

ABOUT THE STORMWATER FACILITY INFORMATION FORM

The Stormwater Facility Information Form (FIF) is a document used to track, identify and maintain stormwater facilities. Each FIF should have an attached sketch showing all of the facility's stormwater components.

The submitted sketch is used for inspection and maintenance purposes and should not be submitted as a typical site plan, rather a scaled down version only depicting relevant storm system and site information.

If the facility will have any vegetation control for which the City will be responsible, please include a second sketch showing the mow area and the square footage to be mowed.

Please complete one copy of this form for each facility and include a Facility Sketch (see examples on pages 3 and 4) with each one.

Submittal Instructions

Complete & save this form before uploading it to MyBuildingPermit.com in the "File Upload" section along with the rest of the submittal documents.

Resources

King County iMap Sammamish Property Tool

Questions?

Submit Project Guidance
Visit the Permit Center

City of Sammamish 801 228th Ave SE Sammamish, WA 98075 www.sammamish.us

2024-01-SWFIF Page 1 of 5



STORMWATER FACILITY INFORMATION					
Type of Facility:					
☐ Residential ☐ Privately Owned Residential ☐ Commercial ☐ Regional ☐ CIP					
Is this a City project?					
If yes, which department?					
Year of Stormwater Design Manual: KCSWDM					
Plat or Project Name:					
Facility Location: (tract name, parcel number, and nearest address)					
Latitude: Longitude:					
Components: (e.g., detention/wet pond, storm filter, rain garden, etc.) 1.					
2.					
3.					
4.					
VEGETATION CONTROL INFORMATION					
Is vegetation control needed?					
Square footage of vegetated area:					
If vegetation is maintained by the City: • Please provide Facility Sketch with Vegetation Control (see example in Attachment 2).					
 Attach the approved plat condition that states the vegetation control is the City's responsibility. Not the entire plat map; only the section that references vegetation control. 					
If vegetation is maintained by a private party, specify whom: Attach documentation referencing responsible party, CC&Rs, plat conditions, etc.					
Is there a fence: Yes No					
If yes, what material is the fence made of? \Box Chain Link \Box Wood					
Fence is maintained by whom: City Private Party:					
Number storm filter cartridges installed: Storm filter cartridge media type: (if applicable)					
Size of storm filter cartridges: (if applicable)					

2024-01-SWFIF Page 2 of 5



SUBMITTAL CHECKLIST

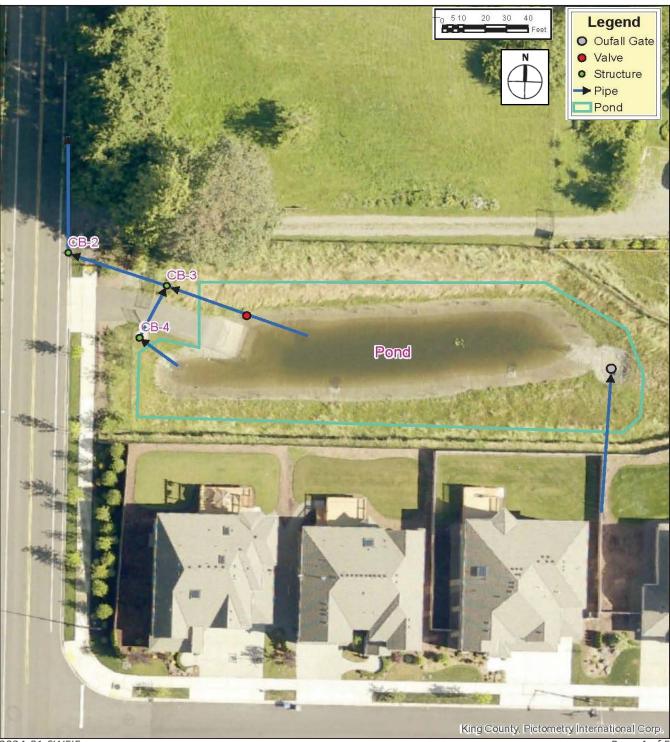
Pleas	e upload one PDF with the title Stormwater Facility Information that includes the below items:
	Completed Stormwater Facility Information Form (one for each facility)
	Required Facility Sketch (see Attachment 1 for example) Please include the following:
	 North arrow A legend The development's name & location Relevant storm system and site information (pipes, catch basins, control structures, vaults, dispersion devices, etc.)
	Facility Sketch with Vegetation Control (if applicable – see Attachment 2 for example) Please include the following: - North arrow - A legend - The development's name & location - The mow area and the square footage to be mowed

	THIS SECTION TO BE COMPLETED BY CITY STAFF
Numbers: DS	

2024-01-SWFIF Page 3 of 5



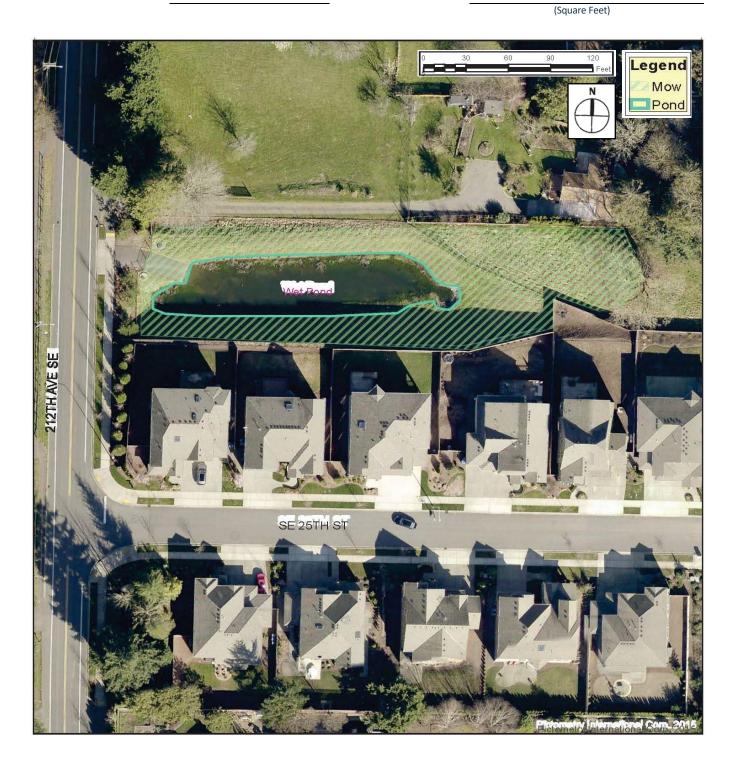
ATTACHMENT 1: REQUIRED FACILITY SKETCH (SAMPLE)					
Facility Number:	Location:				
Development Name:	Drawn By:				
Date:					



2024-01-SWFIF Page 4 of 5



ATTACHMENT 2: FACILITY SKETCH WITH VEGETATION CONTROL (SAMPLE)					
Facility Number:	Location:				
Development Name:	Drawn By:				
Date:	Area to be Mowed:				



2024-01-SWFIF Page 5 of 5