

RFQ: Reard House Tenant Improvement
City of Sammamish Department of Parks and Recreation
Sammamish, Washington

INVITATION

The City of Sammamish, Department of Parks and Recreation, is soliciting interest from qualified firms to help oversee the completion of improvements to the Historic Reard House at Big Rock Park – Central, a city-owned facility at 1516 220th Ave SE, Sammamish, WA 98075.

The selected firm will be required to prepare final design plans (mainly involving, but not limited to, the selection of fixtures), cost estimates, permitting (as required) and bid documents, and construction management.

Please submit one PDF of no more than twenty (20) pages, including cover pages. All materials must be received no later than **February 2nd, 2026 (12 p.m.)**.

Proposals must be submitted through the City's procurement platform, Bidnet. City of Sammamish bidding and solicitation opportunities including this RFQ can be found at <https://www.sammamish.us/business/bidding/>.

A non-mandatory, informational site visit will be conducted on **January 16th, 2026, at 10 a.m.** at The Reard House in Big Rock Park – Central. The property is located at 1516 220th Ave SE, Sammamish, WA 98075. The purpose of this meeting is to provide interested firms with any background information that may be beneficial in preparing a submittal.

QUESTIONS/INQUIRIES

Please direct any questions concerning this RFQ to the solicitation page in Bidnet. Only written questions will be considered. Questions received after the deadline identified in the Proposed Timeline may not be considered. Unauthorized contact regarding this RFQ with other City employees may result in disqualification from consideration. Any oral communications will be considered unofficial and non-binding on the City.

Questions will be answered in writing and posted on Bidnet. It is the responsibility of individual firms to check this website for any amendments or Q&As related to this RFQ.

For questions relating to Bidnet and the submission process, please contact the City's Project Contact listed below.

Dates of Publication for the RFP are:

City's procurement platform: January 12, 2026

Seattle Times: January 13, 2026

Seattle Daily Journal of Commerce: January 13, 2026

For questions relating to Bidnet and the submission process, please contact the City's Project Contact listed below.

PROJECT CONTACT

Andrew Roddy | Facilities Project Manager

aroddy@sammamish.us | 206-561-6267