



Type D Right of Way Permit Lease Agreement

Type D ROW lease permits are required before any person, firm, corporation, company, enterprise or entity shall commence or permit any other person, firm, or corporation to commence any work within the ROW or utilize the unopened or unused public ROW for long-term private benefit or use. Types of activities that fall under a Type D ROW lease permit include, but are not limited to, construction of fences, landscaping, private irrigation, sheds, private nonfranchised utilities, and garages. These uses require a long-term lease, where additional fees apply.

Applicant Information

Name:	Grantee/Owner Name (if different):
E-mail:	Grantee/Wireless Company (if different):
Phone:	
Company:	Mailing Address:
Mailing Address:	
	Phone:

Project Information

Nearest Address:	Project Name:
Parcel Number:	Lease Area (square feet):

Required Documents

Submittal Instructions

- When applying in person, applicants must [schedule an intake appointment](#).
- When applying in person, one paper copy of each document is required.
- A PDF version of all documents is required at time of submittal, either on a USB drive or CD. File names must contain the document type as listed on this form, the name of the applicant, and the submittal date. For example: *ProjectNarrative_Smith_01-01-2017*.

Submittal Documents

- [Acceptance of Financial Responsibility / Affidavit of Applicant Status](#)
- Boundary, Topographic, and Land Features Survey
- Legal Description of Area to be Used
- Preliminary Plan Set or Description of Facilities
- Project Narrative
- Estimated Construction/Installation Timeline
- Approvals from the Federal Communications Commission, if applicable
- Signed Application Form



Public Works Department
 801 228th Avenue SE
 Sammamish, WA 98075-9509
 Phone: 425-295-0500
 Fax: 425-295-0600
 City Hall Hours: 8:30am-5:00pm
 Permit Center: 8:30am-4:00pm
 Web: www.sammamish.us
www.mybuildingpermit.com

RIGHT OF WAY APPLICATION

CHAPTER 14.30

Fees

Application Fee ROW Permit Type D – Lease Agreement	\$528.00 + \$132.00 per hour when > 4 hours of review
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Signatures

I certify that all of the information submitted in this application including any supplemental information is true and complete to the best of my knowledge and I acknowledge that willful misrepresentation of information will terminate this permit application. I have read this application in its entirety and understand that my submittal will be reviewed for completeness and, if found to be complete, will be processed in accordance with Title 14.30 SMC.

Applicant, Representative,
and/or Owner Signature:

Date:

Applicant, Representative,
and/or Owner Signature:

Date:
