADJACENT LANDUSE.

CITY OF SAMMAMISH DEPARTMENT OF PUBLIC WORKS			
ROADWAY SECTION LOCAL ROAD			
APPROVED BY CITY ENGINEER DWN XXX	CKD XXX	DATE AUG-XX-2015	FILE FIG01-05
REV		DATE	REV. NO. X

Attachment B



ROADWAY SECTION
COLLECTOR ARTERIAL
N.T.S.

DRAFT

SEE STND DWG 2-09 FOR
SIDEWALK DETAILS

PE STAMP

NOTES:

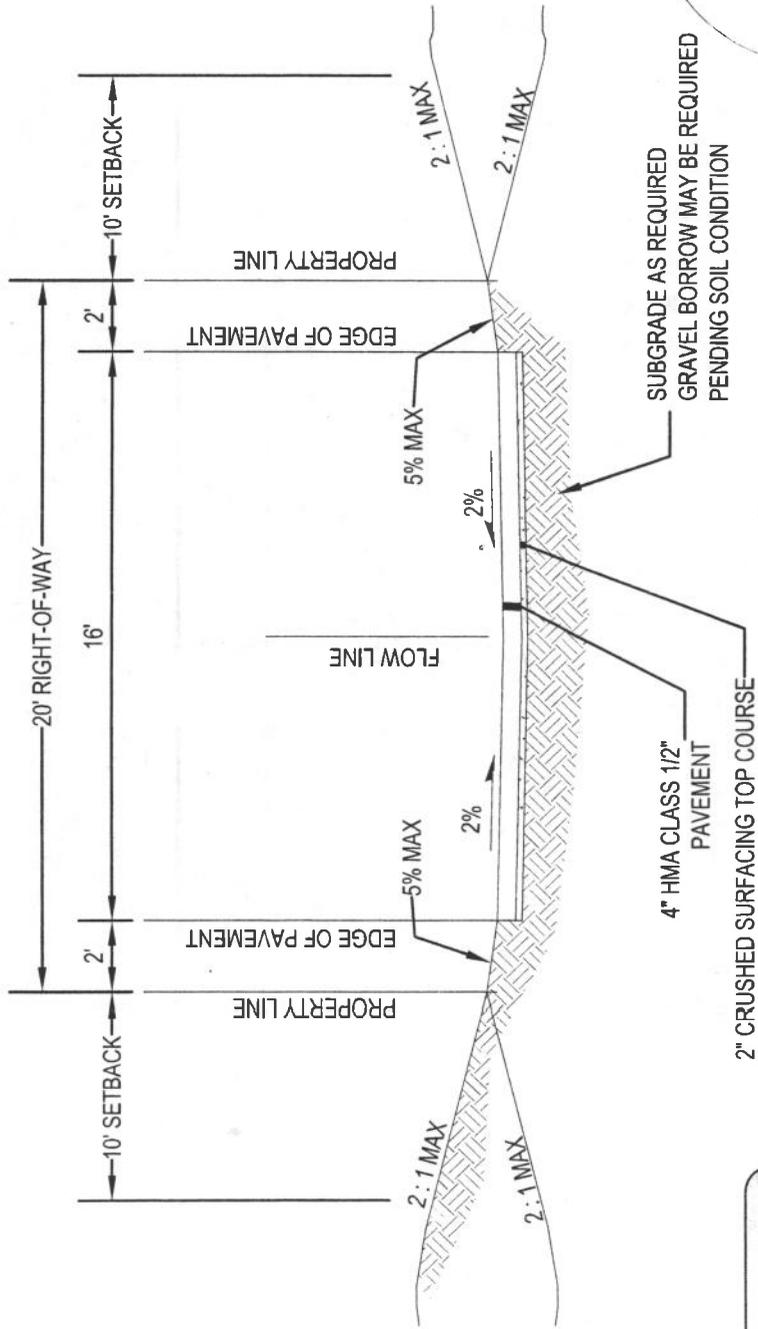
1. WIDTH OF ROADWAY SECTION AND RIGHT-OF-WAY MAY BE INCREASED TO ALLOW PARKING.
2. SUBGRADE SHALL BE COMPACTED TO 95% INCLUDING UNDER CURB, GUTTER, AND SIDEWALK.
3. PROOF ROLL OF SUBGRADE MAY BE REQUIRED BY ENGINEER.
4. SIDEWALK WIDTH IS DETERMINED BY ADJACENT LANDUSE.

