



CITY OF SAMMAMISH

ADDENDUM NO. 1 –RFP #2024-005

## Facilities Landscape Maintenance Services

DATE OF ISSUE: Tuesday, October 17, 2023

BIDS DUE: 3:00 p.m. (Local Time) on Friday,  
October 20, 2023

### Notice to All Bidders:

This addendum revises the Invitation to Bid document as described below. **Bidders shall acknowledge the receipt of this Addendum in the space provided on the second page of the Affidavit Form located on page 27 of the RFP document.** Failure to do so may disqualify the Bidder from consideration of its bid.

**ITEM NO. 1:** “F-1; Maintenance & Operations Center” - Chart

**REPLACE ENTIRELY Page 14** which is attached. This revision **DELETES** from the chart line-item *Maintenance Task II: Plant Materials, Bed Areas & Tree Wells* the item “*Green roof weed removal*”. **This item will not be subject to bid.**

**ITEM NO. 2:** “Bid Schedule” “Schedule A”

**REPLACE Schedule A (page 30 ONLY)** which is attached. This revised bid schedule page accounts for a **corrected sales tax amount of 10.1%**, which was incorrectly listed as “10%” on the original bid sheet at the top of the page.

This revised page also **DELETES** the “Green roof (high access)” line in the chart. As stated above, **this item will not be subject to bid.**

**Please make sure to replace these pages in your bid packet. You will need to use the revised Schedule A page 30 as part of your bid submittal.**

**F-1: Maintenance & Operations Center Revised 10/17/23  
1801 244<sup>th</sup> Ave NE**

The Maintenance and Operations Center (MOC) is a City-owned facility that houses the City’s maintenance crews and equipment. The Vendor shall maintain all landscaped and natural and wetland areas on the property. All work shall be done in accordance with the following table:

Maintenance Task#	Specification Notes	Estimated Total Frequency
<b>Maintenance Task I: Lawn Care</b>		
Mowing	Once per week April thru July; Every other week August thru October	23
Line Trimming	Once per week April thru July; Every other week August thru October	23
<b>Maintenance Task II: Plant Materials, Bed Areas, and Tree Wells</b>		
Weed Removal	Once a week March thru November	39
Groundcover Trimming	April, June, August, November	4
Pruning Shrubs	April, June, October	3
Pruning Trees	November	1
Fertilize shrubs and beds	April	1
<b>Maintenance Task III: Hard Surfaces</b>		
Blowing – Front Lot	Once per week January thru December	52
Blowing – Upper Lot	Once per Month January through December	12
Weed Removal	Once a week March thru November	39
<b>Maintenance Task IV: Natural Area Maintenance</b>		
Invasive Control	April, June, September	3
<b>Maintenance Task VI; Wetland Mitigation Maintenance</b>		
One time clean-up	February	1
Invasive Control	April, June, September	3
<b>Maintenance Task V: Other Services</b>		
Leaf Removal	Once a week October thru December	13
Brush Control/ removal	April, June, August, October	4

**Request for Proposal 2024-005**

**Schedule A - Revised 10/17/23**

**FACILITIES LANDSCAPING BID SCHEDULE**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
Monthly Totals MOC/CWU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plus 10.1% WSST	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>MOC Landscaping Tasks</b>	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
I. Lawn Care													
Mowing													\$0.00
Line Trimming													\$0.00
II. Plant Materials, Bed Areas													
Weed Removal													\$0.00
Ground cover Trim													\$0.00
Pruning Shrubs													\$0.00
Pruning Trees													\$0.00
Fertilize shrubs and beds													\$0.00
III. Hard Surfaces													
Blowing - Front													\$0.00
Blowing - Upper													\$0.00
Weed Removal													\$0.00
IV. Natural Area													
Invasive Control													\$0.00
V. Wetland													
Invasive Control													\$0.00
One Time Cleanup													\$0.00
VI. Other													
Leaf Removal													\$0.00
Brush Control													\$0.00