

Agenda

TRANSIT COMMITTEE REGULAR MEETING

Executive Briefing Room - Plaza 111, Sammamish City Hall

October 26, 2017 – 9:30 to 11:00 am

1. Call to Order
2. Approval of the Meeting Minutes
 - a. September 7, 2017
3. Public Comment
4. Transportation Master Plan (90-minutes) – Kendra Breiland, Fehr & Peers
 - a. Transit and Non-Motorized Strategic Planning Discussion
5. Future Meeting Topics
6. Next Meeting Date(s): TBD
7. Adjourn Meeting

Public Comment Guidelines:

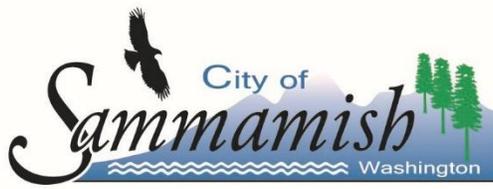
This is an opportunity for the public to address the Committee. Three (3) minutes are granted per person, or five (5) minutes if representing the official position of a recognized community organization.

If you are submitting written material, please supply a minimum of seven (7) copies (three (3) for the Committee; three (3) for Staff; one (1) for the record). If you would like to show a video or present a PowerPoint, please contact Tammy Mueller (tmueller@sammamish.us; 425-295-0514) to determine whether the meeting room is equipped to accommodate this. All videos and PowerPoint presentations must be submitted or emailed by 5:00pm the day prior to the meeting to Tammy Mueller.

Please be aware that all materials submitted will become part of the public record.

Meeting Accessibility:

Committee meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Assisted Listening Devices are also available upon request. Please call (425) 295-0500 at least 48-hours in advance to request assistance.



Meeting Minutes
City of Sammamish Transit Committee
Regular Meeting
Thursday, September 7, 2017 – 10:00 a.m.
Executive Briefing Room - Plaza 111

Called to Order:

Committee Chair Kathleen Huckabay called the meeting to order at 10:02 a.m.

Committee Members Present:

Kathleen Huckabay, Councilmember – Chair
Bob Keller, Mayor
Tom Odell, Councilmember

Staff Present:

Cheryl Paston, Public Works Deputy Director – Staff Lead
Jessi Bon, Deputy City Manager
Steve Leniszewski, Public Works Director
Maia Knox, Management Analyst
Glenn Akramoff, Director of Organizational Development
Tammy Mueller, Administrative Assistant

Others Present:

Sarah Kimsey, Social Media Communications Consultant

Approval of Meeting Minutes:

The minutes of the June 16, 2017 and July 17, 2017 meetings were approved as distributed.

Public Comment:

No public comment provided.

Introductions:

Deputy City Manager Bon introduced Glenn Akramoff, Director of Organizational Development, and Sarah Kimsey, Social Media Communications Consultant.

Metro Route 269:

The Committee discussed the Route 269 partnership agreement.

a) Review Partnership Agreement

Metro has proposed extending the contract for one additional year. A draft of the agenda bill from the prior year's renewal was provided for the Committee's review ([link](#)). Staff members are working to clarify contract details with Metro and determine renewal interest from the partner cities of Redmond and Issaquah. Microsoft has already indicated interest. Staff will report back to the Committee once we have a better understanding of the proposed terms for the contract renewal.

Review Transit Data (Route 216, 219, & 269):

The driver origin studies and boarding and alighting data were presented to the Committee.

a) Driver Origin Studies

The Committee reviewed and discussed the Metro-provided driver origin maps for Bear Creek, Issaquah Highlands, and Tibbetts Lot Park & Rides ([link](#)).

- Committee members discussed Metro's focus on the "last mile" and while this is important, Sammamish residents are traveling longer distances to access public transportation and the "last mile" may not be enough to meet resident's needs.
- The data also indicates that Sammamish residents are driving to Park & Rides outside of Sammamish, instead of utilizing the Sammamish Park & Ride.

b) Boarding and Alighting Data

The Committee reviewed and discussed the Metro boarding and alighting data for Routes 216, 219, and 269 ([link](#)).

- The Committee requested data showing where riders were boarding in Sammamish.
- The Committee requested data on the number or percentage of Sammamish residents using public transportation (Metro, Microsoft Connector, Sound Transit, etc.) during the peak commute hours. This information will be prepared for a future meeting.
- The Committee discussed the next meeting agenda and focusing on the long-term vision for transit including goals and priorities. Kendra Breiland from Fehr & Peers will be invited to the meeting to facilitate a discussion related to the Transportation Master Plan (TMP). Committee members were asked to brainstorm a list of priorities and identify their top three to five priorities for discussion at the next meeting.
- The Committee also discussed including a statistically valid survey as part of the TMP process.

Issaquah Circulator (Route 200) and Redmond Circulator:

An overview of the Issaquah and Redmond Circulator routes were presented to the Committee. Data sheets from the packet ([link](#)).

a) Ridership Data & Service Agreement

- The Committee discussed whether a circulator solution in Sammamish made sense given the lower than expected usage numbers. A pilot circulator program might be considered rather than a permanent route at the start. This should be further evaluated as part of the TMP.
- The Committee agreed that providing service to Klahanie was a priority.

Community Connections:

An overview of the Community Connections program was presented to the Committee, with particular attention to the School Pool Program, utilizing a handout of the Metro presentation given at the July 10, 2017 City Council meeting ([link](#)).

a) Overview of Program Alternatives & School Pool Program

The Committee and Staff discussed the School Pool Program and how to decrease traffic around Sammamish schools. This was identified as an important topic for the upcoming Principals Roundtable meeting in October. This will be a good opportunity to seek additional information from the School Principals.

- Committee expressed concern that none of the programs presented through the Community Connections Program were a good match for Sammamish needs. Staff committed to follow-up with Metro on additional options for Sammamish.

Recommendations:

- a) Staff to schedule a Transit Committee meeting in October and invite Kendra Breiland with Fehr & Peers to do a working session on transit and the TMP, and work to capture goals and policy ideas from the Committee members.
- b) A discussion of school services is to be included on the list of topics for the upcoming Principals Roundtable Meeting.
- c) Staff to continue to work on the Community Connections Program with Metro, with a goal of exploring options that are a better fit for the Sammamish Community.
- d) Staff to gather additional data including where Sammamish residents board the bus and total transit ridership in Sammamish.

Future Meeting Topics:

- a) Transportation Master Plan – Long-term vision
- b) Community Connections
- c) Route 269 Partnership Agreement
- d) Transit Partnerships (CWU, Microsoft, Costco, etc.)

Next Meeting Date:

TBD – Staff to Follow-up on Potential Meeting Dates

Meeting Adjournment:

The meeting adjourned at 12:00 p.m.

PENDING APPROVAL