



Shoreline Exemption Letter

A shoreline exemption may be granted from construction when undertaken by any person on the shorelines of the state, (e.g., Lake Sammamish, Beaver Lake or Pine Lake) for the following activities: the construction of new docks for private use valued less than \$11,200, the normal maintenance or repair of existing docks and bulkheads valued less than \$22,500, the construction of normal protective bulkheads and other work valued less than \$7,047.00 (all figures per WAC 173-27-040).

If you are requesting an exemption, please describe in your project narrative your request and demonstrate the following information on a development plan:

1. Boundary of parcel and land upon which the development is proposed.
2. Name of water body.
3. Ordinary High Water Mark (OHWM) location.
4. Critical area delineations.
5. Structures, improvements and uses (both existing and proposed) for subject site and adjacent properties (Including: identification, locations & dimensions).
6. Fill and grading, (Including: quantity, source, composition & destination).
7. Land contours, (Including: existing & proposed, 100-year flood at 33 feet per FIRM datum).

Please note that other local, state and federal permits, including but not limited to JARPA, may be required.

Applicant Information

Name: _____ Owner Name (if different): _____
E-mail: _____ Company (if applicable): _____
Address: _____ Phone: _____

Property Information

Property Address: _____ Parcel Number(s): _____
Total Square Feet: _____ Development Name: _____
Current Zoning: _____
Critical Areas on or near property: _____

Required Documents

Submittal Instructions

- If applying in person, applicants must [schedule an intake appointment](#).
- If applying in person, one paper copy of each document is required, including a signed version of this cover sheet, unless otherwise stated.
- A PDF of each document is required at time of submittal on a USB drive. Please label files as follows: *ProjectType_DocumentType* (for example: *SEL_ProjectNarrative*).

Submittal Documents

- [Acceptance of Financial Responsibility / Affidavit of Applicant Status](#)
- [Critical Area Affidavit](#)
[Historic Resources Affidavit](#)
- [Joint Aquatic Resources Permit Application](#) Form
- Plan Set (3 copies; see page 1 for requirements)
- Project Narrative
- SEPA Checklist
- Signed Application Form
- Total Cost (Fair Market Value)

Fees

Type 1 Land Use Application Counter Service Intake Fee	\$136
Shoreline Exemption Letter	\$136

The listed fees are initial deposit amounts based on hourly rate. If the initial deposits have been exhausted before the project is completed an additional deposit will be required in the amount estimate by the Community Development Department round to the nearest 10-hour increment.

Signatures

I certify that all of the information submitted in this application including any supplemental information is true and complete to the best of my knowledge and I acknowledge that willful misrepresentation of information will terminate this permit application. I have read this application in its entirety and understand that my submittal will be reviewed for completeness and, if found to be complete, will be processed in accordance with Chapter 20.05 SMC.

Applicant, Representative, and/or Owner Signature: _____

Date: _____

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Date: _____