

PREPARING A TEXT AMENDMENT DOCKET REQUEST

- 1** If you haven't done so already, submit a Text Amendment Guidance Form so that you can get guidance from City staff on how to craft your docket request to address your goals. This should be done at least one month before the annual deadline of the year you want your request to be considered in.
- 2** Once you have received your response from staff and are ready to submit your docket request, pull up the Comprehensive Plan or the Sammamish Municipal Code development regulations at www.codepublishing.com/WA/Sammamish
- 3** Find the location of where your changes will be made in the Comprehensive Plan or the Sammamish Municipal Code development regulations (see pages 2 & 3) and make a note of the location(s) to include in your docket request.
- 4** Based on your changes, identify the type of Text Amendment you have using the guidance below. Make a note of the type so that you mark the correct category on the Docket Request Form.

TEXT AMENDMENT TYPES

MINOR TEXT CORRECTION EXAMPLES

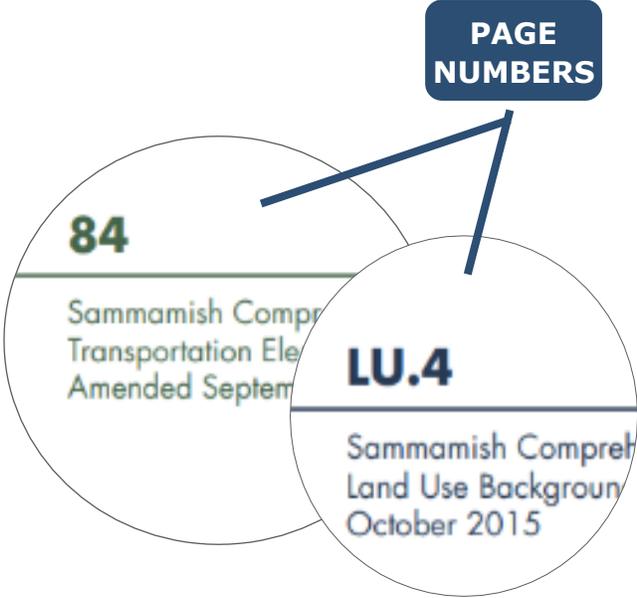
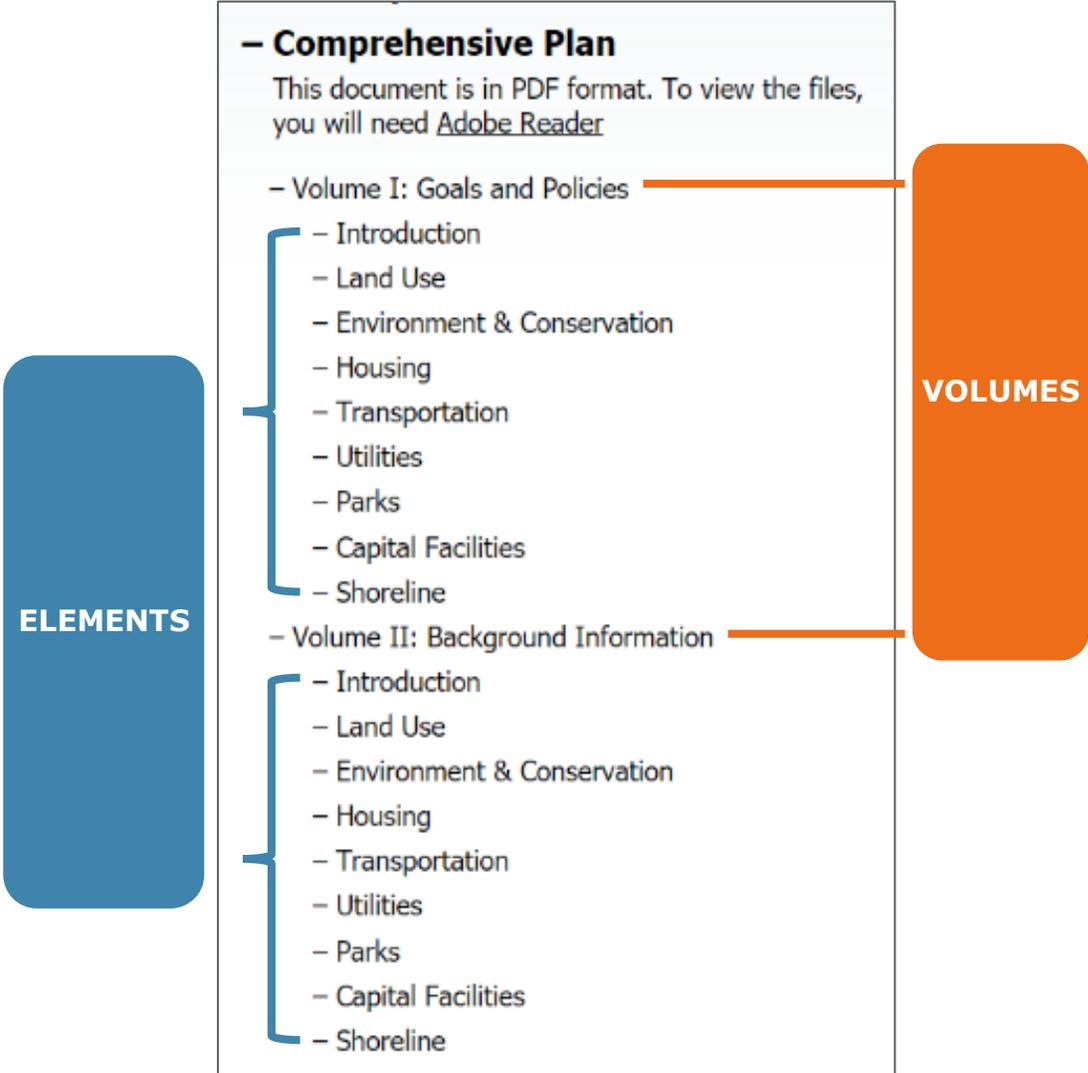
- Punctuation/spelling errors
- Updating a term or phrase
- Map errors
(missing legend or boundary line, etc.)

