

SITE DEVELOPMENT PERMIT SUBSTANTIAL COMPLETION

ABOUT SUBSTANTIAL COMPLETION

The purpose of this form is to confirm that an applicant for final plat or short plat has substantially constructed the minimum improvements, pursuant to Sammamish Municipal Code (SMC) 21.02.060.E.4 and 21.02.060.E.5, and is consistent with approved plans and permit conditions.

The City shall have right of entry onto any lot, tract, easement or parcel that is part of the final plat or determination that the site improvements have been substantially completed pursuant to the approved plans, a final plat or final short plat shall be surveyed by a land surveyor and submitted to the department for review and approval.

Substantial completion of site improvements, for purposes of final plat or final short plat submittal, shall mean street and lot rough grading has been completed and water, sewer, stormwater, and natural gas utilities have been installed.

THE APPLICANT IS RESPONSIBLE FOR PROVIDING THIS FORM, ALONG WITH A COPY OF THE PERMIT CONDITIONS, TO THE INSPECTOR AND PLANNER AT THE SITE OF THE INSPECTION AND MUST INCLUDE IT WITH THEIR FINAL PLAT/SHORT PLAT SUBMITTAL MATERIALS.

EMAIL PLANNING@SAMMAMISH.US TO COORDINATE AN INSPECTION BY THE PROJECT PLANNER.

Code References

[SMC 21.02.060.E.4 - Minimum subdivision and short subdivision improvements](#)

[SMC 21.02.060.E.5 - Final plat and final short plat map review procedures](#)

Questions?

[Submit Project Guidance](#)

[Visit Permit Center](#)

City of Sammamish
801 228th Ave SE
Sammamish, WA 98075
www.sammamish.us

SUBSTANTIAL COMPLETION

APPLICANT/REPRESENTATIVE INFORMATION

Name: _____ Company: _____
(if applicable)

Address: _____

Phone: _____ E-Mail: _____

PROJECT INFORMATION

Preliminary (Short) Plat Number and Name: _____

Project Location (address or parcel no.): _____

REQUIREMENT

INITIALS

Public drainage facilities and erosion control measures are consistent with the adopted Surface Water Design Manual.

PUBLIC WORKS INSPECTOR

Water mains and hydrant(s) are installed and fire flow available, if required by water and sewer district.

PUBLIC WORKS INSPECTOR

Sewer mains are installed, if served by public sewer.

PUBLIC WORKS INSPECTOR

Streets are graded and paved, with the exception of the final lift of asphalt, to all lots within the subdivision or short subdivision and capable of providing access by passenger vehicle.

PUBLIC WORKS INSPECTOR

Specific site improvements required by the preliminary (short) plat approval decision have been completed (see attached permit conditions).

PROJECT PLANNER

Delineation and required signage and fencing of critical areas is installed.

PROJECT PLANNER

Temporary control monuments set by a land surveyor (SMC 21.02.060) are in place. (Permanent monuments and control points shall be set and verified by a land surveyor within 90 days of the final lift of asphalt.)

PUBLIC WORKS INSPECTOR

CERTIFICATIONS & SIGNATURES

I confirm that the site improvements required by SMC 21.02.060.E have been substantially completed for the development listed above, pursuant to the approved plans and the attached permit conditions.

Inspector Name: _____	Inspector Signature: _____	Date: _____
Planner Name: _____	Planner Signature: _____	Date: _____