

## **Building 120: Feasibility Assessment and Community Use Planning**

City of Sammamish Department of Parks and Recreation  
Sammamish, Washington

### **INVITATION**

The City of Sammamish Department of Parks and Recreation is soliciting interest from qualified firms to conduct a phased evaluation and planning process for Building 120, a City-owned facility located at 120 228th Ave NE in Sammamish. The selected team will conduct a building and site analysis, work with a subconsultant specializing in community engagement efforts, and prepare a feasibility study for potential future public use of the facility. This project will proceed in three distinct phases, with City Council review and approval required at the end of each phase before advancing to the next. The City highly encourages women and minority owned firms to submit proposals in response to this RFQ.

Please submit one PDF of no more than twenty (20) pages, including cover pages. All materials must be received no later than **October 1, 2025, at noon (12 p.m.)**

Proposals must be submitted through the City's procurement platform, Bidnet. City of Sammamish bidding and solicitation opportunities including this RFQ can be found at <https://www.sammamish.us/business/bidding/>.

A non-mandatory, information site visit will be conducted on Thursday, September 18, 2025, at 2 pm at Building 120. The property is located at 120 228<sup>th</sup> Ave NE, in the City of Sammamish. The purpose of this meeting is to provide interested firms with any background information that may be beneficial in preparing a submittal.

### **QUESTIONS/INQUIRIES**

Please direct any questions concerning this RFQ to the solicitation page in Bidnet. Only written questions will be considered. Questions received after the deadline identified in the Proposed Timeline may not be considered. Unauthorized contact regarding this RFQ with other City employees may result in disqualification from consideration. Any oral communications will be considered unofficial and non-binding on the City.

Questions will be answered in writing and posted on Bidnet. It is the responsibility of individual firms to check this website for any amendments or Q&As related to this RFQ.

Dates of Publication for the RFP are:

Seattle Times: September 11, 2025

Seattle Daily Journal of Commerce: September 11, 2025

For questions relating to Bidnet and the submission process, please contact the City's Project Contact listed below.

### **PROJECT CONTACT**

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