

# STORAGE TANK SUBMITTAL CHECKLIST

## Overview

Getting a permit requires review of many different documents, which are detailed in this checklist.

If you are unsure about any potentially applicable submittal items, please email [PermitTech@Sammamish.us](mailto:PermitTech@Sammamish.us) or submit for Project Guidance.

## Code Reference

International Fire Code Adopted  
SMC 16.05.130

## Online Resources

[www.MyBuildingPermit.com](http://www.MyBuildingPermit.com)  
Guides & Tip Sheets  
Project Guidance  
Sammamish Property Tool  
Applications & Forms

## Questions?

Contact the Permit Center

## ABOUT THE STORAGE TANK SUBMITTAL CHECKLIST

A fire permit is required for a storage tank because storing flammable or combustible liquids in a tank presents a significant fire hazard.

A permit ensures that the tank is installed and maintained according to safety regulations, minimizing the risk of fire and allowing authorities to inspect and monitor the storage site properly.

## FEES

### FEES APPLICABLE TO THIS PROJECT

**Flammable/Combustible Liquid Storage Tank  
Installation/Removal Plan Review**

[See current fee schedule](#)

## ONLINE SUBMITTAL INSTRUCTIONS

- 1 Create an account on [MyBuildingPermit.com](http://MyBuildingPermit.com).
- 2 Select "Apply For Permit". Then select "Sammamish" as the jurisdiction.
- 3 Select the following:
 

<u>Application Type</u>	<u>Project Type</u>	<u>Activity Type</u>	<u>Scope of Work</u>
Fire	Any Project Type	New	Storage Tanks
- 4 Complete & save this form before uploading it in the "File Upload" section along with the required submittal documents.

## SUBMITTAL CHECKLIST: STORAGE TANK

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### REQUIRED SUBMITTAL ITEMS

- ☐ Signed Fire Services Permit Application Form
  - ☐ Acceptance of Financial Responsibility - Affidavit of Applicant Status
  - ☐ Site Plan
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