* MAY BE ELIMINATED OR WIDTH REDUCED WHERE THERE IS INSUFFICIENT RIGHT-OF-WAY OR CRITICAL AREAS, SUBJECT TO CITY ENGINEER'S APPROVAL.

** MAY BE REDUCED WHERE THERE IS INSUFFICIENT RIGHT-OF-WAY OR OTHER FACTORS, SUBJECT TO CITY ENGINEER'S APPROVAL.

CITY OF SAMMAMISH
DEPARTMENT OF PUBLIC WORKS
**ROADWAY SECTION
COLLECTOR ARTERIAL**

APPROVED BY CITY ENGINEER	DATE	FILE
DWN XXX	AUG-XX-2015	FIG01-03
CKD XXX	REV	REV. NO. X



DRAFT

**ROADWAY SECTION
TYPICAL ALLEY**

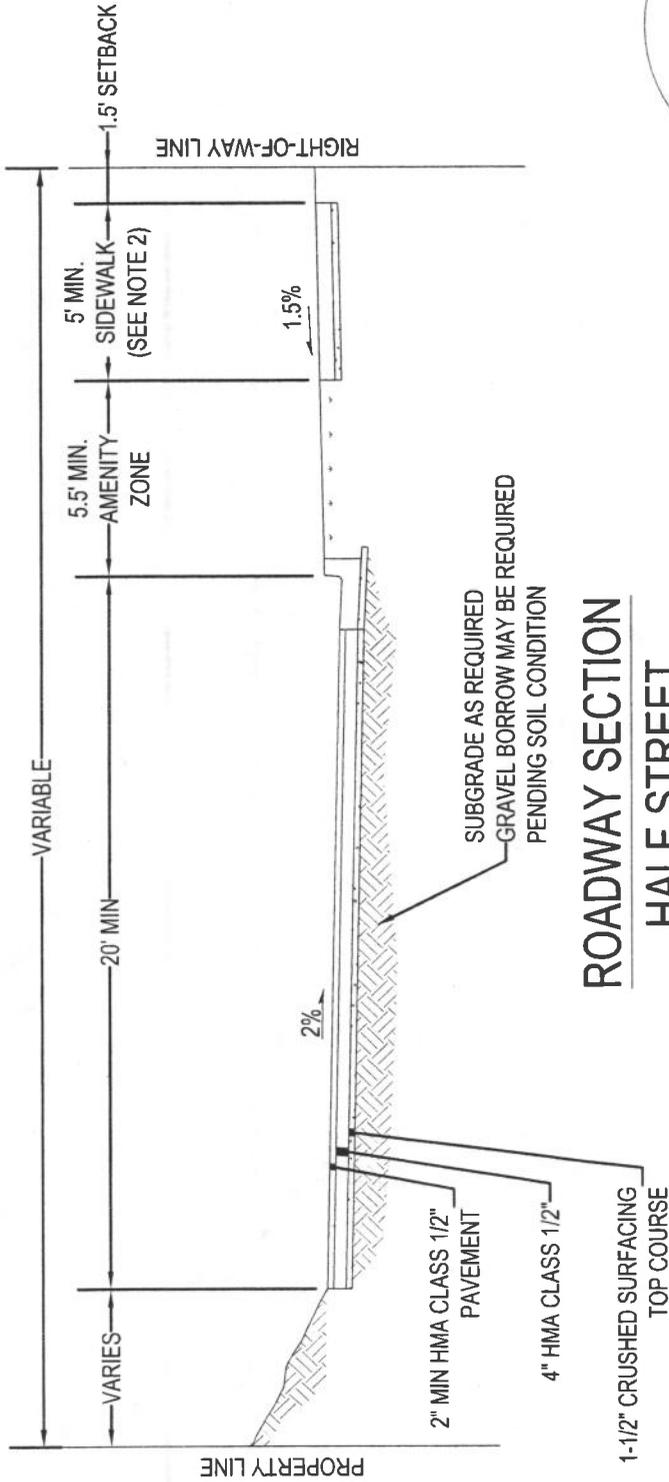
N.T.S.