ADDITION OR MODIFICATION EXAMPLES

- Updating policies/goals
- Changes to definitions
- Updating of maps

- 5** Fill out the Docket Request Form, using the information you gathered during steps 3 and 4 to complete the form.
- 6** Check your email (including the spam folder). You should receive a confirmation email from a City staff within one week of submittal. If you don't receive an email, please contact City Hall at 425-295-0500.

TEXT AMENDMENT DOCKET REQUEST LOCATION ASSISTANCE: COMPREHENSIVE PLAN



TEXT AMENDMENT DOCKET REQUEST LOCATION ASSISTANCE: SAMMAMISH MUNICIPAL CODE DEVELOPMENT REGULATIONS

TITLE

- Title 15 ENVIRONMENT
- + Title 16 BUILDINGS AND CONSTRUCTION
- + Title 17 FIRE
- Title 18 (Reserved)
- Title 19 SUBDIVISIONS
- + Title 19A LAND DIVISION
- + Title 20 ADMINISTRATIVE PROCEDURES/ENVIRONMENTAL POLICY
- + Title 21 HISTORIC PRESERVATION
- Title 21A DEVELOPMENT CODE
 - + Chapter 21A.05 AUTHORITY, PURPOSE, INTERPRETATION AND ADMINISTRATION
 - + Chapter 21A.10 ZONES, MAPS AND DESIGNATIONS
 - + Chapter 21A.15 TECHNICAL TERMS AND LAND USE DEFINITIONS
 - + Chapter 21A.20 PERMITTED USES
 - + Chapter 21A.25 DEVELOPMENT STANDARDS – DENSITY AND DIMENSIONS
 - + Chapter 21A.30 DEVELOPMENT STANDARDS – DESIGN REQUIREMENTS
 - + Chapter 21A.35 DEVELOPMENT STANDARDS – LANDSCAPING AND IRRIGATION
 - + Chapter 21A.37 DEVELOPMENT STANDARDS – TREES

[21A.10.010](#) Zones and

[21A.10.020](#) Zone and ma

[21A.10.030](#) Urban resident

[21A.10.040](#) Neighborhood b

[21A.10.050](#) Community bus

[21A.10.060](#) Office zone.

[21A.10.070](#) Map designa

[21A.10.080](#) Zoning m

SECTIONS

CHAPTER