



City of Sammamish
 Parks and Recreation Commission
 Regular Meeting
 October 4, 2017 - 6:30-8:30 PM
 Sammamish City Hall 801 228th Ave SE

MEETING SUMMARY

Commissioners Present

Hank Klein, Cheryl Wagner, Doug Eglington, Stephanie Hibner, Kathe Low, Sheila Sappington

Commissioners Absent

Sid Gupta, Loreen Leo, Nancy Way

Staff Present

Angie Feser, Belle Stanley

Call to Order

6:35 p.m.

Approval of Summary

The meeting summary for September 6, 2017 was approved as presented.

Approval of Agenda

The October 4, 2017 agenda was approved as presented.

Public Comment

No public comment.

Sammamish Heritage Society Presentation

Eirlys Vanderhoff introduced Mary Moore to present the summary of the Reard house construction. The house is owned by the City with funds for the restoration being provided by the City as well as ongoing grants. The front porch was recently added through a grant from the State. HVAC has been installed along with plumbing for an upstairs bathroom with the future ability to add a downstairs bathroom. Electrical is coming with an audio visual capability so the downstairs can be utilized for meetings. There will be a museum with revolving exhibits. Next is insulation and sheetrock. The kitchen will be added back into the house with another grant from the State. It will be a useable kitchen, not historic. Focus is to keep the house accessible and utilized by many.

Eirlys recapped the Baker House project which Doug Eglington has played a significant role in. The house has been reviewed for landmark designation. The Commission has determined the exterior warrants the designation; however, the interior has been significantly altered. The Laurels HOA has submitted a request to the Landmarks Commission for permission to demolish the house, citing economic hardship. The Landmarks Commission will be considering both the request for designation and the request for demolition at their October 11th meeting.

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SHS continues to work on the historic property inventory and will be submitting it to the City by the end of the year. The properties will be added to the Washington State's WISAARD database for historic properties.

Steve Thues is designing a new Sammamish Heritage Society website. New features will be added for ordering and purchasing photographs from the site when it is launched.

Eirlys Vanderhoff and Mary Moore recapped the Providence Heights College involvement. Although the property is not in Sammamish the SHS feels that it is an important part of the Sammamish Plateau. SHS has carefully maintained separation of their activities related to the campus. All funds raised and expenditures for Providence Heights have been kept totally segregated from SHS' other activities and funds.

The Sammamish Heritage Society has been actively involved in public events and volunteer work within the City of Sammamish including presentations to civic groups, meeting with the Development, Planning and Parks Departments and having booths at both, the Farmers Market and Sammamish Days. SHS members are active on a number of boards and commissions within the City. The SHS is continually working to increase public awareness regarding historic preservation through multimedia avenues.

PRO Plan Report

Angie recapped the open house that took place in conjunction with the Farmers Market on September 20th. More than 60 people attended with two-thirds of those in attendance not having been involved up until that point. The footprint pathway of "leaves" directed market goes to the council chambers where the display boards and information were available for review. Staff and consultants were on hand to answer questions and connect with participants.

Angie reviewed the calendar for the remaining PRO Plan activities with an emphasis on December 6th for a PRC review of the PRO Plan draft. The draft will be reviewed by staff, the public, Parks and Recreation Commission, Planning Commission and then a formal recommendation will be presented to Council in January. The goal is to have the PRO Plan adopted by the end of February to remain eligible for State funding which needs to be submitted by March 1, 2018.

Chairman's Report

Hank Klein recapped the Robert's Rules of Order training that was offered to commissioners on September 26th. Four commissioners attended: Hank Klein, Sid Gupta, Sheila Sappington and Loreen Leo. The tutorial provided ways to create structure and order within commissions such as the PRC. Key points covered: The Chair is not the boss. The group has authority and the chair facilitates and controls the discussion and enforces rules that the group has chosen. All members have equal rights, privileges and obligations. If you have something to say, raise your hand and the chair recognizes you to speak. Speak to the chair, rather than to each other. This ensures that everyone has an opportunity to speak. No one may speak a second time, until all who have chosen to speak have spoken once. No one is to interrupt another unless it is for "point of order". Point of order is a claim that something procedural is being done wrong and a ruling is necessary. No interrupting, no texting, no checking cellphones and no sidebar conversations. Motions may be introduced and if there is no second to the motion there's no further discussion.

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If there is a second, debate may take place and then the chair will direct to vote on the motion and state result. The chair speaks and votes last regarding the motions. Fast track may be applied. If the chair suggests something, silence implies consent. Objection would continue discussion. Chair's ruling may be appealed. Any two members may request an appeal a ruling of the order but not if the ruling is a matter of fact. No criticizing past actions of the group, no derogatory remarks, no personal remarks.

Although this group is more casual, this training provided tools to create a framework for order for more formal master plan projects coming in the future.

Director's Report

Urban Forestry Management Plan passed at Council on October 3rd. Council wanted to add more items to the original contract: GIS analysis of the canopy cover of the City, making more robust public matrix methods, some additional meetings with the Parks and Recreation Commission and Planning Commission. Work plan for 2017 and 2018 was included in the PRC meeting packet. Two meetings with the PRC and Planning Commission tentatively planned for February and July.

Staff changes include promoting Shelby Upton, Park Planning Associate to one of the Park Project Manager positions. Becky Smith, our recent summer intern, will be moved into the Park Planning Associate position. It is funded through 2018 but will be highly recommended that it be made permanent. We currently have one opening for a second Park Project Manager. The opening may be filled temporarily through a firm with a contracted Park Project Manager. The position has been vacant since January.

Sammamish Landing has power to the restrooms. A bit more work is pending on the railing to the ramp portion; it's about 95% complete. Hydro seeding is taking place currently and plantings will happen in the spring. Irrigation is in place and ready for further landscaping. Edibles will be incorporated into the plantings.

Land Acquisition Strategy will be going forward for adoption on October 17th. Last presentation was in September and after a couple of adjustments, the top ten or twelve acquisitions will be placed in front of Council based on the strategy adopted.

Development moratorium details and FAQ sheet were attached to the PRC packet. In brief, it is a hold on accepting applications for land use, building or development for six months. It may be renewed for another six months. Anything in the pipeline will continue. There is approximately two-years' worth of development already in the permitting process. There are exemptions including schools, park use, remodels of homes, single family residences, government facilities and the Town Center Development. Only hazardous trees may be removed during the moratorium. It may affect some of the land acquisitions that are being considered and park impact fees will also experience a lull. The impact of traffic is the primary reason for the moratorium and Council will be diligently working on a transportation plan.

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Park Commission Liaison Reports

Sammamish Walks – Hank

Final Sammamish Walks for the season will be this Saturday at Soaring Eagle Park led by Randy Jackson.

Sammamish Youth Board – Doug

Forty-four students this year: twenty-one from Lake Washington School District, Sixteen from the Issaquah School District, two from private schools and five from choice schools.

The Sammamish Farmers Market will be at Salmon Days for the weekend.

Meeting Calendar:

Thursday, October 10 - 6:30 p.m., City Council Review of the PRO Plan

Wednesday, November 1 - 6:30 p.m., Parks and Recreation Commission Meeting

Monday, November 13 - 6 p.m., PRO Plan Open House #3

Adjourn

7:50 p.m.