PE STAMP

- NOTES:
- REFER TO PROVISIONS FOR REAR AND SIDE YARD SETBACKS IN DEVELOPMENT CODE.
 - DRAINAGE TO BE COLLECTED AT LOWER END OF ALLEY.
 - PROOF ROLL OF SUBGRADE MAY BE REQUIRED BY ENGINEER.
 - ALL UTILITY LIDS TO BE ADJUSTED TO GRADE.
 - FOR USE IN NEW DEVELOPMENT.
 - INSTALL NO PARKING SIGNS ON BOTH SIDE OF STREET PER DIRECTION OF ENGINEER.

CITY OF SAMMAMISH DEPARTMENT OF PUBLIC WORKS	
ROADWAY SECTION TYPICAL ALLEY	
APPROVED BY CITY ENGINEER DWN XXX	DATE AUG-XX-2015
CKD XXX	FILE FIG01-08

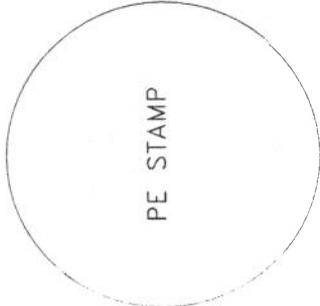
Attachment B



**ROADWAY SECTION
HALF STREET**

N.T.S.

DRAFT



- NOTES:**
1. EDGE OF PAVEMENT TO BE CONSTRUCTED AS SHOWN FOR CUT OR FILL SECTION AS APPROPRIATE.
 2. SEE STND DWG 2-09 FOR SIDEWALK DETAILS.
 3. PROOF ROLL OF SUBGRADE MAY BE REQUIRED BY ENGINEER.
 4. IF PAVING SEAM IS REQUIRED, IT SHALL BE PLACED AT FUTURE CROWN LOCATION.
 5. INSTALL NO PARKING SIGNS ON BOTH SIDE OF STREET PER DIRECTION OF ENGINEER.

CITY OF SAMMAMISH DEPARTMENT OF PUBLIC WORKS			
ROADWAY SECTION HALF STREET			
APPROVED BY CITY ENGINEER	DATE	FILE	DATE
DWN XXX	XXX	AUG-XX-2015	FIG01-07

7.5. Connectivity

In order to provide connectivity, street layouts shall continue streets, street layouts and pedestrian connections shall continue to adjoining development(s) or their anticipated locations where adjoining property is not yet developed.

- A. Where existing adjoining properties have planned road and trail systems, connections shall be required.
- B. Connection to existing roadway ends with new development shall be required where appropriate as determined by the City.
- C. When a connection road exceeds serving 100 residential units, a secondary access point shall be required.

7.6. Connectivity to Substandard Roadways

The following applies when a proposed improved roadway designed to current standards connects to an existing roadway that does not meet the current standard.

- A. Transition lengths for connections to roadways shall be determined by the multiplication of the posted speed limit times the required change of width through the taper, ($\text{Length} = W \times S$), or continuation of the required width to the nearest intersection, whichever is shorter. In the event the nearest intersection is with a higher volume roadway, such as an arterial, the transition shall extend to the intersection.
- B. When the connection is to an unimproved right-of-way consisting of a gravel or dirt surface, the new development shall construct a minimum of a half-street improvement within the nonstandard section to the nearest intersection or where a transition to an existing asphalt or concrete road surface shall be achieved. A minimum of 20' width of roadway asphalt or concrete surface shall be established.
- C. If there is a gap of pedestrian facilities beyond a roadway transition to the nearest intersection or existing sidewalk, the developer may be required to install an approved pedestrian facility (i.e. sidewalk, pathway, or paved shoulder). These locations must be

Exhibit 1

APPENDIX G – RIGHT-OF-WAY STREET TREE LIST

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Exhibit 1

Attachment D

LARGE COLUMNAR TREES

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/View Covenants	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Acer nigrum</i> 'Green Column' Green Column Black Sugar Maple	50	10	No	6	N/A		Good close to buildings
<i>Nyssa sylvatica</i> Tupelo	60	20	No	6	N/A		Handsome chunky bark – <u>Great Plant Pick</u>
<i>Quercus</i> 'Crimschmidt' Crimson Spire Oak	45	15	No	6	N/A		Hard to find in the nursery trade
<i>Quercus frainetto</i> Italian Oak	50	30	No	6	N/A		Drought resistant – beautiful green, glossy leaves in summer. <u>Great Plant Pick</u>
<i>Quercus robur</i> 'fastigiata' Skyrocket Oak	40	15	No	6	N/A		Columnar variety of oak

