



Community Development Department  
 801 228th Avenue SE  
 Sammamish, WA 98075-9509  
 Phone: 425-295-0500  
 Fax: 425-295-0600  
 City Hall Hours: 8:30am-5:00pm  
 Permit Center: 8:30am-4:00pm  
 Web: [www.sammamish.us](http://www.sammamish.us)

## Comprehensive Plan Amendment Site-Specific Land Use Amendment

Once per year, the city’s Comprehensive Plan and development regulations may be amended to add technical updates, make corrections, reclassify land use map designations, or to make other changes exclusive of substantive changes to policy language. Applications for proposals for amendments to the Comprehensive Plan through the 2017 docket process will be accepted through September 30, 2016. Proposed amendments will be forwarded to the Planning Commission for initial analysis, and a final decision will be made by the City Council regarding whether the proposal will be considered for adoption as part of the 2017 docket. Applications are evaluated for consistency with the Sammamish Municipal Code, King County Countrywide Planning Policies, and the State Growth Management Act. Amendments that are accepted as part of the 2017 docket are subject to public participation.

Please submit your application in person at Sammamish City Hall or via e-mail to [permittech@sammamish.us](mailto:permittech@sammamish.us) by September 30, 2016, at 5PM.

Applicants **must** attach the following for their application to be considered complete:

- County assessor’s map outlining the subject property to this application
- [State Environmental Policy Act \(SEPA\) checklist](#) with the supplemental sheet (Part D) for non-project actions (available on the City of Sammamish’s website)

Site-specific land use map amendments will be reviewed based upon the requirements of the Comprehensive Plan and the following additional standards:

- a) The proposed change implements and supports the goals of the comprehensive plan; and,
- b) The amendment is not incompatible with adjacent and nearby existing and permitted land use and the surrounding development pattern.

There is no fee associated with submitting a Comprehensive Plan Site-Specific Land Use Amendment application other than the fee for a Pre-Application conference. However, if the proposed amendment is approved to be on the docket for 2017, further materials and fees may be required of the applicant. Please note that applications for site-specific land use amendments may require a concurrent rezone application.

<b>Applicant Information</b>	
Applicant Name:	
Day Phone:	E-mail:
Address:	
<b>Property Information</b>	
Property Description:	Parcel Number:
Applicant’s interest in property (owner, buyer, etc):	
Address:	
Nearest Cross Street:	
Related or previous permit activity:	

To which element of the Sammamish Comprehensive Plan are you proposing an amendment? Please reference the applicable element and section.

--

Describe the proposed amendment, why current Comprehensive Plan guidance is no longer applicable, and the anticipated impacts of the change (geographic area affected, issues addressed, etc).

--

Describe how the proposed change is consistent with Growth Management Act goals/requirements and implements/supports the goals of the City of Sammamish's Comprehensive Plan.

--

Describe the effect that the proposal would have on adjacent and nearby existing and permitted land use and surrounding development.

--

Applicant Signature	Date