



City of Sammamish
Parks and Recreation Commission
Regular Meeting
November 1, 2017 - 6:30-8:30 PM
Sammamish City Hall 801 228th Ave SE

MEETING SUMMARY

Commissioners Present

Hank Klein, Cheryl Wagner, Stephanie Hibner, Loreen Leo, Kathe Low, Sheila Sappington, Nancy Way

Commissioners Absent

Doug Eglington, Sid Gupta

Staff Present

Angie Feser, Anjali Myer, Lynne Handlos, Belle Stanley

Call to Order

6:35 p.m.

Approval of Summary

The meeting summary for October 4, 2017 was approved as presented.

Approval of Agenda

A motion was made to amend the November 1, 2017 Agenda, moving item #6, the PRO Plan Update to #8, after the Chairman's Report. Modification was approved.

A motion was made to modify Liaison Reports to include G, H, & I for November; not A, B, & C as listed on the Agenda. Modification was approved.

The amended Agenda was approved.

Public Comment

No public comment.

Youth Advisory Board Presentation

Lynne Handlos introduced the Chair of the Sammamish Youth Board, Mihir S., who is serving his third year on youth board.

Mihir narrated a presentation outlining the purpose, history and current activities of the SYB. The youth board originated as a senior project from an Eastlake High School student in 2001 and has evolved to the existing student board including middle school and high school students from both Issaquah and Lake Washington School Districts. The mission statement is: To unite youth, adults and government to form a relationship that promotes equality and mutual respect, as well as to create integral activities that lead to a stronger community. Membership is typically 40 members chosen through an application process with an elected leadership group of 6. The SYB organize events and projects.

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For this year's main event, the SYB will be planning a Health & Wellness Fair for Spring 2018. The focus will be targeting people who want to get healthier but don't know where to start. Working on local partnerships with the Sammamish Community and Aquatic Center/YMCA, Metropolitan Market, Plateau Runner, etc. to provide resources such as healthy foods, wholesome recipes, information booths, fitness demos and sample classes, all geared towards offering the attendees opportunities to start or improve health and wellness.

SYB will also continue to volunteer through city recreation programs, Adopt-a-Road, trail restoration, food distribution, Rotary Nightmare @ Beaver Lake, YMCA Eggstravaganza, Issaquah School Foundation's Influence the Choice, quarterly Lake Washington School District Superintendent meetings and other activities.

Commission members inquired as to the PRO Plan opinions of the leadership youth in attendance. Mihir indicated his perception was there were a lot of parks and resources, but that teens aren't aware of what activities and amenities are available. Emma, Co-Chair, indicated teen focus in parks would be events. She suggested an event like a constellation night would be interesting for teens. The other indication was a strong interest in hiking, but a lack of awareness of the local trails.

When questioned about the Teen Center, Emma indicated that although it was a great resource for younger kids, it was not a place she would hang out with the demands of her schedule and her interests. Movies in the Park would be another event teens may be interested in.

Angie Feser wrapped up the youth presentation by acknowledging Lynne Handlos for not only her involvement with the Sammamish Youth Board but also with the Parks & Recreation events.

Vice Chairman's Report

Cheryl Wagner encapsulated the importance of being involved and questioned why she might have a lack of commitment to the projects presented. She indicated a desire for more team interaction with other members of the commission. Cheryl also indicated the need for a contingency plan when individual commissioner commitments are unable to be kept. The question of "quorum" was addressed. Angie confirmed that teams of two or three are acceptable as sub-committees or work groups and emails can freely be exchanged to discuss a specific project such as the PRO Plan. Use of City email will always be subject to public disclosure. Angie also offered staff support to help facilitate the PRC work; coordination of smaller work groups will have to be managed by the commissioners themselves.

Chairman's Report

PRC leadership met with Mayor Bob Keller, Deputy Mayor, Christie Malchow and Lyman Howard, City Manager, to discuss the PRO Plan, capital improvement projects including the Skyline Community field and Klahanie Park field improvements as well as Sammamish Landing work. In addition, there was discussion regarding an additional community garden location potentially at the CWU campus. Council has indicated they may consider revisiting the possibility next year. Discussion continued regarding the Boys & Girls Club proposed programming changes and the subsequent building usage modifications, focusing on elementary age kids rather than the previous teen-focused programming. Some of the schools originally offering care on campus, no longer have the capacity to continue the programming. The

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programming change was proposed by the Boys & Girls Club due to the lack of success of the Teen Center. However, the programming modification then triggers a change in use of the facility which encompasses traffic flow for drop-off and pick-up, play area needs, etc. along with State licensing requirements. The building would still continue to be available for rentals outside of program hours. These changes are still under discussion with the City and the Boys & Girls Club.