LARGE TREES

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/View Covenants	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Acer saccharum</i> 'Bonfire' Bonfire Sugar Maple	50	40	No	6	N/A		Fastest growing sugar maple
<i>Acer saccharum</i> 'Commemoration' Commemoration Sugar Maple	50	35	No	6	N/A		Resistant to leaf tatter. <u>Great Plant Pick</u>
<i>Acer saccharum</i> 'Green Mountain' Green Mountain Sugar Maple	45	35	No	6	N/A		Reliable fall color. <u>Great Plant Pick</u>
<i>Acer saccharum</i> 'Legacy' Legacy Sugar Maple	50	35	No	5	N/A		Limited use - where sugar maple is desired in limited planting strip area. <u>Great Plant Pick</u>
<i>Aesculus flava</i> Yellow Buckeye	60	40	No	6			Least susceptible to leaf blotch – large fruit – fall color is varied, but quite beautiful

Exhibit 1

Attachment D

Cercidiphyllum japonicum Katsura Tree	40	40	No	6	N/A		Needs lots of water when young – can produce large surface roots. <u>Great Plant Pick</u>
Fagus sylvatica Green Beech	50	40	No	6	N/A		Silvery-grey bark
Fagus sylvatica 'Asplenifolia' Fernleaf Beech	60	50	No	6	N/A		Beautiful cut leaf. <u>Great Plant Pick</u>
Gymnocladus dioicus 'Espresso' Espresso Kentucky Coffee	50	35	No	6	N/A		Very coarse branches - extremely large bi-pinnately compound leaves
Liriodendron tulipifera Tulip Tree	60	30	No	8	N/A		Fast-growing tree – can get very large in open conditions
Quercus bicolor Swamp White Oak	60	45	No	8	N/A		Interesting shaggy peeling bark
Quercus coccinea Scarlet Oak	60	40	No	6	N/A		Best oak for fall color
Quercus imbricaria Shingle Oak	60	50	No	6	N/A		Nice summer foliage - leaves can persist throughout the winter
Quercus muhlenbergii Chestnut Oak	60	50	No	6	N/A		coarsely toothed leaf
Quercus robur English Oak	60	40	No	8	N/A		Large, sturdy tree. Acorns do not need dormant cold period to germinate, so can be invasive.
Quercus rubra Red Oak	60	45	No	8	N/A		Fast growing oak – large tree that needs space

Exhibit 1

Attachment D

Quercus velutina Black Oak	60	50	No	8	N/A		More drought tolerant than red oak
Taxodium distichum Bald Cypress	55	35	No	8	N/A		A deciduous conifer, broadly spreading when mature – columnar when young. <u>Great Plant Pick</u>
Ulmus 'Homestead' Homestead Elm	60	35	No	6	N/A		Complex hybrid - close in form to American elm - Resistant to Dutch elm disease

LARGE TREES – CONTINUED

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/View Covenants	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Ulmus</i> 'Frontier' Frontier Elm	50	35	No	6	N/A		Resistant to Dutch elm disease
<i>Zelkova serrata</i> 'Greenvase' Green Vase Zelkova	45	40	No	6	N/A		Attractive exfoliating bark provides Winter appeal. Dark green leaves turn orange-red and purple in Fall. <u>Great Plant Pick</u>
<i>Zelkova serrata</i> 'Village Green' Village Green Zelkova	40	40	No	6	N/A		Green Vase, Mussichino and Halka are improved forms. <u>Great Plant Pick</u>

MEDIUM / LARGE TREES

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/View Covenants	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Acer campestre</i> Hedge Maple	50	30	No	5	N/A		Contrary to its name, this is not a small tree – nice overall shape and structure

Exhibit 1

Attachment D

<i>Acer campestre</i> 'Evelyn' Queen Elizabeth Hedge Maple	40	30	No	5	N/A		More upright branching than the species.
<i>Acer freemanii</i> 'Autumn Blaze' Autumn Blaze Maple	50	40	No	6	N/A		Cross between red and silver maple – fast growing with good fall color
<i>Acer miyabei</i> 'Morton' State Street Maple	40	30	No	6	N/A		Similar to, but faster growing and larger than Hedge maple
<i>Acer pseudoplatanus</i> 'Atropurpureum' Spaethii Maple	40	30	No	5	N/A		Leaves green on top purple underneath.
<i>Aesculus x carnea</i> 'Briottii' Red Horsechestnut	30	35	No	6			Resists heat and drought better than other horsechestnuts

