



City of Sammamish  
Parks and Recreation Commission  
Regular Meeting  
February 1, 2018 - 6:30-8:30 PM  
Sammamish City Hall 801 228<sup>th</sup> Ave SE

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## MEETING SUMMARY

### **Commissioners Present**

Hank Klein, Cheryl Wagner, Sara Houpis, Sid Gupta, Stephanie Hibner, Loreen Leo, Kathe Low, Sheila Sappington, Nancy Way

### **Staff Present**

Angie Feser, Anjali Myer, Shelby Perrault, Becky Smith, Monica Thompson, Belle Stanley

### **Call to Order**

6:45 p.m.

### **Approval of Summary**

The meeting summary for January 3, 2018 approved as presented.

### **Approval of Agenda**

The Agenda amended with the addition of:

- Introduction of the new PRC commissioner
- Land acquisition plan status report added into the CIP report.

### **Public Comment**

None.

Hank Klein introduced and welcomed Sara Houpis as the new PRC Commissioner.

### **Chair/Vice Chair Elections**

Nominations for Chair and Vice Chair were made and the election took place by paper ballot after Kathe Low and Hank Klein were nominated for Chair and Sid Gupta was nominated for Vice Chair.

### **Park Planning Process**

Angie introduced attending Park Planning staff, Anjali Myer, Deputy Parks Director; Shelby Perrault, Parks Project Manager; Becky Smith, Associate Parks Planner; Monica Thompson, contracted Parks Project Manager.

Anjali presented the park planning process and explained how a master plan results in a park design. She shared the development process including a few examples.

Shelby presented a background of Big Rock Park from when the parcels were donated to present. She continued with an overview of the master plan, providing three scenarios for Parcel B and the next steps to opening the parcel for public use:

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**Option 1:** Full Master Plan Update with both Phase 1 and Phase 2 updates including Right of Way (ROW), parking, utilities, restrooms, accessible trails, irrigation, heritage gardens, trail enhancements, landscaping and treehouse usability with consideration of future park entrance through Site C. Option 1 has a proposed 4-year timeline including the model master plan process to include Site B and C with public outreach, and the resulting design, permitting and construction.

**Option 2:** Partial Master Plan Update includes scaled back improvements of ROW, parking, utilities, restrooms, accessible trails, irrigation, trail enhancements, landscaping and treehouse usability with public process and possible conceptual programming of Site C. Option 2 is a proposed 3-year timeline.

**Option 3:** Focuses on simply the installation of Phase 1 improvements of ROW, parking, utilities, restrooms, accessible trails, irrigation, trail enhancements, landscaping and treehouse usability. Estimated timeline is 2 years.

Motion:

Recommend to Council to move ahead with the implementation of the Master Plan for Parcel B with the third option presented, Phase 1 processes, illustrated in the Big Rock Master Plan Update.

Passed with a 7 to 1 vote.

### **Chairman's Report**

Going to Council for the PRO Plan Hand-Off on February 6<sup>th</sup>. Discussion continued of the Council's questions during their initial review of the PRO Plan. Parks & Recreation Commissioners were encouraged to attend the public hearing.

### **Director's Report**

Anjali Myer presented a Capital Projects update. Parks Planning will go before Council during an Executive Session on February 6<sup>th</sup> for a presentation of potential land acquisitions including appraisals for 5 of the properties. Sammamish Landing Phase II improvements are open. The project close-out is scheduled for Council approval at the February 6<sup>th</sup> meeting.

Angie Feser highlighted a new event presented in partnership with CWU and the City of Sammamish, Chinese Cultural New Year Celebration. The City's Emergency Manager is promoting additional staff training to formalize the City of Sammamish's emergency response and readiness. Parks Maintenance has taken initiative in completing some winter projects including an inventory of Sammamish parks' ADA amenities. The Earth Day event on April 21<sup>st</sup>, has moved locations for 2018 to Beaver Lake Park with many organizations participating. The event is being restructured with a greater focus on community interaction including activity booths, guided walks and a children's scavenger hunt. Parks Maintenance crews are also completing CDL and pesticide training and updating certifications during this season.

### **Park Commission Liaison Reports**

Sammamish Y – Sheila – meeting with Dave Mayer on Thursday, February 2.

Sara Houpis has volunteered to be the Sammamish Youth Board liaison.

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### **Other**

Election results for PRC Chair and Vice Chair: Hank Klein, Chair and Sid Gupta, Vice Chair

### **Meeting Calendar**

1. February 6, 2018 – City Council Regular Meeting/Public Hearing on Parks, Recreation and Open Space Plan, 6:30pm, City Hall
2. February 13, 2018 – City Council Study Session related to Parks, Recreation and Open Space Plan, 6:30pm, City Hall
3. February 20, 2018 – City Council Regular Meeting/Adoption of Parks, Recreation and Open Space Plan, 6:30pm, City Hall
4. February 27, 2018 Commissioner Training Roberts Rules of Order, 6:00pm, City Hall

### **Adjourn**

9:15 p.m.