



UTILITY OCCUPATION TAX RETURN

TAX RETURNS MUST BE FILED MONTHLY EVEN IF NO TAX IS DUE

Taxpayer Name: _____

Mailing Address: _____

Phone: _____

Email: _____

City of Sammamish
801 228th Ave SE
Sammamish, WA 98075

Federal ID Number: _____

For Tax Period: _____

(425) 295-0595

COLUMN 1 BUSINESS CLASSIFICATION	COLUMN 2 GROSS INCOME	COLUMN 3 DEDUCTIONS (See Below)	COLUMN 4 (COLUMN 2 - COLUMN 3) TAXABLE AMOUNT	COLUMN 5 RATE	COLUMN 6 (COLUMN 4 X COLUMN 5) TAX DUE
TELEPHONE (UTAXTEL)				0.06	
CELLULAR TELEPHONE (UTAXCEL)				0.06	
GAS (UTAXGAS)				0.06	
LIGHT OR POWER (UTAXPOW)				0.06	
CABLE (UTAXCAB)				0.06	
SEWERAGE (UTAXSEW)				0.06	
SOLID WASTE (UTAXSOL)				0.06	
WATER (UTAXWAT)				0.06	
STORM & SURFACE WATER (UTAXSW)				0.06	
TAX RETURNS MUST BE FILED MONTHLY. Tax returns are due by the last day of the month following the reporting period. PENALTIES. Payments not received within 15 days of due date must include a penalty of 10% of the amount of tax due. INTEREST. Delinquent taxes, including penalties, are subject to an interest charge of 12% per year.			TOTAL TAX DUE THIS PERIOD		
			PENALTY & INTEREST		
			PREVIOUS BALANCE		
FINAL RETURN? YES NO If yes, please check one - Business was: SOLD Date: CLOSED (see reverse)			TAX, PENALTY, INTEREST DUE		

EXPLANATION OF COLUMN 3 DEDUCTIONS TO GROSS INCOME:

TYPE OF DEDUCTION (See SMC 3.45.050 for details)	DEDUCTION AMOUNT
Charges to Other Telecommunications Companies	
Adjustments for Improper Billing / Cash Discounts	
Other (Explain in Separate Document)	
TOTAL DEDUCTIONS	

**MAKE CHECK PAYABLE TO CITY OF SAMMAMISH
MAIL PAYMENT & COMPLETED TAX RETURN FORM TO:**

City of Sammamish
Finance Department
801 228th Ave SE
Sammamish, WA 98075

STATEMENT BY TAXPAYER

I declare under penalty of perjury, that the information provided on this return is true, complete, and accurate to the best of my knowledge.

Signature of Owner/Representative: _____ Date: _____

Signer's Title: _____ Phone: _____

CITY OF SAMMAMISH
Utility Occupation Tax Return Instructions

MONTHLY RETURNS

Utility Occupation Taxes are due and payable to the City of Sammamish monthly.
Completed Tax Return Form and payment must be postmarked no later than the last day of each month following the reporting period.
For example, for Income earned in September, Utility Occupation Taxes would be due no later than October 31st.

PENALTIES

Failure to pay any tax owed within 15 days after the due date thereof, shall result in a penalty of 10 percent of the amount of such tax.

INTEREST

Delinquent taxes, including any penalties, are subject to an interest charge of 12 percent per year on any unpaid balance from the date any such taxes became due.

ADDITIONAL INFORMATION

- ✓ Taxes are based on Gross Receipts. Please enter your gross receipts in the appropriate box on the front of form.
- ✓ This Tax Return must be completed, signed and returned each reporting period (i.e. monthly), even if no tax is due.
- ✓ The City of Sammamish does not allow the same deductions that the State of Washington allows.
If you are not sure of a deduction, contact the City Finance Department.
PLEASE NOTE: Costs of doing business are not deductible.
- ✓ Please notify the City of Sammamish Finance Department if your business location(s) has changed.
- ✓ If you are unsure of your filing status, please contact the City Finance Department.

OWNERSHIP CHANGE OR BUSINESS CLOSURE

Please provide the following information if there has been a sale or closure of your business during this tax period:

Date Business Closed/Ownership Changed _____

New Owner's Name:

New Owner's Address:

DELIVERY/FILING INSTRUCTIONS:

Mail or deliver this completed Tax Return to:

City of Sammamish
Finance Department
801 228th Ave SE
Sammamish, WA 98075

Email this completed Tax Return to:

revenue@sammamish.us