MEDIUM / LARGE TREES - CONTINUED

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/View Covenants	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Nothofagus antarctica</i> Antarctic Beech	50	35	No	5	N/A		Rugged twisted branching and petite foliage – difficult to find in the nursery trade
<i>Tilia americana</i> 'Redmond' Redmond Linden	50	30	No	8	N/A		Pyramidal, needs extra water when young
<i>Tilia cordata</i> 'Greenspire' Greenspire Linden	40	30	No	6	N/A		Symmetrical, pyramidal form – sometimes has structural issues due to tight branch attachments
<i>Ulmus parvifolia</i> 'Emer II' Allee Elm	45	35	No	5	N/A		Exfoliating bark and nice fall color – Resistant to Dutch Elm Disease

MEDIUM COLUMNAR TREES

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/View Covenants	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Carpinus betulus</i> 'Fastigiata' Pyramidal European Hornbeam	40	15	No	5	N/A		Broadens when older. <u>Great Plant Pick</u>

Exhibit 1

Attachment D

<i>Fagus sylvatica</i> 'Dawyck Purple' Dawyck Purple Beech	40	12	No	6	N/A		Purple foliage.
<i>Liriodendron tulipifera</i> 'Fastigiatum' Columnar Tulip Tree	40	10	No	6			Good next to buildings – can have problems with tight branch angles. <u>Great Plant Pick</u>
<i>Malus 'Tschonoskii'</i> Tschonoskii Crabapple	30	15	Yes	5			Sparse green fruit, pyramidal
<i>Oxydendron arboreum</i> Sourwood	35	12	No	5			Consistent and brilliant fall color. <u>Great Plant Pick</u>
<i>Pyrus calleryana</i> 'Cambridge' Cambridge Pear	40	15	No	5			Narrow tree with better branch angles and form than the species – brittle limbs may be a problem with ice or wet snow

MEDIUM TREES

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/Vie w Covenant s	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Acer grandidentatum</i> 'Schmidt' Rocky Mt. Glow Maple	25	20	Yes	5	N/A		Intense red fall color - Limited availability in nursery trade
<i>Acer truncatum x A. platanoides</i> 'Keithsform' Norwegian Sunset Maple	35	25	No	5	N/A		Reliable fall color - nice reddish orange
<i>Acer truncatum x A. platanoides</i> 'Warrensred' Pacific Sunset Maple	30	25	Yes	5	N/A		Limited use under higher wires
<i>Betula albosinensis var septentrionalis</i> Chinese Red Birch	40	35	No	5	N/A		White and pink peeling bark. <u>Great Plant Pick</u>
<i>Carpinus caroliniana</i> American Hornbeam	25	20	Yes	5	N/A		Outstanding fall color (variable – yellow, orange, red) – nice little tree. <u>Great Plant Pick</u>
<i>Cladrastis kentukea</i> Yellowwood	40	40	No	5			White flowers in spring, resembling wisteria flower – blooms profusely only every 2 to 4 years – yellow/gold fall color