Hank distributed a PRC survey as a check-in for how things are progressing with the commission. Feedback is important moving forward.

PRO Plan Report

Angie recapped the current progress of the PRO Plan during the last stages of the process. All the public feedback provided over the last 7-8 months through virtual town hall, surveys, open houses, joint meetings with the Planning Commission, etc. was presented in an update to the Council in October, so they in turn could provide feedback and ask questions. Suggestions included considering additional models for recreation programming to bridge gaps not filled by other community organizations' offerings. Partnerships are one option being considered. The next time the PRO Plan will be presented to Council will be in January when four new members will be in place. The newly elected members will have an opportunity to be briefed on the Plan prior to them taking office so they can be effective in their feedback come the new year. At the request of a Commissioner, Angie brought two large trail maps for the PRC review. One map shows the clean copy of existing trails and parks while the other map, included the public comments, questions and observations from Open House #2. The last step of the PRO Plan is the Draft review by staff, PRC and the Planning Commission members. Angie requested that PRC members sign up for a couple of chapters of the Draft PRO Plan for detailed review. The feedback will then be reviewed at the Dec 6th PRC meeting. Angie suggested to review the Draft PRO Plan as a parks commissioner and also read as a member of the public to ensure the document is clearly written and comprehensible. The chapters and group leaders were assigned as follows:

<i>Chapter</i>	<i>Title</i>	<i>Commissioner Commitments</i>
1	Introduction	Staff
2	Community Profile	Loreen
3	Community Listening	Sheila, Stephanie
4	Park System Inventory	Hank, Sid
5	Needs Assessment & Recommendations: Parks & Open Space	Kathy, Hank, Loreen
6	Needs Assessment & Recommendations: Programming	Cheryl, Doug
7	Needs Assessment & Recommendations: Trails	Cheryl, Sid, Stephanie
8	Goals & Objectives	Nancy, Katherine
9	Projects & Implementation Strategies	Hank, Cheryl, Nancy, Sheila

**Bold type denotes chapter leader*

Director's Report

Angie introduced Anjali Myer, Deputy Director, to provide a capital projects debriefing. Construction is wrapping up on the projects. The Klahanie drainage improvements are complete and the contractor is in the midst of a 30-day maintenance period which will conclude by mid-November. Sammamish Landing is still waiting on handrails and guardrails. The restroom is pending the electric permit closing and receipt of the final building inspection before the facility

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can be opened up to the public. This is expected to occur in the next couple of weeks. Irrigation has been completed and planting will take place in the spring by our own maintenance team. Right-of-way improvements are mostly done with an overlay occurring in the spring and the flashing beacons will be reconnected by the county at that time. The last three pieces of the larger dock will also be moved in the next week. Additional landscaping in the parking lot will be completed in the spring as well.

Angie recapped recreation programming including the Halloween Happening which attracted approximately 1200 people during the hour and a half event. It was a great way for the community to be introduced to city government. The next event will be Very Merry on Friday, December 1st which will include school choirs, princesses and a visit from Santa. The Volunteer Appreciation Dinner will be held Thursday, December 14th at the Sahalee Country Club.

Parks Maintenance is now formally part of the Parks & Recreation Department. As part of the transition, Angie spends Wednesday afternoons at the MOC and a bit of time out in the field working alongside parks staff. The Parks staff has officially change to a 5-day work week with normal 8 hour shifts. In the peak season, they work 4 – 10 hour shifts with one group covering Sun – Wed and another group working Wed thru Sat. During this quieter time, the Parks Maintenance are able to collaborate on small capital projects and participate in training and certification opportunities.

The building moratorium does include the Town Center project. The Council will be passing an ordinance to clarify exemptions on November 7th.

Staff has been reviewing new facility scheduling software and looking towards 2018 to implement a new system.

The Parks Project Manager position that has been vacant for nearly a year will be filled by a contracted Project Manager from the firm HBB.

The Arts Commission will now be supported by the Parks & Recreation staff. They are more of an operation commission and staff will be coming alongside them in their efforts to promote public art and events in the community.

Park Commission Liaison Reports

Sammamish Market & Community Garden - Stephanie

Nothing is happening regarding the Community Garden. The Sammamish Farmers Market has become central to the community by serving 44 non-profits through the season. It has become a place for the City to connect with citizens about services offered. The Sammamish Farmers Market had a successful presence at Salmon Days.

Meeting Calendar:

Wednesday, December 6 - 6:30 p.m., Parks and Recreation Commission Meeting

Adjourn

7:40 p.m.