Exhibit 1

Attachment D

<i>Cornus controversa</i> 'June Snow' Giant Dogwood	40	30	No	5			Frothy, 6-inch clusters of white flowers in June – <u>Great Plant Pick</u>
<i>Crataegus crus-galli</i> 'Inermis' Thornless Cockspur Hawthorne	25	30	Yes	5			Red persistent fruit
<i>Cornus</i> 'Eddie's White Wonder' Eddie's White Wonder Dogwood	30	20	Yes	5			A hybrid of <i>C. florida</i> and <i>C. nuttallii</i>
<i>Crataegus x lavalii</i> Lavalle Hawthorne	25	20	Yes	5			Thorns on younger trees. <u>Great Plant Pick</u>
<i>Davidia involuocrata</i> Dove Tree	40	30	No	5		N/A	Large, unique flowers in May. <u>Great Plant Pick</u>
<i>Eucommia ulmoides</i> Hardy Rubber Tree	50	40	No	6	N/A	N/A	Dark green, very shiny leaves – insignificant fall color
<i>Fagus sylvatica</i> 'Rohanii' Purple Oak Leaf Beech	50	30	No	6	N/A	N/A	Attractive purple leaves with wavy margins. <u>Great Plant Pick</u>
<i>Halesia monticola</i> Mountain Silverbell	45	25	No	5			Attractive small white flower
<i>Halesia tetraptera</i> Carolina Silverbell	35	30	No	5			Attractive bark for seasonal interest
<i>Koelreuteria paniculata</i> Goldenrain Tree	30	30	Yes	5			Midsummer blooming – slow growing. <u>Great Plant Pick</u>
<i>Magnolia denudata</i> Yulan Magnolia	40	40	No	5		N/A	6" inch fragrant white flowers in spring. <u>Great Plant Pick</u>
<i>Magnolia grandiflora</i> 'Victoria' Victoria Evergreen Magnolia	25	20	Yes	5		N/A	Evergreen magnolia – can be damaged in years with wet, heavy snow. <u>Great Plant Pick</u>
<i>Magnolia kobus</i> 'Wada's Memory' Wada's Memory Magnolia'	30	20	Yes	5			Does not flower well when young. <u>Great Plant Pick</u>
<i>Ostrya virginiana</i> Ironwood	40	25	No	5	N/A		Hop like fruit – slow growing
<i>Phellodendron amurense</i> 'Macho' Macho Cork Tree	40	40	No	5	N/A		This variety is fruitless – fall color can be varied. High drought tolerance
<i>Prunus cerasifera</i> 'Krauter Vesuvius' Vesuvius Flowering Plum	30	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Quercus ilex</i> Holly Oak	40	30	No	5	N/A	N/A	Evergreen oak - Underside of leaf is silvery-white. Often has a prominent umbrella form
<i>Rhamnus purshiana</i> Cascara	30	20	Yes	5	N/A		<i>Native tree</i> – fall color depends on exposure – purplish fruit feeds many native birds

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<i>Sorbus x hybrida</i> Oakleaf Royal Mt. Ash	30	20	Yes	5			It has leaves which are similar to English oak, and interesting bark for seasonal features.
<i>Styrax japonica</i> Japanese Snowbell	25	25	Yes	5			Reliable and easy to grow, it has plentiful, green 1/2" inch seeds. Flowers similar to lily in the valley. <u>Great Plant Pick</u>
<i>Tilia cordata</i> 'De Groot' De Groot Littleleaf Linden	30	20	Yes	5	N/A		One of the smaller stature littleleaf lindens.
<i>Tilia cordata</i> 'Chancole' Chancellor Linden	35	20	No	6	N/A		Pyramidal when young. Fragrant flowers that attract bees.
<i>Ulmus parvifolia</i> 'Emer I' Athena Classic Elm	30	35	No	5	N/A		High resistance to Dutch Elm Disease. Drought resistant. Cinnamon colored exfoliating bark for seasonal interest.

SMALL COLUMNAR TREES

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/Vie w Covenant s	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Maackia amurensis</i> Amur Maackia	30	20	Yes	5		N/A	Interesting exfoliating bark – flowering in June or July - varies in intensity from year to year
<i>Malus</i> 'Adirondack' Adirondack Crabapple	20	10	Yes	5			Very resistant to apple scab – one of the narrowest crabapples – persistent reddish 1/4" fruit. <u>Great Plant Pick</u>
<i>Malus</i> 'Red Barron' Red Barron Crabapple	20	10	Yes	5			Deep pink blossom and persistent red berries for seasonal interest
<i>Prunus serrulata</i> 'Amanogawa' Amanogawa Flowering Cherry	20	8	Yes	6			Pinkish flower bud, changing to white flower.
<i>Sorbus americana</i> 'Dwarf Crown' Red Cascade Mountain Ash	20	10	Yes	5			Nice winter form - Red berries persistent in clusters

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SMALL TREES

Scientific & Common Name	Mature Height (ft)	Spread (ft)	Under Wires/View Covenants	Min Strip Width (ft)	Flower Color	Fall Color	Comments
<i>Acer buegerianum</i> Trident Maple	30	30	Yes	5	N/A		Somewhat shrub-like – must train to a single stem – interesting bark. <u>Great Plant Pick</u>
<i>Acer ginnala</i> 'Flame' Flame Amur Maple	25	20	Yes	5			Clusters of small cream colored flowers in spring – very fragrant. Nice fall color. Informal branch structure.
<i>Acer griseum</i> Paperbark Maple	30	20	Yes	5	N/A		Peeling cinnamon colored bark for seasonal interest. <u>Great Plant Pick</u>
<i>Acer palmatum</i> Japanese Maple	20	25	Yes	5	N/A		Many varieties available – select larger varieties for street planting
<i>Acer triflorum</i> Three-Flower Maple	25	20	Yes	5	N/A		Multi seasonal interest with tan, exfoliating bark and red, orange/red fall color. <u>Great Plant Pick</u>
<i>Amelanchier grandiflora</i> 'Princess Diana' Princess Diana Serviceberry	20	15	Yes	4			Good for narrower planting strips
<i>Amelanchier x grandiflora</i> 'Autumn Brilliance' Autumn Brilliance Serviceberry	20	15	Yes	4			Good for narrower planting strips – reliable bloom and fall color
<i>Arbutus unedo</i> 'Marina' Strawberry Tree	25	20	Yes	5		N/A	Substitute for Pacific madrone – can suffer severe damage or death due to cold weather - evergreen
<i>Carpinus japonica</i> Japanese Hornbeam	20	25	Yes	5	N/A		Wide spreading, slow growing – fall color is not outstanding. <u>Great Plant Pick</u>
<i>Cercis canadensis</i> Eastern Redbud	25	30	Yes	5			Deep pink flowers on bare twigs in spring
<i>Cercis siliquastrum</i> Judas Tree	25	30	Yes	5			Deep pink flowers on bare twigs in spring – drought resistant
<i>Cornus alternifolia</i> Pagoda Dogwood	25	25	Yes	5			Small white flowers in flat clusters – fall color

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							is varied. <u>Great Plant Pick</u>
<i>Cornus kousa</i> 'Chinensis' Kousa Dogwood	20	20	Yes	4			Does not do well on harsh, dry sites. <u>Great Plant Pick</u>
<i>Cotinus obovatus</i> American Smoke Tree	25	25	Yes	4			Showy pinkish panicles of flowers in the spring – reddish purple leaves on some varieties. <u>Great Plant Pick</u>
<i>Lagerstroemia 'tuscara'</i> Tuscarora Hybrid Crape Myrtle	20	20	Yes	4			Light cinnamon brown bark lends year round interest – drought resistant – likes a warm site
<i>Magnolia 'Elizabeth'</i> Elizabeth Magnolia	30	20	Yes	5		N/A	Yellowish to cream colored flower in spring. <u>Great Plant Pick</u>
<i>Magnolia 'Galaxy'</i> Galaxy Magnolia	25	25	Yes	5			Showy pink flowers. <u>Great Plant Pick</u>
<i>Magnolia x loebneri</i> Loebner Magnolia	20	20	Yes	5			Flower is 'star' shaped rather than tulip like – white to pinkish white in March or April. <u>Great Plant Pick</u>
<i>Malus 'Golden Raindrops'</i> Golden Raindrops Crabapple	20	20	Yes	5			Disease resistant – persistent yellow fruit in fall and winter. <u>Great Plant Pick</u>
<i>Malus 'Donald Wyman'</i> Donald Wyman Crabapple	25	25	Yes	5			Large white blossom – nice green foliage in summer
<i>Malus 'Lancelot'</i> (Lanzam) Lancelot Crabapple	15	15	Yes	4			Red flower buds, blooming white – red persistent fruit
<i>Parrotia persica</i> Persian Parrotia	30	20	No	5			Blooms before it leafs out – drought tolerant - Varied fall color - reds, oranges and yellows. <u>Great Plant Pick</u>
<i>Prunus 'Frankthrees'</i> Mt. St. Helens Plum	20	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Prunus 'Newport'</i> Newport Plum	20	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Prunus 'Snowgoose'</i> Snow Goose Cherry	20	20	Yes	5			This selection sports abundant white flowers and healthy green, disease-resistant foliage
<i>Prunus x yedoensis</i> 'Akebono' Akebono Flowering Cherry	25	25	Yes	6			Has masses of large, semi-double, pink flowers – most widely planted cherry in Pacific Northwest

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<i>Sorbus alnifolia</i> Korean Mountain Ash	35	30	No	5			Simple leaves and beautiful pink/red fruit. Great Plant Pick
<i>Stewartia monodelpha</i> Orange Bark Stewartia	30	20	Yes	5			Extraordinary cinnamon colored bark – avoid hot, dry sites. Great Plant Pick
<i>Stewartia psuedocamellia</i> Japanese Stewartia	25	15	Yes	5			Patchwork bark, white flower in spring. Great Plant Pick
<i>Styrax obassia</i> Fragrant Styrax	25	20	Yes	5			Smooth gray bark and fragrant white flowers. Great Plant Pick

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